

# SUMMARY OF PROCEEDINGS

*Thirtieth Annual Conference*

## AMERICAN THEOLOGICAL LIBRARY ASSOCIATION

Calvin Theological Seminary  
Grand Rapids, Michigan

June 21-25, 1976

ISSN: 0066-0868

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Published by the  
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Office of the Executive Secretary

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Philadelphia, Pennsylvania 19119

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1977



## PREFACE

The workshop format for this year's conference added new challenges to the production of the Proceedings. Not only were there concurrent activities, but leaders did not have prepared manuscripts, and a good deal of the workshops' values lay in the interchange among participants.

"Update" was a certain instant success among participants. It awaits your judgment to determine how well its values are able to be communicated in print. Whatever the verdict, I owe a heavy debt of gratitude to the reporters who labored hard and long to provide succinct yet meaty reports from the various workshops. Many thanks to Tom Rick who reported the second day's cataloging workshop, Doralyn Hickey who revised the cataloging presentations, Elvire Hilgert and Fay Dickerson who combined efforts on copy-right, Sarah Lyons who covered architecture, and John Trotti who compiled the D. Min. workshop data.

When comparing the program with the reports it will be noted that no reports are included for the field-oriented workshops. Also action-oriented was the ATLA Needs workshop for which activity continues. It is hoped that the pages of our Newsletter will reveal questionnaire results and continued thinking together about our needs as an association.

Among the appendices you will note updated lists of ATLA officeholders to mark this the 30th Proceedings. Although never ostentatious, these 30 volumes bear within them witness to the concerns of a vibrant association whose collective achievement is impressive. The founders of ATLA are nearly all retired if not snatched from their labors. Upon their vision and persistence a new generation of leaders is endeavoring to extend the concerns of theological librarianship to new areas.

David J. Wartluft  
Executive Secretary



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ATLA BOARD OF DIRECTORS FOR 1976-77Officers

- President - Erich R. W. Schultz  
Wilfrid Laurier University, Waterloo, Ontario,  
Canada N2L 3C5
- Vice-President - John B. Trotti  
Union Theological Seminary in Virginia, 3401 Brook  
Road, Richmond, Virginia 23227
- Recording Secretary - Margaret Whitelock  
Princeton Theological Seminary, P.O. Box 111,  
Princeton, New Jersey 08540
- Treasurer - Robert A. Olsen, Jr.  
Brite Divinity School, Texas Christian University,  
Fort Worth, Texas 76129
- Executive Secretary - David J. Wartluft  
Lutheran Theological Seminary, 7301 Germantown Avenue,  
Philadelphia, Pennsylvania 19119

Members-at-Large

- 1974-77 - John L. Sayre, Graduate Seminary Library, Phillips  
University, Box 2218 University Station, Enid, OK 73701  
Susan A. Schultz, B. L. Fisher Library, Asbury Theo-  
logical Seminary, Wilmore, Kentucky 40390
- 1975-78 - G. Paul Hamm, Golden Gate Baptist Theological Seminary,  
Strawberry Point, Mill Valley, CA 94941  
Channing R. Jeschke, Theology Library, Emory University,  
Atlanta, Georgia 30322
- 1976-79 - Donald W. Dayton, North Park Theological Seminary, 5125  
North Spaulding Avenue, Chicago, Illinois 60625  
Doralyn J. Hickey, School of Library Science, University  
of Wisconsin--Milwaukee, Milwaukee, Wisconsin 53201

Past President - Oscar C. Burdick, Pacific School of Religion,  
1798 Scenic Avenue, Berkeley, California 94709

Editor of the NEWSLETTER - Donn Michael Farris, Divinity School  
Library, Duke University, Durham, North Carolina 27706

ATS Representative - David Schuller, Association of Theological  
Schools in the United States and Canada, P.O. Box 130,  
Vandalia, Ohio 45377





BOARDS, COMMITTEES AND OTHER APPOINTMENTS FOR 1976-77ANNUAL CONFERENCES:

Mary K. Spore, Chairperson (1977)	Roberta Hamburger (1978)
Graduate Theological Union, 2451	Alice Kendrick (1977)
Ridge Road, Berkeley, CA 94709	Jasper Pennington (1979)

ARCHIVIST:

Gerald W. Gillette (1976-79)  
 Presbyterian Historical Society, 425  
 Lombard Street, Philadelphia,  
 Pennsylvania 19147

CATALOGING AND CLASSIFICATION:

Lydia Lo, Chairperson (1977)	David Chen (1978)
2520 Hillegas Street, Apt. 309,	Richard Spoor (1979)
Berkeley, CA 94704	

CLEARINGHOUSE ON PERSONNEL:

David J. Wartluft (sine die)  
 Lutheran Theological Seminary,  
 7301 Germantown Avenue, Philadelphia,  
 Pennsylvania 19119

CONTACTS WITH FOUNDATIONS:

John Batsel (1976-79)  
 Garrett Evangelical/Seabury-Western  
 Libraries, 2121 Sheridan Road,  
 Evanston, Illinois 60201

LIBRARY CONSULTATION PROGRAM:

Cecil White, Coordinator (1977)  
 Southwestern Baptist Theological  
 Seminary, P.O. Box 22000-2E, Fort  
 Worth, Texas 76115

MEMBERSHIP:

Leta Hockett, Chairperson (1977)	Sarah Lyons (1979)
Western Evangelical Seminary, 4200	David McWhirter (1978)
S.E. Jennings Avenue, Portland,	
Oregon 97222	

BOARD OF MICROTEXT:

Charles Willard, Executive Secretary.	Pamela Darling (1977)
Maria Grossmann, Chairperson (1978)	Robert Dvorak (1979)
Collection Development Dept., Harvard	Elvire Hilgert (1977)
College Library, Cambridge, MA 02138	Ernest Saunders (1979)

ATLA NEWSLETTER:

Donn Michael Farris, Editor (1978)  
 Divinity School Library, Duke  
 University, Durham, North Carolina 27706

NOMINATING:

Dorothy Gilliam, Chairperson (1978)	Lucille Hager (1979)
Union Theological Seminary, 3401 Brook Road, Richmond, VA 23227	Harold Prince (1977)

PERIODICAL EXCHANGE:

Jerry Campbell, Chairperson (1977)	Henry Bertels (1979)
Iliff School of Theology, 2233 South University Blvd., Denver, Colorado 80210	Norman Wente (1978)

BOARD OF PERIODICAL INDEXING:

Calvin Schmitt, Chairperson (1979)	Martha Aycock (1978)
McCormick Theological Seminary, 1100 East 55th Street, Chicago, Illinois 60615	Grant Bracewell (1977)
	Edgar Krentz (1977)
	Richard Linebach (1978)

PERSONNEL EXCHANGE:

Thomas Edward Camp, Director (1978)	Ronald Deering (1977)
School of Theology, University of the South, Sewanee, Tennessee 37375	Rosalyn Lewis (1979)

PUBLICATION:

Donald Huber, Chairperson (1977)	Helmut Lehmann (1979)
Lutheran Theological Seminary, 2199 East Main Street, Columbus, Ohio 43209.	Murray Wagner (1978)
Ken Rowe, Editor of series. ( <u>ex officio</u> )	

READER SERVICES:

Leslie Galbraith, Chairperson (1977)	Annie May Alston (1979)
Christian Theological Seminary, Box 88267 Mapleton Station, Indianapolis, Indiana 46208	Elizabeth Swayne (1978)

STANDARDS OF ACCREDITATION:

James Caddy, Chairperson (1977)	Norman Kansfield (1978)
St. Mary's Seminary, 1227 Ansel Road, Cleveland, Ohio 44108	Keith Wills (1979)

STATISTICIAN:

David Green (1979)  
Graduate Theological Union, 2451  
Ridge Road, Berkeley, CA 94709

SYSTEMS AND STANDARDS:

Doralyn Hickey, Reporter  
School of Library Science, University  
of Wisconsin-Milwaukee, Milwaukee,  
Wisconsin 53201

ATLA REPRESENTATIVE TO THE COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS:

Peter Oliver (1978)  
Harvard Divinity School, 45 Francis  
Avenue, Cambridge, Massachusetts 02138

ATLA REPRESENTATIVES TO THE COUNCIL ON THE STUDY OF RELIGION:

Erich Schultz (1977)

Wilfrid Laurier University, Waterloo, Ontario, Canada N2L 3C5

David Wartluft (ex officio)Lutheran Theological Seminary, 7301 Germantown Avenue,  
Philadelphia, Pennsylvania 19119ATLA REPRESENTATIVE TO UNIVERSAL SERIALS AND BOOK EXCHANGE:

Gilbert Englerth (1977)

Eastern Baptist Theological Seminary, City Line and Lancaster  
Avenue, Philadelphia, Pennsylvania 19151AD HOC COMMITTEE ON ATLA NEEDS:

Grant Bracewell, Chairperson (1979)

John Batsel (1979)

Emmanuel College Library (Victoria

Al Hurd (1979)

University), 75 Queen's Park, Toronto,  
Ontario, Canada M5S 1K7AD HOC COMMITTEE ON STANDARDS FOR NON-PRINT MEDIA (3 yrs.):

Forrest Clark, Chairperson (1979)

John Lashbrook (1979)

Library of Bethany and Northern Baptist  
Seminaries, Butterfield & Meyers Road,

Andrew Rawls (1979)

Oak Brook, Illinois 60521

PROGRAM 30th ANNUAL CONFERENCE

Grand Rapids, Michigan

Monday, June 21

10:00 - 12:00 a.m., 1:30 - 5:00 p.m.  
Board of Directors Meeting

2:00 - 10:00 p.m.  
Registration

6:00 p.m. Dinner

7:15 p.m.

FIRST GENERAL SESSION

Erich R. W. Schultz, President, presiding

WELCOME - Dr. John H. Kromminga, President, Calvin Theological Seminary  
- Mr. Marvin Monsma, Director of Libraries, Calvin College  
and Seminary

ADDRESS - Update: On the Christian Reformed Church, Dr. John H.  
Kromminga, President, Calvin Theological Seminary

Introduction of new members and first-timers - David J. Wartluft

Introduction of Committee Chairpersons

Committee Appointments

INSTRUCTIONS - Peter DeKlerk, Librarian, Calvin Theological Seminary

DEVOTIONS - Norman J. Kansfield, Librarian, Western Theological  
Seminary, Holland, Michigan

Break

9:00 p.m.  
Reception

Tuesday, June 22

7:45 - 8:30 a.m. Breakfast

WORKSHOPS A-H - Registrants will choose one full-day or two half-day  
workshops.

UPDATE WORKSHOPS - Full Day (4 sessions):

A - On Cataloging & Classification, Coordinator  
Doralyn Hickey

B - On Library Architecture, Coordinator Margaret  
Beckman

C - On D. Min. Programs, Coordinator John Trotti

D - On ATLA Needs, Coordinator John D. Batsel

## UPDATE WORKSHOPS - Half Day (2 sessions):

- E - On Copyright & Photocopying, Coordinator F. E. McKenna
- F - On Libraries As Systems, Coordinator Herman Miller, Inc.
- G - On Religious Publishing, Coordinator Eerdmans
- H - On Religious Publishing, Coordinator Zondervan

8:45 - 10:15 a.m. SESSION I

10:15 - 10:45 a.m. Coffee

10:45 - 12:15 SESSION II

12:30 Lunch

1:45 - 3:15 p.m. SESSION III

3:15 - 3:45 p.m. Coffee

3:45 - 5:15 p.m. SESSION IV

5:30 p.m. Dinner

7:00 p.m.

## SECOND GENERAL SESSION

Erich R. W. Schultz, presiding

- REPORTS - Executive Secretary - David J. Wartluft
- Treasurer - Robert A. Olsen, Jr.
  - Budget, 1976-77 - Robert A. Olsen, Jr.
  - Board of Microtext - Charles Willard
  - Board of Periodical Indexing - Calvin Schmitt
  - Ad Hoc Committee on American Theological Library Needs - Grant Bracewell
  - Ad Hoc Committee on Standards for Non-Print Media - Forrest S. Clark
  - ATLA Representative to the Universal Serials and Book Exchange - Gilbert R. Englerth
  - ATLA Representative to the Council on the Study of Religion - David J. Wartluft
  - ATLA Representative to the Council of National Library Associations - Arthur Jones, Jr.
  - Other Business

8:30 - 9:00 p.m.

WORSHIP - Norman J. Kansfield

Wednesday, June 23

7:45 - 8:30 a.m. Breakfast

WORKSHOPS A-H - Registrants will choose one full-day or two half-day workshops as outlined for Tuesday, June 22.

6:00 p.m. Dinner

7:30 p.m. - Committee Meetings (Open to members)

7:30 p.m. - Board of Directors  
Meeting

Thursday, June 24

7:45 - 8:30 a.m. - Breakfast

WORSHIP - Norman J. Kansfield, 8:45 - 9:15 a.m.

9:30 - 10:30 a.m.

THIRD GENERAL SESSION

Erich R. W. Schultz, presiding

REPORTS OF STANDING COMMITTEES -

Annual Conferences - Alice Kendrick, Chairperson  
Cataloging & Classification - Thomas C. Rick, Chairperson  
Library Consultation Program - Cecil R. White, Chairperson  
Membership - Robert M. Matthews, Jr., Chairperson  
Nominating - Alva Caldwell, Chairperson  
Periodical Exchange - Lawrence Hill, Chairperson  
Personnel Exchange - Thomas E. Camp, Chairperson  
Publication - Donald Huber, Chairperson  
Reader Services - Leslie Galbraith, Chairperson  
Standards of Accreditation - Earle Hilgert, Chairperson  
Statistical Records - David E. Green, Chairperson

Tellers Report

1977 Conference

Other Business

10:30 - 11:00 a.m. - Coffee

11:00 - 12:15 a.m.

Alice Kendrick, Assistant Director, Research and Information Center,  
Lutheran Council in the U.S.A., New York, presiding

ADDRESS - Update: On Ecumenical Documentation, Ans van der Bent,  
Librarian, World Council of Churches, Geneva

12:30 - Lunch

1:45 - 3:00 p.m.

DENOMINATIONAL MEETINGS

Baptist, Catholic, Disciples, Episcopal, Lutheran, Methodist,  
Reformed/Presbyterian, and United Church of Christ

3:00 - 3:30 p.m. - Coffee

3:30 p.m. - Board of Directors Meeting

3:45 - 5:00 p.m.  
Committee meetings (open to members)

3:45 - 5:30 p.m.  
TOUR -- To Zondervan. (For those not attending the workshop) There  
will be free time to visit shopping centers.

7:00 p.m.  
ANNUAL BANQUET - Erich R. W. Schultz, presiding

- Invocation
- Dinner

ADDRESS - Downdraft, Dr. Lester R. DeKoster, Editor, The Banner  
- Resolutions

Friday, June 25

7:45 - 8:30 a.m. - Breakfast

8:30 - 11:00 a.m. - Board of Directors Meeting



MINUTES OF THE BUSINESS SESSIONS  
THIRTIETH ANNUAL CONFERENCE

Calvin Theological Seminary, Grand Rapids, Michigan  
June 21-25, 1976

Monday, June 21, 1976, 7:15 p.m.  
First General Session

The meeting was called to order by President Erich R. W. Schultz.

President Schultz had received a phone call from Roland Kircher, asking that Erich extend Roland's best wishes to the Board of Directors and to the Association at its annual meeting.

This is a 1-2-3 conference of ATLA: the 100th anniversary of Calvin College and Seminary; the 200th anniversary of the U.S.A.; and the 30th anniversary of ATLA. The theme of the conference is UPDATE.

The Association was welcomed by Dr. John H. Kromminga, President of Calvin Theological Seminary, and by Mr. Marvin Monsma, Director of Libraries, Calvin College and Seminary.

Introduction of New Members and First-Timers - David Wartluft

Introduction of Committee Members - Erich R. W. Schultz  
Retiring Chairpersons were also introduced.

Presentation of gavel to President - Oscar Burdick

President Schultz named the following committees for the 1976 annual conference:

Tellers': Joyce Ringering, Chairperson; Alma Richards; and Clifton Davis.

Resolutions': Robert Maloy, Chairperson; Delena Goodman; Eugene McLeod.

Tributes were presented to the following ATLA members who have died during the year:

Helen Uhrich - Tribute by Stephen Peterson

Genevieve Kelly - Tribute written by Peter VandenBerge,  
read by Oscar Burdick

Father Frederick Joaquin - Tribute by James Dunkly

Lucy Palmatier - Tribute by Isabelle Stouffer

Adjourned at 9:10 p.m.

Tuesday, June 22, 1976, 7:00 p.m.  
Second General Session

The meeting was called to order by President Erich R. W. Schultz.

The following Committee and Board Reports were mailed to the members: the Report of the Executive Secretary, the Report of the Board of Microtext, the Report of the Board of Periodical Indexing, the Report of the ATLA Representative to the Universal Serials and Book Exchange, the Report of the ATLA Representative to the Council on the Study of Religion.

A motion was made that these reports be accepted. Seconded. Carried. The Reports were covered one by one for additional comments and questions:

Executive Secretary's Report - David Wartluft

David Wartluft added the latest actions of the Board of Directors:

1. Cost of Proceedings - The Board of Directors has approved an increase in the cost of the Proceedings to \$6.00 for non-members.
2. Personnel Clearinghouse - There will be a filing fee for non-members of \$5.00.
3. By-Law Changes - Distributed list of changes for members' consideration. Most are housekeeping changes to remove things written in by the lawyer when the Association was becoming incorporated. There is also a redefinition for eligibility for full membership in the Association.
4. Concordia Seminary situation - asked for input from members.
5. CSR - asked if members have concerns to be presented through the Board of Directors to CSR. Calvin Schmitt asked if the Board has considered the possibility of having our dues paid through CSR and whether it would be possible for the Index of Religious Periodical Literature to get the CSR mailing list through ATLA which now costs them \$500.00. David answered that we can get the ATLA mailing list from CSR, but not the whole list.

Board of Microtext - Charles Willard

Charles Willard announced:

1. An expansion in the program of microfilming serials, especially older ones. He asked that members let him know if they have serials which should be filmed because of their condition.
2. The cumulative catalog will be mailed next week.

Board of Periodical Indexing - Calvin Schmitt

Calvin Schmitt announced:

1. The semi-annual volume of IRPL has been published by a new computerized method.
  2. Relocation of Board offices will take place around October 1.
- Fay Dickerson introduced a questionnaire concerning the use of the Index. She asked that all schools get a copy to be placed near the Index for users to fill out.

ATLA Representative to the Universal Serials and Book Exchange -  
Gilbert Englerth

Gilbert Englerth announced that:

1. Members of ATLA are encouraged to use USBE on trial basis without the payment of the \$25.00 fee.
2. ATLA Periodical Exchange lists should be sent to USBE offering items not requested by anyone else.

Treasurer's Report - Robert A. Olsen

Robert Olsen moved that the Treasurer's Report be accepted as audited.  
Seconded. Carried.

Budget, 1976-77 - Robert A. Olsen

Robert Olsen moved the adoption of the Budget for 1976-77.  
Seconded. Carried.

Anticipated Revenue

Dues	\$ 13,750
Sales	700
Interest	900
Sales from updated edition of AIDS TO A THEOLOGICAL LIBRARY	500
Transfer from General Account	<u>3,755</u>
	<u>\$ 19,605</u>

Anticipated Disbursements

Printing	\$ 5,065
PROCEEDINGS (2,500)	
NEWSLETTER (2,565; incl. Editor 715 )	
Officers and Committees	6,500
Bd. of Directors (2,500)	
Committees (4,000)	
Honoraria	2,000
Executive Sec'y (1,430)	
Treasurer (570)	
Office Supplies and Expenses	2,100
Consultation Program	750
Professional Services (CPA, legal)	500
Dues	1,080
CSR (1,000)	
CNLA (50)	
ALA (30)	
Fidelity Bond (Treasurer)	110
Contingency	500
Publication of updated edition of AIDS TO A THEOLOGICAL LIBRARY	<u>1,000</u>
	<u>\$ 19,605</u>

Ad Hoc Committee on American Theological Library Needs -

Grant Bracewell

This committee was established at the January meeting of the Board. Since then they have sent out a questionnaire assessment of the membership's views of the needs of the Society. Analyzing this questionnaire is underway. They are using the Workshop in ATLA Needs as another way of exchanging member's ideas, dreams and visions for the Society. Grant Bracewell asked that the Proceedings show that the committee reports progress. Moved by common consent.

Ad Hoc Committee on the Standards for Non-Print Media -

Forrest Clark

Since the membership of the committee was just completed at the Board meeting on Monday, the committee does not report any progress at this time. However, at the committee meetings on Wednesday

evening, the two members of the committee who are present at the conference will be available to meet with those interested in discussing what the work of the committee should be, as they are formulating their job descriptions for the year. The remarks were accepted as a progress report of a new Ad Hoc Committee.

ATLA Representative to the Council on National Library Associations

- Arthur Jones, Jr.

Most of the major concerns of the library associations continue to be the same as last year. At the forefront has been the issue of copyright and copyright revision. In this effort, the Association of Law Libraries, the American Library Association, particularly ACRL, the Special Library Association and later the Music Library Association carried the major burden. Our interests seemed adequately represented in the work of these Associations and of the individuals who presented the library side. In this, and in such other CNLA concerns as opportunities for continuing library education, the establishment of library standards, the maintenance of prison libraries and the operation of the USBE, your representatives have attempted to contribute an ATLA point of view.

Arthur Jones moved the adoption of the report. Seconded. Carried.

Other Business - Erich R. W. Schultz

1. Recognition of Ans van der Bent of the World Council of Churches, Geneva, and Mrs. Helen Greenway of Xerox University Microfilms.
2. Explanation for dropping workshop on archival management - illness of Fred Shalow.
3. ATLA/CSR relationship - asked for input from members.
4. Local chapters of ATLA - asked for input from members.
5. Asked that recommendations from workshops be in the hands of the President by the time of the banquet on Thursday evening so that the Board could discuss them on Friday morning.

Adjourned 8:10 p.m.

Thursday, June 24, 1976, 9:30 a.m.  
Third General Session

The meeting was called to order by President Erich R. W. Schultz.

The list of committees and appointments for 1976-77 was handed out. President Schultz announced that Doralyn Hickey should be added to the list as Reporter on Systems and Standards. (For Committee list, see pg. x)

The following Reports of Standing Committees were in the hands of the members: Annual Conferences, Cataloging & Classification, Library Consultation Program, Membership, Periodical Exchange, Personnel Exchange, Publication, Standards of Accreditation, Statistical Records.

A motion was made that these reports be accepted. Seconded. Carried.

The Reports were covered one by one for additional comments and questions:

Annual Conferences - Alice Kendrick

Alice Kendrick announced that there is an evaluation questionnaire for this conference.

Cataloging & Classification - Thomas C. Rick

1. Encourage use of our liaison person with LC, Mrs. Josephine Dearborn of Virginia Theological Seminary.
2. The Library Profiles are tabulated. Copies are available at the rate of one per institution.
3. The Subject Heading lists are continuing.
4. The results of the information on OCLC gathered by David Chen will be made available through the ATLA Newsletter.
5. One correction to report: Lydia Lo has attended 4 meetings of the Catalog Code Revision Committee, not 3 as the Report says.

Library Consultation Program - Cecil R. White

1. There has been one additional inquiry since the report was written.
2. There is a discrepancy between the Report and the Budget because one project was completed last year, but paid in this year's budget.

Membership - Robert M. Matthews, Jr.

No further report.

Periodical Exchange - Lawrence Hill

1. Minor problems: packages poorly wrapped, problem of mail delay - hold for several months.
2. Question by John Trotti - Libraries who do not send out list should be dropped. He asked that this be brought to the attention of the committee.
3. Doralyn Hickey asked if associate members who are from libraries that are not institutional members are eligible to participate in this list. Oscar Burdick asked if institutions ineligible for regular membership on the Periodical Exchange may be included in a supplementary list. President Schultz recommended that such an action should come from the committee to the Board of Directors for action at a later time.

Personnel Exchange - Thomas E. Camp

Not present

Publication - Donald Huber

1. Sub-Committee on the Union List of Serials is asking the Board of Directors for reorganization. The direction has changed: manual production of such a list is out. They are recommending that ATLA participate in the CONSER Project. There will be more information in the ATLA Newsletter.
2. Ken Rowe - report on publishing. In the Monograph series, 8 titles have been published, with 3 more in the press. In the Bibliography series, 3 titles have been published. He made a plea for bibliographies to be published.

Standards of Accreditation - Earle Hilgert

1. A preliminary draft of the Handbook is available - it will continue to be revised.
2. New problems: more material relevant to D. Min. Program, and standard list of indications of what ought to go into a self study.
3. The ACRL Standards of Accreditation are published.

Statistical Records - David E. Green

1. Change in form.
2. Some schools did not report. The information can be filled in for the Proceedings if the information is received soon.
3. Charles Willard commented that he would prefer to have the acquisitions budget rather than the total budget.

Nominating Committee - Dorothy Gilliam

No report at this time.

Reader Services - Leslie Galbraith

Two recommendations to the Board of Directors:

1. The Committee requests that a special Ad Hoc Committee be appointed by the Board of Directors to initiate, conduct and analyze surveys of ATLA Interlibrary Loan practices and problems and report its findings to the Midwinter meeting of the Board of Directors. The Budget for this committee would come from the Reader Services budget. This committee should be located geographically so it can meet easily and inexpensively to conduct its work. Questions they would consider: a) What schools are now charging for ILL requests? How much? To whom? b) Have each school do an analysis of last year's ILL requests. How many to and from ATLA members? How many to and from other institutions - academic, public, etc.? c) Forms of material loaned and borrowed, bound periodicals, dissertations, D. Min. projects.... d) Photocopying procedures related to ILL. e) How many blind requests do you get a year? f) Patrons for whom material is requested.
2. The second recommendation that the committee would like to pass on to the Board of Directors in their planning for next year's conference is that space be provided in the conference for some kind of a workshop or round table discussion for those in the ATLA who are interested in or who are currently teaching courses in theological bibliography, theological resources or use of the library.

Les Galbraith moved that this report be received. Seconded. Carried.

Tellers' Committee Report - Joyce Ringering, Chairperson

A total of 275 votes were cast. Results:

Vice President:	John Trotti
Board of Directors (3 year term):	Doralyn Hickey
	Donald Dayton
Board of Microtext:	Robert Dvorak
Board of Periodical Indexing:	Calvin Schmitt

A motion was made to receive the report. Seconded. Carried.

Alva Caldwell announced that a name was accidentally left off the ballot for a Class B member of the Board of Microtext. This is a

position chosen by the Board. Charles Willard nominated Ernest Saunders from Garrett-Seabury/Western. Calvin Schmitt moved that the Association ratify the nomination of the Microtext Board. Seconded. Carried.

### 1977 Conference

President Schultz announced that the 1977 meeting will be held in Vancouver on June 20-24, 1977.

### Other Business - Erich R. W. Schultz

1. Concordia correspondence: President Schultz read the text of the letter to be sent to Dr. Bohlmann of Concordia Seminary as the action of the Board of Directors:

"At the June 23, 1976 meeting of the Board of Directors of the American Theological Library Association held at Calvin Theological Seminary, Grand Rapids, Michigan, the correspondence with you since our last meeting was reviewed.

The concern of this Association, as would be the concern of any library association, is cooperation between libraries, access to libraries and library collections which is basic to all library service. We wish to reaffirm this stance, detached from all theological and confessional positions, since the ATLA in its articles of incorporation and by-laws encompasses all confessions, creeds, denominations and sects. We therefore urge that free and open access be granted to all persons having a legitimate need for the resources in your rich collection."

Kenneth Foreman questioned the meaning of the word "legitimate." Charles Willard suggested that "scholarly" be substituted for "legitimate." Les Galbraith moved that this action of the Board of Directors be endorsed by the General Meeting. Seconded by Grant Bracewell. Add to letter a separate paragraph: This action has been endorsed by the Association at its general meeting on June 24, 1976. Carried.

2. By-Law Amendments: President Schultz announced that the following changes in the By-Laws as distributed had been approved by the Board of Directors: In 12.4.4 and 13.4.4 the underlined sentence should be deleted. This sentence read: One Class B member shall be the appointee of the Association of Theological Schools in the U.S. and Canada. A motion was made to adopt the By-laws as presented. Seconded.

Doralyn Hickey asked that Item 4.2 be considered separately. Seconded. Carried. She also pointed out a typographical error in 7.4.3. The By-laws with the exception of 4.2 was carried.

Doralyn Hickey opposes this amendment because we should be opening membership, not seeking ways to close it. Jim Else suggested that the Board of Directors should adopt guidelines rather than revising the By-laws. Jim Else moved that Article 4.2 be referred back to the Board of Directors in light of this discussion, with a report at the next annual conference. Seconded. Passed.

3. Stationery: President Schultz announced that in the discussion of purchase of more stationery for the Association, the idea of a logo for the Association had arisen. He asked that ideas for an ATLA logo be sent to him, so that the Board of Directors can act on this matter at the Midwinter meeting. Adjourned 10:45 a.m.





## PART II

## COMMITTEE, BOARD AND OTHER REPORTS

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## COMMITTEE ON ANNUAL CONFERENCES

One of the major functions of the Committee on Annual Conferences is to determine the location of future sites for ATLA annual conferences. Any ATLA library wishing to host a future conference is requested to communicate with a member of the Committee either during this June conference or by letter thereafter. Even if dates and times may not be definite, an expression of interest would be appreciated. If you plan to open a new building or expand facilities or will be celebrating an anniversary or some special event on your campus, please discuss with your administration the possibility of entertaining the ATLA.

Sites of Future ATLA Conferences: 31st Annual ATLA Conference, Vancouver School of Theology, Vancouver, B.C., Canada, June 20-24, 1977, The Rev. Dr. Guenter Strothotte, Host; 32nd Annual ATLA Conference, School of Theology of the University of the South, Sewanee, Tennessee, Dates to be announced, Mr. Thomas Edward Camp, Host; 33rd Annual ATLA Conference, St. Vincent College and Seminary, Latrobe, Pennsylvania, June 18-22, 1979, The Rev. Lawrence H. Hill, O.S.B., Host.

Last year's Committee Chairperson, Erich R. W. Schultz, is credited with drafting the Handbook for Conferences of the American Theological Library Association. This year's Committee suggested minor revisions and additions of this Handbook to the mid-winter meeting of the Board of Directors which were subsequently adopted at that meeting.

Respectfully submitted,

Mary K. Spore  
 Roberta Hamburger  
 Alice M. Kendrick, Chairperson

## COMMITTEE ON CATALOGING AND CLASSIFICATION

ATS/ATLA Task Force Report. Of the two items which were assigned to this committee from the report, one has been completed and one is in progress. The committee was asked to consider the need for a liaison person with Library of Congress. After such consideration it was decided that an individual was needed to serve in this capacity. Josephine Dearborn of Virginia Theological Seminary was contacted and graciously agreed to serve in this capacity. The second item assigned to the committee was the development of a manual of standard practices in ATLA libraries. In dealing with this item the committee felt that it needed data before proceeding. In order to gather this data Lydia Lo developed a profile questionnaire which was distributed to member libraries with the statistical report. Results of those returned have been tabulated and sent to the Board of Directors. As a next step in this project the committee will be considering the data received and attempting to move toward formulation of the manual.

Theological Subject Headings. At the South Hamilton conference the decision was made to distribute the headings through some other means than the association Newsletter. Financial considerations and a desire on the part of the committee to have this item restored to the responsibility of the committee motivated this decision. A subscription program was initiated and to date three lists of headings for 1975 have been issued and sent to subscribers. A new cumulation is planned.

Recataloging/Reclassification Bibliography. This project has not been active through this last year. It was felt by the committee that information in this area is available and that some of the other projects facing the committee were of higher priority. Work will resume on this project if it is felt to be necessary or if there is indication from the association that it is desired.

Catalogers' Newsletter. The newsletter, under the unlikely title of CATalogerS' MEWSings, began (really resumed) publication. Three issues were printed as volume one and to date one issue of volume two has appeared. The newsletter is not printed on any regular schedule but rather as contributions warrant it or as there is information which needs sharing.

Catalog Code Revision Committee. Lydia Lo has been regularly attending the meetings of the ALA Code Revision Committee dealing with AACR. To date Lydia has attended three meetings. Reports of these meetings have appeared both in the association Newsletter and in the committee newsletter. More meetings are planned and it is hoped that ATLA will continue to have representation in these vital discussions.

OCLC. A concern was raised in the open committee meeting at the last conference concerning how smaller theological libraries might relate to OCLC. David Chen developed a questionnaire which he distributed to member libraries. The results of his study will be considered and findings shared with the association.

Respectfully submitted,

Lydia Lo  
David Chen  
Thomas C. Rick, Chairperson

#### REPORT OF THE EXECUTIVE SECRETARY

This is the first instance during my tenure as Executive Secretary that a report is being submitted on my behalf to the association. I have seen and continue to see my primary answerability to the Board of Directors, yet all efforts of this office either directly or indirectly serve and represent the total membership. Moreover, the addition of certain functions like the personnel clearinghouse during the past year would otherwise elicit a separate report. Thus, it seems fitting to include in this preconference mailing a word about activities in general.

Membership. Evidently hard times generally, and in theological circles in particular, have made ours a volatile profession. The office was deluged as one third of our membership changed. In eleven months 94 additions were made to the various membership categories while 83 were removed [some representing movement from one class of membership to another]. Nor does this account for any of the non-ending changes of address, title, and other details. With all that bookkeeping our net change was a gain of eleven members. Even this is a sign of health for the association. To show growth when staffs are being trimmed and whole institutions are disappearing indicates that the association is being sought out, and that hopefully, because we can serve or are serving a valuable purpose.

Publications. The 1975 Proceedings exceeded 200 pages, and because of its bulk added to inflation caused us to overspend the budget line for publication. Delay in publishing was caused by the lateness of several papers. The publication has elicited many favorable comments for its content. Following the suggestion of several members, telephone numbers have been included in the institutional member listing. These were compiled from various sources. If there are errors, please send corrections so that the 1976 listing may be correct. With the large numbers of changes in personal members, it was deemed impractical to include phone numbers for any but institutions.

Upon invitation an article was prepared to reflect current developments in the association for the new ALA Yearbook. We have been accorded approximately 800 words under "The American Theological Library Association." Galleys have just been approved.

Personnel Placement Clearinghouse. Activity has been furious, but one-sided. As of April first there were 151 names on file in the clearinghouse (successor to the Bureau of Personnel and Placement). Another approximately 20 inquiries have been answered since that date. The credentials of people on file are truly astounding. But there were only three leads for placement throughout the year for which dossiers were submitted. If any positions were filled thereby, that fact was not conveyed to me. Anyone knowing of present or forthcoming vacancies should appraise the pertinent local persons or committees of the capabilities of ATLA so that our service may be useful.

To maintain a current file requires a great deal of time and diligence, not to mention expense. Minimal maintenance requires supplying forms, annual updating, and the courtesy of notifying all persons whose names have been submitted for a position. We need to consider whether this service is one we wish to underwrite from membership fees or whether we need to establish a filing fee or other method to offset costs, at least for non-members of the association.

Concordia Seminary. In response to a resolution adopted by the Board of Directors in its January 1975 meeting regarding limitations of library services at Concordia Seminary, St. Louis, there has been a gradual but weighty correspondence between the association and the President of Concordia Seminary. This was initiated by the Executive Secretary but more recently communicated by the Recording Secretary upon reaffirmation of the original resolution by the Board at its

meeting in January 1976. Matters became confused when a more radical statement by Lutheran librarians was misconstrued by Concordia personnel as emanating from ATLA. Although matters seem to have been little changed, our presence has certainly been made known to the President and Board of Control. Wider knowledge of our concern was carried by pan-Lutheran news services so that our impact was intensified.

Faculty Status. Throughout the year there was frequent inquiry concerning ATLA's action on faculty status for librarians. Apparently the issue is very much alive on the local scene. The last official action was taken at the 1974 conference. The report of the Ad Hoc Committee appears with committee reports, and the action on the floor regarding the report appears in the minutes of the session [p.11 of 1974 Proceedings]. Further referrals have been made by the Board, but no official action has been taken.

Respectfully submitted,

David J. Wartluft  
Executive Secretary

#### LIBRARY CONSULTATION PROGRAM

Relative inactivity describes the state of the ATLA Consultation Program for 1975-76. With the economy only slowly moving forward, plans for library programs and development have also moved slowly. Two consultations were completed during this year, with two inquiries in initial stages.

<u>Institution</u>	<u>Consultant</u>	<u>Dates of Consultation</u>	<u>Status</u>
Lutheran Theological Seminary, Columbus, Ohio	Robert Beach	October 14-15, 1975	Complete
Eastern Baptist Theological Seminary, Philadelphia, PA.	John McTaggart	November 17-19, 1975	Complete
Reorganized Church of Jesus Christ of Latter Day Saints, Independence, Missouri			●Initial inquiry received 10 March 1976
Nashotah House, Nashotah, Wisconsin			Initial inquiry received 22 March 1976

ATLA expenditures for this year have been in the amount of \$300.00 for two honoraria to two consultants. All other expenses are absorbed by the schools involved and Southwestern Seminary. No commitments are known pending.

Once again, the Coordinator of the program requests information from the Association regarding availability and expertise of the membership. Consultants from outside the membership of the Association will also be considered for approval by the Association.

Leaflets describing the Service are available at this meeting or from the Coordinator or the Executive Secretary. Applications for the Service should be addressed to David Wartluft, Executive Secretary, ATLA, Lutheran Theological Seminary, Philadelphia, Pennsylvania, 19119. These requests are forwarded to the Service. Information regarding the Service may be addressed to the Coordinator of the Consultation Service, Cecil R. White, Fleming Library, Southwestern Baptist Theological Seminary, Fort Worth, Texas, 76122.

Respectfully submitted,

Cecil R. White  
Coordinator

#### MEMBERSHIP COMMITTEE

The Membership Committee met last June in South Hamilton during the annual conference. Since then the work has been carried on by the Chairman with correspondence and telephone contacts with the Executive Secretary and prospective members.

Welcome letters were mailed to new members received during the year.

Below is a summary of ATLA membership statistics for the period June 1975-April 1, 1976.

	<u>May 30</u> <u>1975</u>	<u>Additions</u>	<u>Losses</u>	<u>April 1</u> <u>1976</u>	<u>Net Gain</u> <u>or Loss</u>
Full	224	49	20	253	+29
Retired(Full)	41	5	7	39	- 2
Associate	135	22	36	121	-14
Student	17	11	13	15	- 2
Honorary	3	1	--	4	+ 1
Institutional	<u>141</u>	<u>6</u>	<u>7</u>	<u>140</u>	<u>- 1</u>
Totals	561	94	83	572	+11

The committee wishes to thank those who suggested names of prospective members throughout the year and for the cooperation of the Executive Secretary, David J. Wartluft.

Respectfully submitted,

Leta Hockett  
David I. McWhirter  
Robert M. Matthews, Jr.,  
Chairperson

## BOARD OF MICROTEXT

The Board has continued to add monographs and serials to the program with several refinements. We have experimentally filmed the monographic works of a single author as a collection; we have issued a second subject group of pamphlets; we have brought back-files of continuations already in the program up to date. During the past eighteen months, seventy institutions were added to our mailing list. In the last twelve months, moreover, the Board of Microtext has filmed 109 monographs, twenty-four pamphlets, and eleven serial titles. Current volumes were added to nine continuations. This work was accomplished only with the active and generous support of numerous personal and institutional members of the American Theological Library Association as well as the staff of the Department of Photoduplication at the University of Chicago.

In February the Board announced a new program for microfilming thesis projects for institutions with fully accredited D.Min. programs.

At the Board's annual meeting, the following statement of policy was adopted: "The Board is deliberately expanding its volume of operations, seeking to preserve as much deteriorating material as possible. Titles recommended for filming are added to the program whenever technically possible even though sales potential may be very low. Consequently, sales income is likely to continue to decrease in relation to filming costs, but the Board is prepared to authorize reasonable withdrawals from capital funds to underwrite the expansion." Over the coming year, Mr. Andrew Scrimgeour will be working part-time on bibliographic research related to identifying, locating, and obtaining permission to microfilm appropriate serials. We will be pleased to have your recommendations for additions to the program, and we will make a special effort to reach and take action on a decision promptly.

The spring the Board issued a complete cumulation of all titles currently in the program. The prices of many older titles were revised to reflect the actual, current microfilming costs.

The position of executive secretary was reactivated in order to provide for continuity in operations. At the conclusion of this conference, Dr. Charles Willard will become the executive secretary of the Board of Microtext and Dr. Maria Grossmann will become the chairperson.

The income and expenses of the Board of Microtext are included in the annual report of the ATLA Treasurer; and an audited statement of the Board's capital account, which is administered by the Association of Theological Schools, is presented annually to the ATLA Treasurer.

Respectfully submitted,

Charles Willard, Chairperson



## PERIODICAL EXCHANGE COMMITTEE

In September 1975 all institutional members of ATLA received copies of the mailing list of the participating members in the periodical exchange program. With the mailing of the new list of participating member libraries, the committee requested libraries to mail copies of their exchange lists to two members of the committee whose addresses appeared on the list. The chairperson received this suggestion from Paul Debusman. The committee decided to experiment with it for a year. The member libraries cooperated and we wish to thank them, for the lists mailed to the members of the committee did assist us in recording the lists. Also the idea will aid the committee in maintaining continuity in the records from year to year.

As of April, 1976, there were on the mailing list a total of 121 member libraries in the periodical exchange program. One library was dropped from the list since it did not hold an institutional membership in ATLA. Ten other libraries were added to the mailing list for a total increase of nine libraries; two of these libraries are new ATLA institutional members. There have also been some address changes on the list.

Since committee reports are now due at an earlier date, this report covers only a 10  $\frac{1}{2}$  month period and will not reflect any exchange lists mailed after early April, 1976. Seventy-four libraries distributed a total of ninety-one periodical exchange lists of which ten also included books, yearbooks, Church Proceedings, Minutes and Reports.

Respectfully submitted,

Norman Wente  
Jerry Campbell  
Lawrence Hill, Chairperson

## BOARD OF PERIODICAL INDEXING

Publication. The first two semi-annuals of the Index for Volume 12 (1975-76) have been published in a new computer compiled, photo-composed format. The system is functioning well. Problems that have arisen in the system have been resolved without retarding publication. The production methods we are using are the result of five years of study and careful budget management. One way of cutting operational costs is to use the computer center on weekend nights which saves us 60 per cent.

The basic format is similar to the previously published eleven volumes (1949-1974). One substantial change has been the addition of an "Author Index with Abstracts" section to the "Subject Index"

and "Book Review" sections. Abstracts received too late for a semi-annual will appear in the subsequent issue. Each article in the Subject Index followed by an asterisk indicates that an abstract of the article is published in the Abstract section. The two-column page format has been retained but the page size has been increased and the type has been reduced in order to use space as efficiently as possible. Page and type size will be a critical factor next year with the publication of the two-year cumulative volume (1975-76). You have noted that the subject headings are filed strictly alphabetically. This means, for example, that books of the Bible are arranged in alphabetical order with Bible (NT) preceding Bible (OT).

Now that our data are in machine readable form, other features and products can be developed. Included are such items as the expansion of the number of religious journals indexed, the inclusion of the contents of Festschriften and other volumes of collected essays, specialized bibliographies, and selective dissemination of information.

Subscriptions and Sales. Our net growth in subscriptions during the year has been 32. There were 55 new subscriptions and 23 cancellations. The increase comes in spite of inflation, library budget reductions and the merger of institutions. Two years ago we reprinted volumes 6, 7, and 8. The filling of back orders has covered the cost of reprinting. The continuing sale of previous cumulative volumes is an important source of revenue to keep current operations in the black.

Relocation of the Index Office. Effective October 1, 1976, the address of the Index Office will be 5600 South Woodlawn Avenue, Chicago, Illinois 60637. The office will be located on one of the upper floors of the Hyde Park Union Church. This location is one block from The Regenstein Library of the University of Chicago and two blocks from the Jesuit-Krauss-McCormick Library. We shall be across the street from the McCormick Business office which will continue to handle payroll details without charge.

Personnel. The relocation of the Index office will result in some staff changes by reason of personal choice. Miss Fay Dickerson, Editor; John Peltz, Associate Editor; and our keypuncher and code specialist will be the core staff in the new location. Additional staff will be employed from the local scene. We wish to express our appreciation to the staff who have kept the publication of the Index on schedule in the midst of streamlining a new production system, of developing new office procedures, and spending considerable time in the exploration of suitable space for the Index office.

Respectfully submitted,

Calvin H. Schmitt, Chairperson

## PERSONNEL EXCHANGE COMMITTEE

In a word or so the activity or accomplishment of the Personnel Committee for 1975-76 was "none," and the responsibility for the inactivity lies with me as chairman. The year has brought more than I could manage and I regret deeply my failing to follow through, for I believe that this idea for a flexible program for renewal and exchange of ideas for theological library personnel has a potential and a need to be developed.

At its very least I see the job description of the committee to set up some sort of mechanism to enable theological librarians to visit and work in other theological libraries than their own on a one-for-one swap where possible, and even perhaps spend short times in larger theological libraries which might be able to absorb the costs of time and money as hosts to a one-week minimum visiting librarian, where no swapping of personnel could be arranged. I would hope that we might develop a longer period (a semester?) for the same sort of exchange to occur if the need is felt for such an arrangement.

Although the committee spent none of its budgeted funds for the current year now ending, I would recommend that the \$300 budgeted for last year again be included in ATLA's budget to be used in the coming year.

Respectfully submitted,

Alva Caldwell  
 Ronald Deering  
 Thomas Edward Camp, Chairperson

## COMMITTEE ON PUBLICATION

The Committee on Publication has had two primary foci during 1975-76. These are the continuation of the ATLA Monograph and Bibliography Series and the initiation of the Subcommittee on A Union List of Serials.

ATLA Monograph and Bibliography Series. Dr. Kenneth E. Rowe has continued as editor of these series. During the period since the last annual conference two additional titles have been published: Judaism in German Christian Theology Since 1945: Christianity and Israel Considered in Terms of Mission, by Eva Fleischner (ATLA Monograph Series, #8); and The Sermon on the Mount: A History of Interpretation and Bibliography, by Warren S. Kissinger (ATLA Bibliography Series, #3).

Scarecrow Press continues to publish these series at no cost to the Association and with provisions for modest royalties to the authors. Titles in the monograph series are normally disser-

tations which have been revised for publication. We are pleased to report that sales of both series are doing very well with Hilda Adam Kring's The Harmonists: A Folk-Cultural Approach (Monograph Series, #3) leading the way with 795 sales as of December 31, 1975.

Additional titles are in process in both series and you will receive publicity from Scarecrow Press as they are published. As always, we urge you both to place standing orders for the two series with Scarecrow and to share information about them with the faculty and students of your schools.

Subcommittee on A Union List of Serials. The Board of Directors of the Association has appointed this subcommittee to look into the possibility of publishing a union list of serials in theology and religion. Members are: Linda Bartley, Donald Matthews, Dorothy Parks, Newland Smith, Channing Jeschke, Alan Tuttle, and Donald Huber. Progress has been slow as we are still in the process of getting organized and discovering the parameters of the task. We expect to discover during 1976-77 whether the project is feasible and work on ways to implement it if it proves to be so.

The committee has other concerns as well, but these are the two chief ones at this time. As other matters develop we will keep the Association informed through the Newsletter and other media.

Respectfully submitted,

Kenneth E. Rowe  
Murray Wagner  
Donald Huber, Chairperson

REPORT OF THE ATLA REPRESENTATIVE  
TO THE COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

The report to this conference from the ATLA Representatives to the Council of National Library Associations is short and anticlimactic. Peter Oliver and I have attended the December and May meetings of CNLA in New York. The functions of CNLA and of your representatives are so thoroughly covered in the report for 1975 published in last year's Proceedings that it is unnecessary to repeat that information. As a matter of fact, most of the major concerns of the Library Associations in 1974-75 continued to be such in 1975-76.

Dominant has been the issue of copyright and copyright revision. Frank McKenna has already indicated to Workshop E the role CNLA played in unifying the library associations' efforts to present a reasonable solution to the problems for copyright legislation posed by library photocopying needs. In this effort the Association of Law Libraries, The American Library Association (particularly ACRL), the Special Library Association, and later

the Music Library Association carried the major burden. Our interests seemed adequately represented in the work of those associations and of the individuals who presented the library side. In this, and in such other CNLA concerns as opportunities for continuing library education, the establishment of library standards, the maintenance of effective prison libraries, and the operation of the Universal Serials and Book Exchange, your representatives have attempted to contribute an ATLA point of view, have stood by to effect liason between the Council and the Board of Directors of ATLA, and now contribute this report to the present conference.

Respectfully submitted,

Peter Oliver  
Arthur E. Jones

REPORT OF THE REPRESENTATIVE TO  
THE UNIVERSAL SERIALS AND BOOK EXCHANGE, INC.

In November, 1975, the United States Book Exchange, Inc. changed its name to Universal Serials and Book Exchange, Inc. This was done to show clearly that it had no relationship to the United States Government.

The USBE is a non-profit institution sponsored by thirty-nine national, state, regional, foreign and international library associations, institutions and the Library of Congress. The ATLA is one of the sponsoring associations. The USBE serves a world-wide membership of individual fee-paying libraries which pay twenty-five dollars a year for membership. It is an acquisitions tool for libraries of all kinds, which allows participation in a world-wide non-profit clearinghouse operation. Standard handling fees range from \$1.75 to \$6.00 depending on the type of order or publication and shipping or mailing costs. For periodicals there is a charge of \$3.25 for the first issue of any title. The charge for subsequent issues is \$1.75 (or \$3.25 per issue for recent issues). There is an additional surcharge of \$2.00 per volume when "complete volume only" is specified. All other publications (books, documents, monographs, Acta supplements, Proceedings) are \$6.00 per volume.

Most serial requests are in the scientific field. A conscious effort is being made to give more service to theological and religious needs. The USBE recognizes the outstanding results accomplished with our own ATLA Exchange List. In supplementing the use of our own resources, Miss Alice D. Ball encourages us to use USBE services. This works in two ways. We should look to USBE for help when our lists fail to supply the materials we need; we should send our exchange list to USBE so that any material which is not spoken for by an ATLA member library may be requested by USBE. It receives five thousand serials and books daily and honors twenty-five hundred requests each day.

Four ATLA institutional members are members of USBE: Eden, Fuller, Gordon-Conwell and Southeastern. To share in USBE services write to: Miss Alice Dulany Ball, Executive Director, Universal Serials and Book Exchange, Inc., 3335 V Street, N.E., Washington, D.C. 20018. Telephone: (202)529-2555.

Respectfully submitted,

Gilbert R. Englerth  
ATLA Representative

#### COMMITTEE ON RESOLUTIONS

WHEREAS the thirtieth annual conference of the American Theological Library Association has been held at Calvin Theological Seminary in Grand Rapids, Michigan, June 21-25, 1976,

BE IT RESOLVED that word of appreciation be given:

To the President of Calvin Theological Seminary, Dr. John H. Kromminga, and to all of his colleagues and staff for the hospitality of a harmonious campus, superb facilities and excellent services;

To Peter DeKlerk, Librarian of Calvin Theological Seminary and host extraordinaire, and Erich R. W. Schultz, President of ATLA, for a conference program planned imaginatively to grapple with the concerns of the membership and carried out with an ease and grace bespeaking rare and discrete hard work;

To the leaders of the workshops which gave this year's conference its élan and vitality and to their collaborators in these presentations: Doralyn Hickey and Paul Winkler for cataloging and classification; Margaret Beckman for library architecture; John Trotti and Helen Greenway for Doctor of Ministry programs; John Batsel, R. Grant Bracewell, Albert Hurd, and Charles Willard for ATLA needs; F. E. McKenna for copyright and photocopying; the W. B. Eerdmans Publishing Company, the Zondervan Publishing House and Herman Miller, Incorporated, for presentations and tours enlightening the membership on religious publishing and systemic library design;

To Ans van der Bent, not only for a technical update on ecumenical documentation, but also for an awakening word on pro-founder senses of the grace of belief among all peoples;

To President Kromminga and Conference Chaplain Norman J. Kansfield for permitting us an understanding and experience of the Reformed heritage and worship as cherished and enlivening in many surrounding church communities;

To Lester R. DeKoster for his literate and searching banquet address;

And finally, to all who prepared reports and to all who by their presence and deed contributed to the reanimation of our fellowship and our service for church and world.

Respectfully submitted,

Delena Goodman  
H. Eugene McLeod  
Robert Maloy, Chairperson

#### COMMITTEE ON STANDARDS OF ACCREDITATION

A year ago the Committee presented to the Association a preliminary draft of "A Librarian's Handbook on the ATS Standards for Accreditation (1972)." At that time the Committee requested feedback over the ensuing year with the aim of publishing a more finished edition.

The Committee is grateful for the various suggestions that have been made. These have focused particularly on the desirability of two major additions to the "Handbook": (1) A section providing suggestions for the preparation of the library segment of an institutional self-study; and (2) Fuller discussion of the implications of D.Min. programs for the development of library resources.

Inasmuch as another committee has been working on questions raised for libraries by the emergence of D.Min. programs, the Committee on Standards of Accreditation has thought best to await the results of that committee's study before offering a further statement on the D.Min. degree and is focusing its efforts on working jointly with this D.Min. committee and the ATS on this matter.

We look forward to a revision of the "Handbook" after the work on the D.Min. programs has been completed. In the meantime the Committee will be grateful for further suggestions as ATLA members use the "Handbook" in connection with accreditation procedures.

Respectfully submitted,

James Caddy  
Forrest Clark  
Earle Hilgert, Chairperson

## STATISTICAL RECORDS REPORT

1974 - 1975

This year's statistical report reflects a major change in the reporting form which is now based on the United States Standard for Library Statistics. Because of this change no comparison with previous year statistics has been included. This feature will probably return with the next report.

As in the past, the real work of producing this report has been done by the librarians (and, I suspect, their secretaries) who filled out the forms and especially by Dorothy Burns who performed all the calculations and produced the tabulations. In a body of data of this size there are bound to be some errors. Please check the data for your own library and report any corrections to me as soon as possible. I will try to see that they are incorporated in the report when it is published in the Proceedings.

Respectfully submitted,

David E. Green  
Statistician









School	Affiliation	Volume in library (at end of report period)	Volume added (net)	Current periodical subscriptions	Unbound periodicals	Microfilm	Microfiche	Microcards	Government documents	Phonotapes	Phonodiscs	Maps	Slides	Videotapes	Other Games	Full & Part time teaching & research faculty	Full & Part time enrollment for first theological degree	Enrollment for higher degrees	Enrollment for non-theological degrees	Enrollment not working for a degree	GRAND TOTAL	Filled positions for librarians	Filled positions for other professionals	Filled positions for non-professionals	TOTAL	Total wages and salaries	Library materials	Binding/rebinding	Other operating expenses	TOTAL	Percent of total operating budget	Gross Sq.ft. for library & branches	Cost per person	
Seminario, Epis, Caribe 2		30,000		200												15	35	10	70	20	150	1	1	8	11	\$ 11,250	\$ 500	\$ 500	\$ -	\$ 12,250	1,825	\$ 81		
San. Evang. de P.R.																																		
Seminex	1,3	3,308		11												48	360	24	-	3	435	4	-	-	4	45,603	2,930	120	1,475	50,128	5.6	1,882	115	
Seventh Day Adv.	2	87,361	3,214	657	1,870	395	158	128	-	1	13	-	220	-	-	35	312	32	6	2	387	1	1	3	5	38,695	42,193	1,600	72,312	154,799	15.52	5,600	399	
S. Eastern Bapt.	1,6	104,043	[-2,393]	824	5,610	4,608	1,907	53,690	-	840	1,745	8	9,149	-	30	46	532	119	-	206	903	3	1	8.5	12.5	89,218	40,529	3,563	23,095	156,405	12.6	27,000	173	
Southern Bapt.	1,3	207,613	[-4,279]	1,180	10,865	5289	-	339	-	7,513	4,824	-	10,719	3	20	93	1117	292	-	456	1958	6	-	24	30	152,418	66,319	10,922	47,346	277,005	9.74	76,000	142	
S. Western Bapt.	1,4	236,847	[-12,437]	1,432	10,559	4,440	639	35	-	5,236	10,829	70	25,772	221	33	120	2598	279	15	-	3012	5	-	22	27	244,930	60,352	5,070	53,148	363,500	11	56,089	120	
Swedenborg	1,4	31,200	[- 25]	24	-	-	-	-	-	-	-	-	-	-	-	6	9	-	-	-	15	1	-	-	1	6,600			10,500			700		
Three Hierarchs																																		
Trinity, Canada	2a,3	29,163	784	54	-	51	-	-	-	71	-	-	-	-	-	5	-	-	-	-	5	1	-	2.3	3.3	19,642	5,828	253	377	27,100	11.7	12,714		
Trinity, Deerfield	1,2a,3,4,6	51,231		645	1,349	296	283	-	-	-	73	-	9	-	-	30	339	11	83	75	538	1	-	2	3	35,850	22,596	-	30,308	88,754	5.3	11,500	164	
Union, New York																																		
Union, Richmond	1,3	182,704	6,198	950	-	1,835	76,078	706	-	1,245	15,667	-	6,610	9	160	49	268	30	96	6	449	4	1	20.5	25.5	98,377	64,983	2,974	26,614	192,948	8.82	32,375	429	
United, Dayton	1,3,6	83,995	1,608	500	-	775	-	-	-	-	-	-	-	-	-	-	236	50	-	39	325	2	-	-	2	57,742	23,215	1,501	7,233	89,691	8.1	11,515	275	
United, Twin Cities	1,3	47,672	1,772	264	-	23	367	-	-	174	471	32	247	64	12	31	130	29	12	48	250	1	1	2	4	24,672	12,648	631	1,704	39,655	6	8,100	158	
U. of St. Thomas	2a	32,313	4,364	234	1,245	101	832	-	-	450	-	-	-	200	-	17	-	-	-	-	17	1	-	1	2	12,237	14,181	1,189	1,891	29,498			5,408	
Univ. of South																																		
Vancouver	1,2a	52,748	755	161	500	308	-	-	-	158	109	-	50	-	3	16	219	11	-	-	246	1	-	-	1	29,202	15,575	1,055	-	45,832	6		195	
Vanderbilt	2a,3	112,538	118	424	-	1,340	31	2,347	-	-	-	-	-	-	194	30	107	179	-	11	327	2	-	2	4	50,402	37,762	4,923	32,327	125,414	12	9,360	383	
Victoria																																		
Va. Theo., Alexandria	1,3	96,000	[-3,804]	440	-	833	100	15	-	-	-	-	-	-	-	25	144	38	-	22	229	2	-	3	5	50,275	29,053	5,975	46,259	131,562	8.5	17,889	574	
Warburg	1,3	84,655	1,835	428	-	164	4	-	-	1,000	600	-	2,500	6	-	27	233	18	-	53	331	1	-	3	4	32,000	21,000	681	651	64,260	8	8,000	194	
Wenley	1,3	85,026	3,425	535	-	575	30	45	-	70	390	-	2,500	-	-	31	273	20	-	18	342	2	1	2	5	75,541	29,177	3,641	3,257	111,589	9.14	14,750	326	
Western Conserv.	1,3	29,853	1,554	450	-	226	5	-	-	43	947	-	-	-	-	43	356	34.5	47.5	20.5	501.5	2	-	4.3	6.3	41,781	13,007	509	5,580	60,877		7,019	121	
Western, Portland																																		
Western, Holland	1,4	60,341	1,746	460	-	248	-	-	-	102	684	-	12,500	-	-	26	136	7	-	4	173	1	-	1.75	2.75	28,510	17,134	761	2,323	48,729	8.32	9,620	281	
Westminster	1,3	70,363	3,474	450	-	500	-	15	-	-	50	-	-	-	-	18	221	63	-	302	1	2	1	4	31,056	25,325	1,177	2,942	65,524	8.2	24,852	217		
Weston	1,3	201,961	3,303	779	5,000	140	-	-	-	700	60	-	170	-	31	41.6	264	10	-	9	324.6	2.2	1.3	9	12.5	137,204	44,211	5,883	15,287	202,576	10.8	27,600	623	
Wilfrid Laurier	5	215,602		3,649	1,267	6,161	7,896	40,247	66,007	2,392	-	-	8,291	-	-	25	57	-	-	-	82	12	1	39	52	390,581	528,334	26,126	99,901	1,044,942	9.8	74,735		
Woodstock	1,2a,3	150,000	[-4,164]	600	-	313	1,252	-	-	-	-	-	200	-	-	12	-	-	-	-	12	2	-	2	4	42,474	25,500	4,500	2,797	75,271		9,000		
Wycliffe	1,5	29,767	15	54	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	5,650	2,917	-	-	8,567		3,424		
Yale	2,3	303,482	3,944	951	-	2,980	-	-	-	-	-	-	-	-	-	81	316	26	-	21	444	6	-	12	18	178,330	60,780	14,548	16,874	270,532			609	

## RANK ORDER: VOLUMES IN LIBRARY

1. Harvard	334,822	55. United, Dayton	83,995
2. Princeton	324,796	56. Eastern Mennonite	83,954
3. Graduate Theo.Union	317,584	57. Eastern Baptist	83,535
4. Yale	303,482	58. NW Lutheran	77,159
5. Emory	300,000	59. Conception	76,818
6. Hebrew Union,Cincin.	269,060	60. Concordia, Springfd	76,508
7. Hartford	258,649	61. St. Bernard	74,577
8. Southwestern Baptist	236,847	62. Louisville Presby	74,551
9. Southern Baptist	207,613	63. Mt. St. Mary	73,204
10. Weston;Epis.,Camb.	201,961	64. Phillips	72,733
11. Andover Newton	189,293	65. Howard	72,163
12. St. Vincent	187,397	66. Gordon-Conwell	72,075
13. General, NY	184,330	67. Lexington	72,000
14. Colgate/Rochester	183,676	68. Maryknoll	71,000
15. Union, Richmond	182,704	69. Knox	67,197
16. Pittsburgh	172,920	70. Assoc. Mennonites	65,784
17. St.Charles,Borromeo	166,285	71. St. Paul, St. Paul	64,857
18. Perkins	159,892	72. Bangor	64,853
19. Woodstock	150,000	73. Lutheran, Columbus	63,233
20. Brite	149,914	74. Mt.St.Alphonsus	62,339
21. Bethany/Northern Bapt	140,488	75. Eden	61,859
22. Concordia, St.Louis	136,430	76. Central Baptist	61,554
23. New Brunswick	128,310	77. St.Francis, Milwaukee	61,000
24. St. Mary of the Lake	125,341	78. Hamma	60,390
25. Aquinas/Dubuque	120,480	79. Western, Holland	60,341
26. St.Mary, Baltimore	116,536	80. Methodist, Ohio	59,545
27. Lutheran, Phila	115,670	81. Lincoln	59,065
28. St. John's, Brighton	115,337	82. Mennonite, Fresno	57,740
29. Boston Univ.	113,349	83. Epis. Theo.of SW	56,945
30. Vanderbilt	112,538	84. Lutheran, Columbia	56,774
31. Luther, St. Paul	111,159	85. St.John's, Camarillo	56,210
32. Lutheran, Chicago	108,985	86. McGill	55,798
33. Lutheran, Gettysburg	107,577	87. Kenrick	55,796
34. St. Louis	107,360	88. Christ the King	55,213
35. Southeastern Baptist	104,043	89. Vancouver	52,748
36. St. Meinrad	102,000	90. St. Patrick's	52,300
37. Pacific Sch.of Rel.	101,580	91. Trinity, Deerfield	51,231
38. Sch.of Theo.,Claremt	99,597	92. Atlantic	50,478
39. Asbury	98,330	93. Hebrew Union, LA	50,000
40. Iliff	97,182	94. Nashotah House	49,484
41. Virginia Theo,Alex.	96,000	95. Memphis	49,358
42. Jesuit Sch. of Theo.	95,598	96. St. Leonard	48,864
43. Fuller	95,225	97. United, Twin Cities	47,672
44. Christian	90,575	98. Harding	47,658
45. Columbia	90,128	99. Conservative Baptist	47,450
46. Pontifical	88,000	100. Nazarene	47,348
47. Mt.Angel Abbey	87,929	101. N. Am. Baptist	46,315
48. Meadville	87,500	102. Dominican	44,250
49. Seventh Day Advent.	87,361	103. Anderson	43,575
50. Chicago Theo.Sem.	86,234	104. Ashland	41,274
51. Wesley	85,026	105. St.Mary,Cleveland	40,219
52. Golden Gate	84,998	106. Sacred Heart	40,025
53. Wartburg	84,655	107. St.John's,Plymouth	37,328
54. St. Joseph's	84,243	108. St. Vladimir	36,500

109. De Andreis	36,000	120. Oblate, Wash., DC	28,000
110. Reformed	35,245	121. Earlham	27,180
111. St. John's, Winnipeg	33,000	122. Emmanuel	25,918
112. U. of St. Thomas, Houst	32,313	123. Pope John	23,159
113. St. Francis, Loretto	32,080	124. Wycliffe	20,752
114. Swedenborg	31,200	125. Payne	15,520
115. St. Augustine	30,333	126. New York Theo.	15,500
116. Sem. of St. V. de Paul	30,150	127. Bapt. Missionary	14,750
117. Sem. Epis., Caribe	30,000	128. St. Stephen	14,000
118. Western Conserv.	29,853	129. Seminex	3,308
119. Trinity, Canada	29,163		

General Academic Library Reports

1. McMaster	879,111	4. Wilfrid Laurier	215,602
2. Drew	361,744	5. Huron	105,000
3. St. John's U, Minn.	257,419	6. St. Thomas (Denver)	76,000

Theological Consortia

1. B.T.I. LIBRARIES	<u>Volumes</u>	<u>Total Expense</u>
Gordon Conwell	72,075	\$123,520
St. John's, Brighton	115,337	59,483
Harvard	334,822	267,437
Weston; Episc., Cambridge	201,961	202,576
Andover Newton	189,293	107,105
Boston Univ.	<u>113,349</u>	<u>122,554</u>
	1,026,837	\$882,675
2. THEO. LIBRARIES OF SE PENNSYLVANIA		
Lutheran, Gettysburg	107,577	\$ 86,053
Lancaster		
Westminster	70,363	65,524
Lutheran, Philadelphia	115,670	98,338
Eastern Baptist	83,535	66,000
St. Charles Borromeo	166,285	161,000
Immaculate		
	<u>543,430</u>	<u>\$476,915</u>
3. WASHINGTON THEO. CONSORTIUM		
Howard	72,163	\$ 51,014
Wesley	85,026	111,589
Atonement		
Catholic Univ. of Am.		
Virginia Theo., Alexandria	<u>96,000</u>	<u>131,562</u>
	253,189	\$294,165
4. ATLANTA THEO. ASSOCIATION		
Columbia	90,128	\$ 65,404
Emory	300,000	150,086
Interdenominational		
	<u>390,128</u>	<u>\$215,490</u>

	<u>Volumes</u>	<u>Total Expense</u>
5. CONSORTIUM OF OHIO THEO.SCHOOLS		
St. Mary, Cleveland	40,219	\$ 30,331
Ashland	41,274	46,170
Mt. St. Mary	73,204	47,000
Payne	15,520	54,214
United, Dayton	83,995	89,691
St. Leonard	48,864	27,728
Hamma	60,390	49,274
Earlham	27,180	27,043
Methodist	59,545	97,374
Lutheran, Columbus	<u>63,233</u>	<u>89,714</u>
	513,424	\$558,539
6. TEAM-A (Theological Education Association of Mid-America)		
Asbury	98,330	\$122,508
Lexington	72,000	64,649
St. Meinrad	102,000	84,891
Southern Baptist	207,613	277,005
Louisville Presbyterian	<u>74,551</u>	<u>102,577</u>
	554,494	\$651,630
7. CONSORTIUM OF MINNESOTA SEM. FACULTIES		
Bethel		
Northwestern Lutheran	77,159	\$ 47,059
St.John's Univ., Minn.	257,419	355,208
United, Twin Cities	47,672	39,655
Luther, St. Paul	111,159	108,298
St.Paul, St.Paul	<u>64,857</u>	<u>55,295</u>
	558,266	\$605,515
8. CHICAGO CLUSTER OF SCHOOLS		
Bethany/Northern Baptist	140,488	\$109,032
McCormick		
Catholic Theo. Union		
Jesuit Sch. of Theology	95,598	37,523
Lutheran, Chicago	108,985	86,724
Meadville	87,500	21,500
DeAndreis	36,000	12,500
Chicago Theo. Seminary	<u>86,234</u>	<u>57,125</u>
	554,805	\$324,404
9. ST. LOUIS THEO. CONSORTIUM		
Concordia, St. Louis	136,430	\$128,551
Eden	61,859	59,560
Kenrick	55,796	62,957
St. Louis	107,360	73,418
Covenant Sch. of Theology	<u>361,445</u>	<u>\$324,486</u>

	<u>Volumes</u>	<u>Total Expense</u>
10. SAN FRANCISCO BAY AREA CONSORTIUM		
Graduate Theo. Union	317,584	\$274,074
(Amer. Baptist Sem. of the West; Church Divinity Sch. of the Pacific; Franciscan Sch. of Theology; Jesuit Sch. of Theology; Pacific Lutheran Theo. Seminary; San Francisco Theo. Seminary; Starr King; St. Albert's College)		
Pacific Sch. of Religion	101,580	71,538
St. Patrick's	52,300	39,776
Golden Gate Baptist	<u>84,998</u>	<u>90,988</u>
	556,462	\$476,376
11. TORONTO SCH. OF THEO. LIBRARIES		
Trinity, Canada	51,231	\$ 27,100
Victoria		
St. Michael's		
Knox	67,197	43,900
Wycliffe	29,767	8,567
Regis		
St. Augustine	<u>30,333</u>	<u>18,998</u>
	178,528	\$ 98,565

## RANK ORDER: TOTAL EXPENDITURES

1. Perkins	\$520,165	26. Asbury	122,508
2. Southwestern Bapt.	363,500	27. Iliff	120,176
3. Hebrew Union, Cin.	359,688	28. Colgate/Rochester	116,528
4. Southern Baptist	277,005	29. General, New York	113,361
5. Graduate Theo. Union	274,074	30. Wesley	111,589
6. Yale	270,532	31. Bethany/Northern Bapt.	109,032
7. Harvard	267,437	32. Luther, St. Paul	108,298
8. Eastern Mennonites	227,895	33. Andover	107,105
9. Princeton	211,290	34. Louisville	102,577
10. Weston; Epis., Camb.	202,576	35. Sch. of Theo., Claremont	98,379
11. Union, Richmond	192,948	36. Lutheran, Philadelphia	98,338
12. Eden	177,091	37. Methodist, Ohio	97,374
13. St. Vincent	165,833	38. Mennonite, Fresno	94,546
14. St. Charles, Borromeo	161,000	39. Golden Gate	90,988
15. Southeastern Baptist	156,405	40. Aquinas/Dubuque	90,364
16. Brite	155,024	41. Lutheran, Columbus	89,714
17. Seventh Day Adventist	154,799	42. United, Dayton	89,691
18. Emory	150,086	43. Trinity, Deerfield	88,754
19. Pittsburgh	142,925	44. Lutheran, Chicago	86,724
20. Virginia Theo., Alex.	131,562	45. Lutheran, Gettysburg	86,053
21. Fuller	130,520	46. St. Meinrad	84,891
22. Concordia, St. Louis	128,551	47. Concordia, Springfield	81,634
23. Vanderbilt	125,414	48. Christian	78,031
24. Gordon-Conwell	124,520	49. Lutheran, Columbia	75,951
25. Boston Univ.	122,554	50. Woodstock	75,271



51. St. Louis	\$73,418	96. N. Am. Baptist	\$43,895
52. Mt. Angel Abbey	72,891	97. Pontifical	43,475
53. Pacific Sch. of Rel.	71,538	98. Central Baptist	43,420
54. Phillips	68,903	99. New Brunswick	42,668
55. St. Joseph's	68,728	100. Sem. of St. Vin. de Paul	40,000
56. Hebrew Union, Los A	66,631	101. Associated Mennonites	39,951
57. Eastern Baptist	66,000	102. St. Patrick's	39,776
58. Columbia	65,404	103. United, Twin Cities	39,655
59. Lexington	64,649	104. Nashotah House	38,096
60. Wartburg	64,260	105. Jesuit Sch. of Theo.	37,523
61. Maryknoll	64,200	106. Conception	35,868
62. Hartford	63,174	107. Sacred Heart	34,540
63. Kenrick	62,957	108. St. Francis, Loretto	34,256
64. Western Conservative	60,877	109. St. Francis, Milwaukee	33,743
65. Mt. St. Alphonsus	60,005	110. Emmanuel	33,332
66. Lincoln	59,959	111. Anderson	32,371
67. McGill	59,864	112. St. Mary, Cleveland	30,331
68. St. John's, Brighton	59,483	113. Univ. of St. Thomas, Hou	29,498
69. St. John's, Camarillo	59,094	114. St. Leonard	27,728
70. Harding	58,349	115. Pope John XXIII	27,585
71. St. Bernard	58,080	116. Bangor	27,512
72. Chicago Theo. Sem.	57,125	117. Trinity, Canada	27,100
73. St. Paul, St. Paul	55,295	118. Earlham	27,043
74. St. Mary of the Lake	54,535	119. St. Vladimir	21,591
75. Payne	54,214	120. Meadville	21,500
76. Reformed	53,765	121. Baptist Missionary	19,463
77. Christ the King	53,600	122. St. Augustine	18,998
78. Nazarene	53,131	123. Oblate, Wash., DC	13,000
79. St. John's, Plymouth	53,061	124. DeAndreis	12,500
80. Epis. Theo. of Southwest	52,502	125. Sem. Epis., Caribe	12,250
81. Howard	51,014	126. Swedenborg	10,500
82. Memphis	50,514	127. Wycliffe	8,567
83. Conservative Baptist	50,384	128. New York Theo. Sem.	7,189
84. Seminex	50,128	129. St. Stephen	5,000
85. St. Mary's, Baltimore	49,778		
86. Hamma	49,274		
87. St. John's, Canada	49,247	GENERAL ACADEMIC LIBRARY REPORTS	
88. Western, Holland	48,729	1. McMaster	\$2,898,812
89. Northwestern Luth.	47,059	2. Wilfrid Laurier	1,044,942
90. Mt. St. Mary	47,000	3. Drew	496,989
91. Ashland	46,170	4. St. John's U., Minn.	355,208
92. Vancouver	45,832	5. Huron	93,962
93. Atlantic	45,000	6. St. Thomas	58,500
94. Dominican	44,209		
95. Knox	43,900		

PERCENTAGE OF TOTAL OPERATING BUDGET

1. Brite	27 %	5. Phillips	20 %
2. McGill	26.5	6. Hebrew Union, Cin.	20
3. Memphis	24.85	7. Knox	17.5
4. Ashland	22	8. St. John's, Camarillo	16

9. Payne	16	%	63. Wartburg	8	%
10. Seventh Day Adventists	15.52		64. St. Patrick's	8	
11. Kenrick	15.25		65. St. John, Plymouth	8	
12. Atlantic	15		66. St. Charles, Borromeo	8	
13. Dominican House	14.5		67. Pittsburgh	8	
14. Baptist Missionary	13.7		68. Mt. St. Mary	8	
15. New Brunswick	13.1		69. St. Paul, St. Paul	7.5	
16. SE Baptist	12.6		70. Princeton	7.4	
17. Mt. St. Alphonsus	12.6		71. Eastern Baptist	7.15	
18. Lutheran, Columbus	12.5		72. Emmanuel	7	
19. Vanderbilt	12		73. Andover	7	
20. Maryknoll	12		74. Reformed	6.7	
21. Iliff	12		75. St. Mary, Cleveland	6.65	
22. Northwestern Luth.	11.12		76. Concordia, St. Louis	6.6	
23. North Am. Baptist	11.9		77. Sch. of Theo., Claremont	6.3	
24. Methodist, Ohio	11.8		78. Nashotah House	6.3	
25. Trinity, Canada	11.7		79. Vancouver	6	
26. Lutheran, Columbia	11.04		80. United, Twin Cities	6	
27. SW Baptist	11		81. Lutheran, Chicago	6	
28. Epis. Theo. of SW	11		82. Columbia	6	
29. Westminster	10.8		83. Mennonite, Fresno	5.9	
30. Gordon-Conwell	10.8		84. Hartford	5.9	
31. Bethany	10.79		85. Graduate Theo. Union	5.9	
32. Associated Mennonite	10.75		86. Chicago Theo. Sem.	5.9	
33. Louisville	10.6		87. St. Vincent	5.7	
34. Lexington	10.5		88. Eastern Mennonite	5.68	
35. Lutheran, Gettysburg	10.14		89. Seminex	5.6	
36. General, New York	10.1		90. Trinity, Deerfield	5.3	
37. St. Francis, Loretto	10		91. Christian	5.3	
38. Hamma	10		92. Bangor	5.1	
39. Emory	10		93. Sem. St. Vin. de Paul	5	
40. Boston U.	10		94. St. Vladimir	5	
41. Golden Gate	9.93		95. St. Leonard	5	
42. Southern Baptist	9.74		96. Sacred Heart	5	
43. Luther, St. Paul	9.7		97. Mt. Angel Abbey	5	
44. Central Baptist	9.6		98. DeAndreis	5	
45. Nazarene	9.5		99. St. Mary, Baltimore	4.8	
46. Conservative Bapt.	9.4		100. Earlham	4.8	
47. Wesley	9.14		101. St. Augustine	4	
48. Lutheran, Phila.	9.1		102. Lincoln	3	
49. St. Meinrad	9		103. New York Theo. Sem.	2	
50. Colgate/Rochester	8.9				
51. Union, Richmond	8.82				
52. St. Bernard	8.8				
53. Jesuit Sch. of Theo.	8.6				
54. Virginia Theo., Alex.	8.5				
55. St. Joseph's	8.5				
56. Pope John XXIII	8.5				
57. Oblate, Wash., DC	8.5				
58. Pacific Sch. of Rel.	8.4				
59. Concordia, Springfield	8.4				
60. Western, Holland	8.32				
61. Asbury	8.13				
62. United, Dayton	8.1				

## GENERAL ACADEMIC LIBRARIES REPORTS

1. St. Thomas	17	%
2. Wilfrid Laurier	9.8	
3. Drew	7.8	
4. McMaster	7.6	
5. St. John U., Minn.	6.7	
6. Huron	5.4	

Percentage of Support mean: 9.6 %

## BEGINNING PROFESSIONAL SALARY

\$10,500-\$11,499	2
9,500- 10,499	6
8,500- 9,499	12
7,500- 8,499	4
6,500- 7,499	8
5,500- 6,499	4
4,500- 5,499	6
3,500- 4,499	<u>1</u>
	43

## SALARY DISTRIBUTION

\$20,000 -	10
15,000 - 19,000	79
10,000 - 14,999	128
5,000 - 9,999	133
Under 5,000	<u>33</u>
	383

Mean: \$7,782

## EXPENDITURES PER PERSON

1. Eastern Mennonite	\$3,506	38. Concordia, St. Louis	\$421
2. Hebrew Union, Cincinnati	1,665	39. St. John's, Plymouth	414
3. Payne	1,204	40. Sem. St. Vincent de Paul	400
4. Dominican House	1,194	41. Seventh Day Adventists	399
5. Perkins	1,106	42. Conception	398
6. Harvard	994	43. McGill	396
7. Mennonite, Fresno	955	44. Pope John XXIII	394
8. Epis. Theo. Sem. of Southwest	921	45. Sch. of Theo., Claremont	391
9. Brite	870	46. Phillips	387
10. Eden	851	47. Vanderbilt	383
11. Hartford	831	48. Nashotah House	381
12. Colgate/Rochester	776	49. Lutheran, Columbus	380
13. Swedenborg	700	50. Pacific Sch. of Rel.	364
14. Lutheran, Philadelphia	630	51. Central Baptist	358
15. Weston; Epis., Cambridge	623	52. Princeton	355
16. New Brunswick	609	53. St. Patrick's	355
17. Yale	609	54. St. Paul, St. Paul	351
18. Mt. St. Alphonsus	606	55. Boston	350
19. Virginia Theo., Alex.	574	56. Lutheran, Chicago	348
20. Howard	566	57. Aquinas/Dubuque	343
21. Pittsburgh	549	58. Methodist, Ohio	336
22. Meadville	537	59. N. American Baptist	332
23. Hamma	513	60. Lutheran, Gettysburg	330
24. Iliff	498	61. Wesley	326
25. Chicago Theo. Sem.	492	62. St. Mary's, Cleveland	315
26. Mt. Angel Abbey	489	63. Emory	309
27. Kenrick	484	64. Baptist Missionary	294
28. Knox	477	65. Columbia	289
29. Bethany/Northern Baptist	476	66. Oblate, Wash., DC	288
30. St. Louis	470	67. Andover-Newton	281
31. General, New York	468	68. Lincoln	281
32. Lexington	455	69. Western, Holland	281
33. Lutheran Theo., Columbia	449	70. St. Augustine	279
34. Louisville	438	71. United, Dayton	275
35. Earlham	436	72. Ashland	274
36. St. Leonard	433	73. Christian	273
37. Union, Richmond	429	74. Eastern Baptist	265

75. Jesuit Sch. of Theo.	\$262	102. Anderson	\$189
76. Sacred Heart	259	103. St.Charles, Borromeo	188
77. Harding	258	104. St. Meinrad	178
78. St. Thomas	256	105. Luther, St. Paul	173
79. Christ the King	249	106. St. Vincent	173
80. Emmanuel	245	107. Southeastern Baptist	173
81. St.Francis, Loretto	244	108. Graduate Theo. Union	170
82. Gordon-Conwell	237	109. Trinity, Deerfield	164
83. Associated Mennonites	236	110. St.Mary's, Baltimore	161
84. Maryknoll	236	111. Fuller	158
85. Drew	232	112. United, Twin Cities	158
86. Golden Gate	231	113. Hebrew Union, LA	146
87. St.Francis, Milwaukee	231	114. Huron	143
88. Mt. St. Mary	222	115. Southern Baptist	142
89. Bangor	220	116. St. Joseph's	141
90. Asbury	217	117. Western Conservative	121
91. St. Mary of the Lake	212	118. Southwestern Baptist	120
92. Atlantic	202	119. Nazarene	116
93. DeAndreis	201	120. Seminex	115
94. St. John's, Brighton	198	121. St.John's, Canada	113
95. St. John's, Camarillo	198	122. Northwestern Lutheran	108
96. Vancouver	196	123. Sem. Epis., Caribe	81
97. Reformed	195	124. New York Theo.	12
98. St.John's U., Minn.	195		
99. Wartburg	194		
100. Concordia, Springfield	193	Mean Expenditure per person:	\$400
101. Conservative Baptist	193	(Omitting highest & lowest:	\$382)

#### TREASURER'S REPORT

June 7, 1976

American Theological Library Association  
7301 Germantown Avenue  
Philadelphia, Pa. 19119

#### Notes on Treasurer's Report

The Treasurer's records are maintained on the cash basis and reflect assets and equities resulting from investment interest received directly by the Treasurer, cash disbursed by the Treasurer and cash receipts from other activities of the Association as reported to the Treasurer by Association members. Complete records relating to the source of cash receipts, other than interest income, are not in the custody of the Treasurer of the Association.

The Treasurer's cash receipts and cash disbursements records have been reviewed for the fiscal year which ended April 30, 1976. The Association has never capitalized amounts expended for equipment or for preparation of indexes and microfilm negatives. Therefore, any

assets acquired by the corporation during the fiscal year which ended April 30, 1976, have likewise not been capitalized. No attempt was made to determine the correctness of classification of charges made to the various accounts.

The accompanying report states the cash position of The American Theological Library Association as reflected by the Treasurer's records.

Sanoa J. Hensley  
 Certified Public Accountant  
 4252 Norwich  
 Fort Worth, Texas 76109

American Theological Library Association  
Treasurer's Records  
Statement of Cash Receipts and Disbursements and Changes in Fund  
Equities for the Fiscal Year Ended April 30, 1976

	Fund			
	<u>General</u>	<u>Index</u>	<u>Microtext</u>	<u>Total</u>
<b>Receipts:</b>				
Sales		\$73,240.65	\$22,014.38	\$ 95,255.03
Dues: Personal	\$ 8,173.37			
Institutional	5,490.00			13,663.37
Interest	890.33	3,116.16	445.16	4,451.65
1975 Annual Conference	1,034.39			1,034.39
Other	641.44			641.44
Total	<u>16,229.53</u>	<u>76,356.81</u>	<u>22,459.54</u>	<u>115,045.88</u>
<b>Disbursements:</b>				
McCormick Theo.Sem.		46,000.00		46,000.00
Microfilming			19,332.04	19,332.04
Printing/Publishing	4,867.94	3,143.62		8,011.56
Committee	2,248.53			2,248.53
Officers' Honorarium	1,420.00	200.00	200.00	1,820.00
Salary Honorarium			6,223.82	6,223.82
Telephone, Postage, Supplies	332.99	2,702.50	1,096.72	4,132.21
Office Expense	1,513.90			1,513.90
Consultation Program/ Consultants	450.00	1,196.31		1,646.31
1975 Annual Conference	505.23			505.23
Travel	2,554.99	1,513.26	922.74	4,990.99
Membership Dues	1,010.00	200.00		1,210.00
Professional Services	350.00			350.00
Computer-Key punch		5,166.24		5,166.24
Advertising		141.66		141.66
Misc.	215.00	227.34		442.34
Total	<u>15,468.58</u>	<u>60,490.93</u>	<u>27,775.32</u>	<u>103,734.83</u>
Change in Fund Balance	760.95	15,865.88	(5,315.78)	11,311.05
Equity Balances 4/30/75	18,786.93	38,625.21	10,317.34	67,729.48
Equity Balances 4/30/76	<u>19,547.88</u>	<u>54,491.09</u>	<u>5,001.56</u>	<u>79,040.53</u>

(See accompanying notes to treasurer's report)

American Theological Library Association  
Treasurer's Records  
Statement of Assets and Fund Equities  
Resulting from Cash Transactions  
April 30, 1976

Assets:

Bank--University Bank, Fort Worth, Texas	\$ 619.63
Certificate of Deposit--Mutual Savings, Ft.Worth, TX	45,433.31
Certificate of Deposit--Mutual Savings, Ft.Worth, TX	25,610.24
Pass Book Savings--Mutual Savings, Ft. Worth, TX	<u>7,377.35</u>
	<u>\$79,040.53</u>

Fund Equities:

General Fund Equity	\$19,547.88
Index Fund Equity	54,491.09
Microtext Fund Equity	<u>5,001.56</u>
	<u>\$79,040.53</u>

(See accompanying notes to treasurer's report)

PART III

Workshop Reports

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## WORKSHOP ON CATALOGING AND CLASSIFICATION

The Cataloging and Classification Workshop, under the leadership of Doralyn J. Hickey, Dean of the School of Library Science, University of Wisconsin--Milwaukee, focused on three issues: changes in the Anglo-American Cataloging Rules (AACR), the handling of audio-visual materials, and reclassification in the theological library. The day opened with a presentation by Paul Winkler, Principal Descriptive Cataloger of the Library of Congress and Editor of the second edition of AACR. His presentation about developments in catalog code revision was followed by a panel discussion including, in addition to Winkler, Lydia Lo, ATLA's representative to the Catalog Code Revision Committee (CCRC), and Thomas Pater, cataloger at Catholic University of America and Catholic Library Association representative to CCRC. The second area of consideration was the cataloging and handling of non-print materials, especially locally-produced items. The final portion of the day was devoted to a discussion of the rationale for and constraints to reclassification of a theological collection. The central focus of this section was the abandonment by Union Theological Seminary in New York of the classification scheme which Julia Pettee developed for that institution's library.

Winkler reviewed the history of catalog code revision to the present and then pointed to major changes and innovations planned for AACR 2. A summary of the major portion of his presentation follows:

The official beginning of the code revision process was spring, 1974, when on March 29 an initial planning session was held at American Library Association (ALA) headquarters in Chicago. The major interest was in the reconciliation of differences between the North American and the British texts of AACR. Secondly, there was the objective of incorporating all amendments and revisions promulgated since AACR appeared in 1967. The Joint Steering Committee (JSC) was established to consider, as well, all proposals for further revision put forward by the various national groups represented on JSC. Finally, there was the objective to provide for the international interests of AACR outside the North American and United Kingdom contexts. This involved both an awareness of the work being accomplished through ISBD (International Standard Bibliographic Description) and the interest of some nations in translating and possibly adopting AACR.

The JSC was fully organized by July 1974 and met in conjunction with the Conference of the American Library Association in that year. The Editors were appointed and the decision made to complete editorial work within two years. The actual revision work began in July 1975, although the Editors (Winkler and Michael Gorman) had started their analyses earlier in the year. The two editors first made a comparison of the entire text of the North American and British versions of AACR to identify all differences. Five categories were identified. Category "0" includes rules identical in both texts. Category "1" comprises rules in agreement in principle

and substance, but with variant wording. (Some merely amount to differences between British and American English, and others include variants which express a particular rule more clearly.) Category "2" is composed of rules which agree in principle but display some differences in substance. An example is the rule which provides for adding the larger geographic area to a local place name. The North American text adds the major U.K. divisions (England, Scotland, Ireland, Wales) while the British text adds the county names. The principle is the same, but the detail varies. Category "3" is composed of rules which disagree in principle. An example is the rule for choice of entry for librettos. The British text enters under librettist whereas the North American text used the composer of the score. Category "4" applies to rules that appear in only one of the texts. Few rules fall into this category.

The Editors then plunged into reconciling the differences. They began with the simplest, dealing only with wording. At the January 1975 meeting of JSC, however, further policy decisions were made. It was determined to maintain general conformity with the Paris Principles (principles drawn up at the 1961 International Conference on Cataloging Principles in Paris). The 1967 AACR did generally adhere to the principles, but with exceptions especially in the North American text. A number of these have since been abandoned, including entry of certain corporate bodies under place, and variance from the entry form which appears most frequently on title pages.

A second policy decision was to take particular account of the techniques involved in machine processing of bibliographic records, i.e., to make the rules as amenable to computer techniques as possible. Since some members of the JSC were unwilling to abandon existing conventions, this effort has been less comprehensive than initially envisioned.

The third principle was conformity to the ISBDs insofar as they have been developed for various types of materials. This caused a problem for the JSC since only the ISBD for monographs was in relatively final form, whereas the one for serials was then in preliminary form and work had just begun on ISBDs for cartographic and non-book materials. A working group for preparation of standards for music scores was in the process of organization, and there was at that time no working group for rare books. Since the only firm standard available for description was for monographs, itself a particular kind of bibliographic material, the JSC felt it highly desirable that there be a general bibliographic description which could be derived. As a result, in October 1975 a meeting was held in Paris, attended by members of the various ISBD working groups and by a member of JSC, to consider drawing up a general bibliographic description. It will be presented for acceptance by the International Federation of Library Associations in August 1976.

The fourth policy decision postulated that for non-book materials the four existing codes would serve as the basis. The ALA had published a revision of Chapters 12 and 14 of AACR, while the

Association for Educational Communications and Technology (AECT) had produced a new revision of its cataloging standards. Canadians had the publication by Jean Weihs and her associates, whereas the British non-book cataloging rules had been drawn up cooperatively by the Library Association and the British National Council for Education and Technology.

Among the more detailed editorial decisions was that to recast the rules into the imperative mode. (The passive voice of the present AACR grew out of the traditional Library of Congress (LC) writing style.) In addition, ALA has enjoined JSC to rid the rules of all sexist terminology. The Editors are also confronted by variations between the British and American spellings. In all variations of linguistic use the British have been more than willing to find a compromise position. The rules in the style manual of the Encyclopaedia Britannica have been used because it is a reference tool intended for use in several English-speaking countries. The third edition of Webster's unabridged dictionary has been adopted as the standard for spelling, but the second spelling is selected if it is the British form. This compromise will result in the spelling "cataloguing" instead of "cataloging" in the title of AACR, for example.

Abbreviations caused some difficulty. The British make a sharp distinction between an abbreviation and a suspension, the suspension being the shortening of a word by omitting something in the middle, e.g., "Mr." Because the British do not like periods after suspensions, in the British text the periods are carefully eliminated. The present position is to make no distinction between a suspension and an abbreviation.

The ALA will be the manufacturer of the new edition, simply to be designated as "second edition." The question of imprint remains unresolved. To include all five authors would be cumbersome. It may well be produced with variant title pages for Canada, Great Britain, and the United States. The various national library associations will be responsible for distribution.

AACR 2 is expected to be issued in hard and soft cover format. There has also been a strong plea for a looseleaf edition with a subscription service for updating. At present, the publishing houses seem to be unwilling to issue such a format, but they have said that they could sell unbound gatherings. The method for promulgation of additions and amendments has not yet been decided. The development of an abridged edition is also highly probable. Such an edition is in preparation based on the first British edition, and it will probably serve as a basis and model for the second edition's abridgement.

The following discussion centers about certain aspects of code revision which may have particular relevance to theological librarians. Although some of the decisions have not yet been firmly established by JSC, they seem to be moving in the directions indicated.

Regarding the rule for the fullness of name in the entry, the new edition is expected to adhere to the Paris Principles which represent the names of personal authors in the degree of fullness most commonly used on the title pages of their works in the language of the author. This is the form which the reader sees and the form on which bibliographic citations are based. Inevitably, more authors' names will appear with variant forms in catalogs under this rule.

The first name of an author will not necessarily be spelled out if the initial is a common one. D. H. Lawrence and T. S. Eliot, for example, will be found under those forms (inverted). This approach provides the quickest, most direct access for the reader who does not know that T. S. stands for Thomas Stearns. Because sometimes a fuller form of identification can be helpful, the idea developed, sponsored largely by LC, that headings established under initialisms may be expanded in parentheses, e.g., Eliot, T. S. (Thomas Stearns). The filing would still be under T. S., however.

For this problem of form of name, a proposed compromise should work well. The rule prescribes the recording of the full form of name even when the entry includes only initialized forenames, but this may be done in one of three ways. It may be added, as previously described, in parentheses in the actual heading. It may be stated in a note (equivalent to the "full name" note at the bottom right corner of old LC cards). And in machine-readable records, it may be stored in the heading subfield. This would also apply to compound surnames, such as a typical Spanish form, when the second part of a compound surname is represented by an initial.

The problem of pseudonyms has also been solved by compromise. When an author writes under only one pseudonym, there is no disagreement: entry is under the pseudonym. For the author who writes under several pseudonyms, or under the real name and one or more pseudonyms, the cataloger attempts to determine the one by which the author is primarily identified in that author's published works and in reference sources. If there appears to be indiscriminate use of several forms of name, each work will be entered under the form that appears on the title page of that work. To date, however, some United States librarians have been reluctant to accept this rule because of a strong feeling that all works of an author should be listed at one place in the catalog.

Related to pseudonyms is the treatment of authors who represent themselves solely or largely by initials. A British proposal has been presented supporting entry under initials for those authors who largely or solely are identified by initials on title pages. The next question, still unresolved, is whether to invert the initials so that the "surname" initial comes first in the case that it is known that the initials stand for a person's real name.

So far as titles of nobility or honor (Dame, Sir) are concerned, they will be added only if the persons use them in their publications. Rule 49 of AACR provided a sharp change from the 1949 ALA rules in

the handling of epithets, namely, that if the cataloger can make a determination that an epithet is treated as integral to the person's name, it should be regarded as such in cataloging. The current entry is thus "John the Baptist," for example, with the entire name in bold face type rather than placing "the Baptist" in italics. In AACR 2 it is expected that all epithets will be treated as epithets.

There will be an attempt to regularize punctuation in entries. In corporate headings, a comma has separated the name from the place, but there is also the possibility of placing such additions in parentheses. Thus the form might be: Calvin College (Grand Rapids, Mich., U.S.A.) and St. Mary's (Church: Grand Rapids, Mich., U.S.A.).

The rule for related works which have titles dependent on the title of another work has been abandoned. Such works will no longer be "dashed on" to the entry for the original work. The heading will, instead, be the one for the author of the dependent work and the title will be that of the supplement, index, etc. There will, of course, be an author/title added entry to relate the work to the parent piece.

Early in the 1970s there was a concerted discussion as to how to improve rules for corporate authorship. There has been difficulty with rules 1 and 17 of AACR, with rule 1 providing the basic directions for entry for works of single authorship (but with no attempt to indicate under what conditions corporate authorship was to apply, thus suggesting that there was no difference between personal and corporate authorship) and rule 17 providing for a choice between personal author and corporate author. The consideration of the bibliographic conditions appropriate to corporate authorship was deferred until the IFLA study, Corporate Headings: Their Use in Library Catalogues, prepared by Eva Verona, was available late in 1975. This is a highly detailed study of the nature of corporate authorship, the kinds of publications for which it is appropriate, and the structure of corporate headings. On the basis of this study JSC has attempted to revise rule 1 by dividing it into two parts. The first part defined personal authorship (virtually in the wording of AACR), and the second made a general statement about corporate authorship and enumerated the particular bibliographic conditions to which it should be applied.

Upon further consideration, the basic issue appeared to be whether there really is such a thing as a "corporate author." There are those who insist that there is, but it can be argued that it is always persons who do the writing even though they may be representing a consensus of a much larger group. The Germans have circumvented this question in the past few years by the use of the term "Urheber," which described the corporate body as the "originator" (as opposed to "Verfasser"). They admit that there is no such thing as corporate "authorship," but they recognize that it is useful to provide for entries under a corporate "heading" because this is the most direct approach to the material.

Recently JSC decided to drop the term "corporate author" but retain the use of corporate main headings and provide a rule which

would identify the categories of publications to which such headings are applicable. This recognizes that a corporate main heading is useful, and it provides a delineation of certain categories of works to be entered under corporate body. This permits the elimination of a separate rule for the choice of entry for serials, as well. In the new rules, there will be general preliminary statements and definitions preceding rule 1, but the term "author" will be restricted to designate personal author for the most part.

Discussion of Code Revision. Through a panel consisting of Paul Winkler, Lydia Lo, and Thomas Pater, moderated by Doralyn Hickey, specific problems for theological cataloging arising from the CCRC efforts were presented. Winkler indicated that form subdivisions are expected to be entirely removed from corporate headings. When necessary, uniform title will be provided to replace such form subdivisions as "Liturgy and ritual." For example, following the corporate heading "Catholic Church," the uniform title "Missal" may be inserted.

One of the JSC members has proposed that any liturgy common to several denominations be listed only under uniform title. Liturgies drawn from a particular denomination but adopted by another would be listed under the adopting body, e.g. "Protestant Episcopal Church" as entry and "Book of common prayer" as uniform title. The difficulty arises in determining whether modifications to the liturgy have been introduced during the transition.

It was noted that since "Jews" is not technically a correct corporate heading even though it has been traditionally adopted, Jewish liturgies will probably be entered under title in the future. Local congregational liturgies would, however, be entered under the name of the congregation.

Pater presented a case for entering all liturgical works under title. He suggested that "Liturgy and ritual" has proved to be a useful gathering device only because people have become accustomed to it. The alternative is to attain such a collocation by the use of a subject heading.

Hickey reviewed the various concepts of corporate entry and corporate responsibility as currently interpreted by JSC. She also reminded participants that title main entry does not exclude the provision of access to the work by means of personal and corporate added entries.

Open discussion centered around the depth of cataloging and its relation to user needs. There are a variety of answers to the question, "Who are the users?" It was noted that persistence and imagination currently seem to be crucial to user success in finding some entries in the catalog.

Discussion turned to the relationship between producing printed cards and utilizing data processing techniques. AACR presents bibliographic descriptive procedures to be used in producing a

catalog card, but there is no significant difference in the requirements for manual and machine searches. A machine operation must anticipate needs in advance and analyze bibliographic data in sufficient depth to provide for full retrieval.

Angela Woods observed that most users are quite vague about precise titles. She noted that many items associated with liturgy begin with the word "New." Pater suggested that these problems may be overcome by the use of added entries, information cards, and tracings for alternate titles.

A major problem in the entry of liturgies is that the relation of subgroups within the church to the main group has not yet been adequately treated. For example, the Latin Rite was, during the Middle Ages, adapted by particular abbeys or dioceses.

Among other implications of code revision for catalogs is the question of "closing" existing catalogs and starting new ones, or revising and refiling former entries, e.g., those that drop "Liturgy and ritual" from the entry. LC has projected the closing of its card catalogs at the end of the 1970s. The effect of this decision upon the MARC data base has not yet been announced, however.

Handling Audio-Visual Materials. The afternoon session was devoted to a consideration of audio-visual materials. The session opened with a discussion of the varying groups producing standards for cataloging and storing such materials. It was noted that the ISBD(G) is intended to cover all media, including incunabula, music scores, cartographic materials, and audio-visuals. It is clear that up to now there has been no common standard for cataloging these materials to which all can adhere. An important innovation in ISBD(G) is the creation of a "material specific" area (area 3) between the edition area and the publication information area. In this place, special information pertaining to only one type of material may be added, e.g., holdings for serials or scale for maps. ISBD(G) thus provides an overarching descriptive pattern.

Forrest Clark and Jerry Campbell discussed the handling of locally-produced non-print materials. In this field, it was noted, the library can pursue creating and collection before making firm decisions on handling. Four areas of consideration were stressed. First is the "permission" problem. The creators of and the participants in the production should be solicited for permission to record, retain, and utilize the final material. The second area of concern is production. The standards for material and equipment must be considered, e.g., whether archival quality tape or film may be desired. The standards for the quality of the production itself must also be planned, as well as the format of the production. Equipment (hardware) and software compatibility must be considered in light of production needs and subsequent use. The third area is copyright protection. For audio-visuals this is complicated by the fact that authorship of such materials is often diffuse. The final area is the bibliographic description for control and retrieval of the materials.

In the area of cataloging, various aspects were discussed. Does the librarian classify non-print materials by the same system as that used for books? Campbell suggested that many non-print collections are diverse and illustrative, thus not lending themselves to intensive subject analysis.

Related to the classification is the physical storage of materials. Interfiling of audio-visuals with books can waste space, but separating by media segregates the collections. The librarian needs to question whether the cataloging is designed only for a particular institution. With the growing participation of theological libraries in networks, standardization becomes more important. Apparently a large number of institutions store materials according to an accession number system for each kind of non-book medium.

An informal survey of the audience concerning their use of cataloging rules for audio-visuals revealed much diversity. Only a few were using AACR revised chapter 12. Some followed the Canadian standards and others tend to imitate LC style. Hickey suggested that the revised chapter 12 tries to present one basic approach for all materials, giving separate rules only for exceptional items; other rule books and manuals tend to treat each medium on its own merits.

Similar diversity was evidenced by the audience when the question of filing catalog entries for non-print items was raised. Most collections maintain both integrated and separate catalogs, but some have only one integrated file (the card catalog), while others maintain separate catalogs or separate listing in other formats.

Forrest Clark discussed the AECT Standards for Cataloging Non-print Materials, 4th edition (by Alma M. Tillin and William J. Quinly), which takes account of AACR revised chapter 12. Although it does not use the full ISBD, it is compatible with it. Clark illustrated the value of identifying items such as the size of a reel as well as the width of a videotape despite the lack of provision for such information in chapter 12.

It was suggested that to become familiar with the new media, the librarian should read appropriate literature and talk with media professionals. Another avenue is to add a media person to the library staff. Traditional training in cataloging may prove insufficient. The newer media are not difficult to handle but require different procedures. The librarian needs to know the current boundaries of the technology to recognize items requiring attention and control.

Among other items touched upon were the necessity and economics of preventive maintenance of equipment, the need for catalogers to have easy access to equipment during the cataloging process, the treatment of difficult items such as simulation games and multimedia kits, and cataloging preferences when conflicting information emerges from the material itself, its guides, and its container.



In discussing the rapid obsolescence of certain curricular material, it was indicated that sometimes values shift from emphasis upon current use to historic and archival concerns.

Reclassification of Theological Collections. During the last portion of the day, participants focused on reclassification of theological materials. Central to the discussion were Robert Maloy's presentation about the abandonment of the use of the Classification System of Union Theological Seminary Library in New York and Dorothy Gilliam's position for retaining that system for the Union Theological Seminary Library in Richmond, Virginia.

Maloy began with a report on a questionnaire sent to libraries which either currently use or had once used the UTS classification. In a dissertation prepared in 1955 at Catholic University, Elvire Hilgert had identified 39 libraries using UTS. In September 1975, the Maloy questionnaire revealed that of the 36 institutions responding, 23 still use the scheme: of these, 6 are located outside of North America. One United States and one Kenyan library had changed to the Dewey Decimal Classification (with the U.S. school subsequently expressing reservations about its decision, while the Kenyan library noted that its change had been dictated by the desire to attain uniformity with other local libraries). The remaining 11 had reclassified (or changed) to LC and were positive in their evaluation of the results. The current pattern of usage of UTS seems to be centered chiefly in smaller libraries; many larger ones and consortia members have changed. In response to a question about current usability of UTS, most schools indicated that they had effected many local adaptations to the system and that severe revisions were necessary.

The decision to discontinue UTS at Union in New York was made in November 1975. The librarian first proposed moving to a non-classed system of shelving by size and purchase (accession) number; however, this proposal, which the librarian justified by the acute stack crowding, the library's closed stack policy, and general economics, was rejected as "Maloy's Folly." Instead, it was decided to use the LC classification for a year (as obtained through the Ohio College Library Center's computerized files) and review the decision in 1976.

Union Seminary will compact its UTS collection and reclass only the reference collection. This statement opened discussion on the topic of the practicalities in using two or more classification schemes within the same library. Steven Peterson, Librarian of the Yale Divinity School, reported the elimination there of only the UTS "B" schedule; this part of the collection was reclassified to avoid confusion since nearly 90 percent of Yale's holdings are classed in LC's "B" schedule. In addition, only reference collections and some "open entry" sets were reclassified. The older collection was compacted with a shelf space gain of 15 percent.

Orientation of faculty and students had evidently posed no severe problems. The various librarians mentioned aids such as

guides to the new scheme, small group orientation sessions, and special directional and interpretational aid utilizing student employees.

Betty Ann Smith and Alan Tuttle described several years of coping with dual systems at Southeastern Baptist Theological Seminary (Wake Forest, N.C.). They used large signs at the catalog to indicate the notational variations between UTS and LC, emphasizing the use of the decimal point in LC (before the Cutter number). Red and white signs were used to distinguish the various ranges of shelves.

Libby Flynn of the Graduate Theological Union Library (Berkeley, Calif.) indicated that, in the past summer, the staff there had intershelfed three classification systems without distinction. She reported that they were satisfied with the utility of the results.

An equally difficult decision is that of interfiling, when-- along with the LC classification--the consistent use of LC subject headings is accepted. Again, the workshop participants reflected a full range of solutions. Peterson indicated that at Yale Divinity, old and new headings are interfiled whenever the divergence occurs only after two filing points, allowing, e.g., the interfiling of "Jesus Christ--Person and office" with "Jesus Christ--Person and work." Cross references are added with a note indicating "after [date] see under..." for alternate terms. If a former heading is represented by two or more LC headings, information cards are inserted.

Other libraries have closed the old catalog and begun a new one at the time of reclassification. While some segregated the catalogs, it was noted that the Andover-Harvard Library (Cambridge, Mass.) retains the parallel portions of the alphabet of both old and new files in the same drawer.

Some participants anticipate the closing of their card catalogs within a decade. They are planning to have access to computer terminals, computer-produced book catalogs, and microfiches updated from computer-output.

Isabelle Stouffer, Assistant Librarian at Princeton Theological Seminary's Speer Library, briefly described the staff's use of the LC classification. She projected that nearly two-thirds of the collection is going into LC. Princeton Seminary varies from current LC practice by filing biblical headings directly under the smallest unit. The Reformation history section is divided differently from LC's also.

In defense of the decision to retain UTS at Union Seminary in Richmond, Dorothy Gilliam, Head Cataloger, listed eight points, with the understanding that the system was not seen as ideal but simply as a workable one for Union's needs. She noted that the present approach provides a unified collection of nearly 190,000 items. It is familiar to staff and users, and it would require a long time to achieve an equal familiarity with a new system. Because

the UTS system is familiar to the staff, classification time is minimal. Since classification is but one of the approaches to the collection, there is little wasted time in choosing a number when several suggest themselves. Moreover, it is a system which is easy to use. The spread of the notation over the entire alphabet is advantageous, and the relative shelving of materials makes it a browsable collection. The need to provide for new areas of knowledge is no more severe in UTS than in any other system, and to do it internally reduces the elapsed time between the perception of the need for change and the actual provision for that need.

(Note: The following [with a few editorial adjustments] is a supplementary statement concerning problems in organizing audio-visual materials presented by Dorothy Gilliam at the second session of the workshop.)

#### Problems in Organizing AV Materials Locally and/or Commercially Produced

Cassettes/Reel to reel tapes. Lack of full name of author, no name of author, or very informal name of author. For locally produced tapes/cassettes it is whatever we typed on the label; could have been taken from anywhere (program, brochure, letter, telephone call, etc.) But it can occur and often does for commercially produced material also. What it requires is a detective-like search for an already-established form of the name (if there is one). It is not always successful, we admit. Often we find people have made speeches but have never published. We do try, however, to find the form of the name by which the person is commonly identified.

Cassettes/Reel to reel tapes. No title, lack of precise title, or title disagreeing with accompanying papers or material. No title example: We received last year 4 cassettes of speeches made at a Sunday School convention the year before. Nothing was typed on the cassette labels. It took us a long time to track down the name of the convention, date, theme, and the names of the speakers and titles of their speeches. Often the well-meaning person bringing you the tapes for cataloging knows little about the kind of information you need to catalog it. It is wise to ask the person to contribute relevant programs or accompanying material and to talk with the person to obtain more information.

Lack of precise title. This has come most often in a series. Example: We might have a series of lectures by an author. The individual titles of the speeches are given but not the overall title. If it is sufficiently close-knit for us to want to catalog the series together, we are forced to fabricate a title.

Title disagreement. Title disagreeing with accompanying material seems to happen more often with commercial cassettes. (Most locally produced audio-visuals do not have accompanying material.) We have taken the cassette title most of the time as the official title but have noted variant titles and given added entries when necessary.

Cassettes/Reel to reel tapes. Two or more authors on a tape. We have almost without exception cataloged each one individually with a "with note." We have used "With this is recorded" for the first one and "Recorded with" for the second (etc.) ones. We have only one shelf-list card (for the first one). I see the revised rules call for the collation to read: On side 1 of 1 cassette.  $\frac{1}{2}$  track. mono. We have said:  $\frac{1}{2}$  cassette.

Cassettes/Reel to reel tapes. Phonotapes. A problem with locally produced phonotapes which I have not seen in commercial products (although it is possible) has to do with the collation of tapes produced on different speeds. Example: We have a series of 7 lectures on a particular subject being cataloged together: 3 tapes at  $7\frac{1}{2}$  ips.; 4 tapes at  $3\frac{3}{4}$  ips.; and 2 cassettes. How are we to enter the collation so the patron knows which ones are at which speed? Our call no. for cassettes/tapes is a Cutting of the main entry plus numerical sequence. We'll say these are 7 lectures by Dr. Oglesby, so our call no. might be <sup>058</sup>2-8. Our collation would thus read: 3 reels [2-3,8]  $7\frac{1}{2}$ ips.  $\frac{1}{2}$  track. mono. 7in.; 4 reels [4-7]  $3\frac{3}{4}$  ips.  $\frac{1}{2}$  track. mono. 7in.; 2 cassettes [5-6]  $\frac{1}{2}$  track. mono.

Cassettes/Reel to reel tapes. Producer-Publisher. We have arbitrarily named ourselves for the tapes and cassettes we turn out. We have the capacity to produce many copies and distribute them, and we have done this in the past, although our policy is not to do it now. So our imprint has read: Richmond, Va., Union Theological Seminary Library, 19\_\_.

Cassettes/Reel to reel tapes. Summaries. Not many flyers or catalogs come with locally produced tapes to help with writing a summary. Catchy titles require summaries, so often we have to listen to part or all of the tapes. We are trying now to negotiate for some time of a retired, knowledgeable person to listen to our tapes for us--noting time, subject matter, texts for sermons, etc.

Slide Sets. Titles. Titles are often made up. Examples: Poverty, World Food Crisis, Modern Art. When taken from books, we use the same title for the set. Examples: Splendors of Christendom; Great Art & Architecture in European Churches.

Slide Sets. Statement of responsibility. We have felt that too many hands go into creating a set to say it is the work of one body or one or two persons. Many slides were taken over the years. Some were given to us by students and faculty. We arrange them by subject groups, but we have not chosen to say we are entirely responsible. We let the publisher/releasing statement imply that responsibility.

For sets made from books we sometimes use the illustrator or photographer of the book (if there is one stated) as the main entry of the slide set; otherwise under the same title as the book. We list in a note the source of the slides. (We also tip in a note in the book to say we have a slide set of the illustrations therein).

Slide Sets. Open Entry. Many of our slide sets are open entry--the kind of things we'll add to in the future. Examples: Animals, Nature.

Kits. Most of our kits are commercially rather than locally produced. I mention it as a problem only because we sometimes have trouble distinguishing a kit from some other kind of media. Examples: (1) Filmstrip with cassette and book. It could be a filmstrip (primarily) with cassette and book or a kit. (2) Cassettes with book and/or guide. It could be a cassette (with accompanying material) or a kit. (3) "Kit" or "Resource packet" which is all in one medium (books, pamphlets--maybe one thin poster). Except for the poster it defies the definition of a kit; do we break it up and catalog each part or keep it together as a kit? Each of these we have to weigh. We also try to see how it was advertised.

## WORKSHOP ON LIBRARY PLANNING

The workshop on library planning, directed by Mrs. Margaret Beckman, Chief Librarian, University of Guelph Library, was designed to aid librarians who are planning new buildings, additions to existing buildings, or making more effective use of present available space. The time limitation naturally prevented Mrs. Beckman from giving an exhaustive presentation. Furthermore, in this synopsis of the workshop it is impossible to convey all the information presented. For added information see New Library Design by Stephen Langmead and Margaret Beckman. The lecture was illustrated with slides and overhead transparencies and audience participation was an integral part of the workshop.

Mrs. Beckman stressed the importance of understanding the effect of the physical environment on one's activities. A carefully written program is an important aid so that library planners confront needs and problems and thus avoid problems before they are built into a building. The process by which one constructs a program helps one to see the relationships of environment to activities.

A series of slides was shown to illustrate problems which could have been prevented if intelligent, careful planning had preceded the actual building program. Following is a brief explanation of some of these problems.

Oddly shaped windows, in particular those which protrude into the building (>), waste space. This can cause a loss of seating space as well as clearance space at the end of stacks for bodies and book trucks. One illustration showed a loss of 30% of the total collection space.

A round library building causes problems in stack arrangement. The aisles are extremely wide at one end and very narrow at the other end. If the stacks are placed in a circular pattern, and if there are several circles, a problem of sequence of call numbers is encountered. One slide illustrated an attempt to overcome the waste of space by the placement of bookstacks on the backs of the carrels. Because the removing and shelving of books caused the carrels to shake, the carrels were not used by the patrons.

To provide variation, architects sometimes will design multi-levels within a floor. Although it may mean a variation of six or eight inches, it is impossible to manipulate a book truck up and down the steps.

It is important that all library materials be placed within the control point for security reasons. Thus, it is imperative that the control point be placed near the door.

Many times the technical services area is underplanned in terms of space. In the very early planning stages it is important

for the librarian to communicate to the planning committee the importance of adequate facilities for the staff.

The traffic pattern of a campus should be studied carefully and the entrance to the library planned accordingly.

One must plan for new technology even though it may not be used in the foreseeable future. Plan for automation at the circulation desk. Electrical plugs and cords will cause a problem if the building is not planned with advancing technology in mind.

It is important to understand the efficient use of space when planning the placement of columns, stacks and furniture. One wants to plan for as much mobility as possible, and too many ill-placed columns prohibit this. One slide demonstrated the problem of mobility in stack areas caused by building the air conditioning system into the stacks.

It is a must that a multi-storied building have an elevator. This is necessary for handicapped people and the movement of books. Also, the dimensions of the elevator must be such as to accommodate a book truck and a library employee at the same time.

It is important to think through the various library activities in terms of noise. An illustration of lack of planning was a library in which the noisy interlibrary loan process was placed directly behind the card catalog.

Most libraries become a compromise of one, two or three priorities. Either one is given an existing space within which one must plan the library or there are insufficient funds to provide the space needed. However, it is important for the librarian to plan for needs without regard to money restrictions, and then cut back if this becomes necessary. An efficiently planned library building will save the institution money.

A problem that is often confronted in dealing with an architect is that most architects do not understand the intricate workings of a library. The solution is that the librarian must be knowledgeable, must have done a lot of careful planning, and must be able to communicate with and work with the architect.

In planning the building it is imperative that one define one's objectives. First of all, one must meet the needs of the user in the light of the educational objectives of the institution. In doing so one must take into consideration the following functions: (1) acquisitions (2) space for the collection, user and staff and (3) teaching.

The planning must be done by a team, which includes the librarian, a consultant, the architect, and representatives of the administration, faculty, student body, board of trustees, and buildings and grounds department. Depending on the circumstances, it may be wise to include a donor on the planning team. Sub-

committees involve more people with more ideas. For example, members of the library staff could form a subcommittee with the librarian conveying their ideas to the planning team. This could be true of a faculty committee, etc.

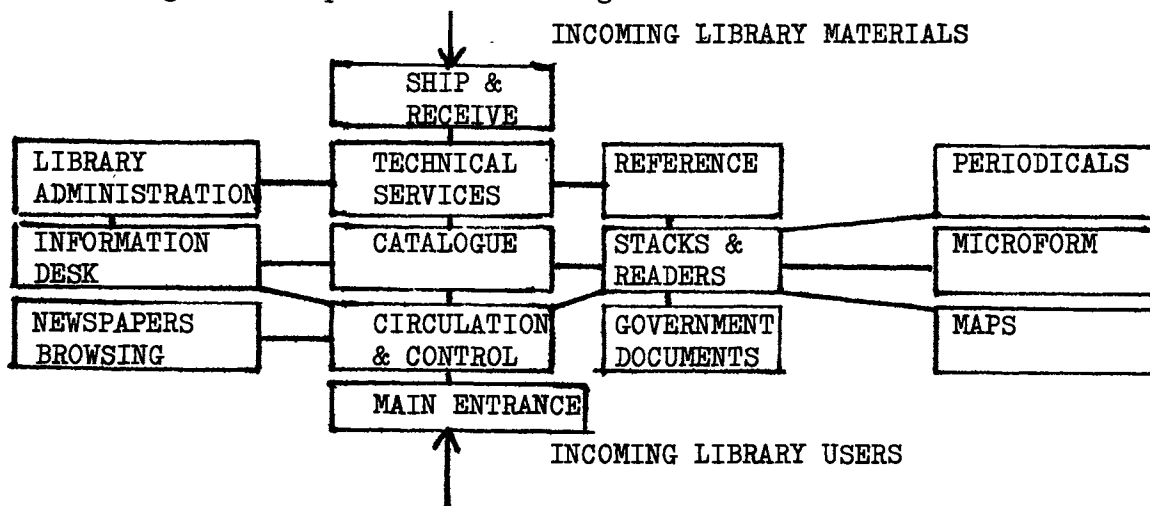
Before an architect is chosen, several should be asked to meet with the planning team and each should be requested to give his philosophy of the architect's role in the building program. Meeting the need of the client is the single, most important thing that one should look for in choosing an architect.

The chairman of the planning team should be someone who is respected and who has the ability to work with people and see things accomplished. It is not necessary that the chairman be an academic person, and in most instances it is probably better that the chairman not be the librarian. It is imperative that the librarian be knowledgeable so that he is respected by the team and is heard by the committee.

A library consultant is helpful in planning a building. He will not be an expense, but will usually save the institution money and will give much valuable advice. He can help a librarian who isn't knowledgeable or can lend credibility to a knowledgeable librarian. He should be a working librarian. Information concerning consultants is available through the ALA and the ATLA.

The planning committee, including the architect, should visit other libraries--both good and bad examples. Members of the committee need to observe new technology being employed, divisions of form and function, and facilities for staff and users.

It is necessary for the team to identify the various library functions--storing material, circulation, reference, instruction, facilities for the use of materials, technical processing, security, and administration. Then they must determine the relationships which are necessary. At this point it is wise to construct a functional relationships diagram since this forces one to think through functions and their relationships one to another. This diagram suggests to the architect what one's priorities are. Following is a sample of such a diagram.





A staff chart can be extremely helpful to the architect. In constructing a staff chart be certain that space is allotted not only for present staff members, but also for planned future staff. It is important to identify staff needs such as work room, meeting rooms, lunch room, etc.

It is imperative to diagram the building layout and see the relationships of activities. For help in planning measurements see the appendix of Planning Academic and Research Library Buildings by Keyes D. Metcalf. Other books which one should secure when doing library planning in addition to New Library Design by Langmead and Beckman are: Planning and Design of Library Buildings by Godfrey Thompson; Libraries: Architecture and Equipment by Michael Brawne; Planning the College and University Library Building and Academic Library Buildings by Ralph E. Ellsworth. Other valuable resources are the Library Journal (the first issue of December) and the Proceedings of the ALA Building Institutes. Help may also be secured from the ALA.

The next step is to determine space requirement needs. The three elements to be considered are the collection, staff and users. One must carefully project what each of these will be in the future in order to determine space needs. It is important not only to project needs but to be able to document those needs. At this point input from faculty and administration is important to understand the future plans and expectations of the institution. Be sure to build space for projected staff members. Peculiar campus situation facts are important in determining the amount of library seating. For example, if one is designing a law library one should probably allow for 100% seating. Another factor affecting the seating figure would be the housing situation--whether on-campus or off-campus. For a typical college library, probably 20-25% seating would be adequate, and for a graduate school, probably 50% would be an appropriate figure. In determining collection space one should count on 10 books per square foot. This allows for map cases, short reference stacks, newspapers and aisle space. The latter is based on 4 ft. 6 in. spacing of the stacks, center to center. Following is an equivalency table produced by Mrs. Beckman which is valuable in planning.

Equivalency Table. Equivalency table for converting non-print media or documents, pamphlets, maps, etc. to book volume equivalence. Materials are given in terms of 125 volumes, since that represents the number of volumes held by a single faced section of bookstack. (7½ feet high, 3 feet wide, 7 shelves)

<u>Material</u>	<u>No. of Items</u>	<u>Volume Equivalency</u>
Volumes	125	125 volumes
Computer tapes	125	125
Documents, pamphlets, Archives	1000 items	125
Microfilm boxed on shelves	400 reels	
Microfiche, cards etc.(boxed on shelves cards etc.)	10000	125
Newspapers current titles on display	7 titles	125

<u>Material</u>	<u>No. of Items</u>	<u>Volume Equivalency</u>
Newspapers unbound back files	7	125
Newspapers bound back files	9 volumes	125
Periodicals current titles on display	9 titles	125
Periodicals unbound boxed current year	30 titles	125
Periodicals boxed back files	included in volume count	
Phonodiscs - records	500	125
- tapes	500	125
- cassettes	1000	125
Reference	45 volumes	125
Slides (filed in a carousel, boxed)	75 carousels	125
Films	125 films	125
Filmstrips boxed	2250 strips	125 volumes
Maps	105	125
Microfilm reels	315	125
Micro-cards, fiche, etc.	7900	125
Pamphlets	790 pamphlets	125
Slides (in cases) - bound	2560 slides	125
- unbound	5120 slides	125
Filmstrips	580 strips	125
Mounted Photos	790 photos	125 volumes

The librarian must understand the importance of the load factor in relationship to construction. For regular stack loading one should plan on 150 lbs. per sq. ft. If there is the possibility of future use of compact storage, the footings and floor should be reinforced to hold 250 lbs. per sq. ft. One should always plan for expansion when constructing the initial building even though it may seem at the present time that expansion will never be necessary. The architect should show how the building can be expanded--either vertically or horizontally. If the expansion is to be vertical, one must plan for the extra weight in the original construction.

In determining space for personnel one should project what the future staff will be and multiply by 175 sq. ft. This allows room for the CBI, in-process shelving, etc.

At this point in the planning process the architect should do a rough cost estimate based on the given space requirements.

The lecturer showed additional slides illustrating various architectural points which must be considered including lighting, heating, acoustics, electrical requirements, etc. It is important that the circulation desk be within the control point. The elevators and washrooms should be on the perimeter of the building to avoid breaking up the space. Even though a detection system is not presently in use, the building should be planned to accommodate such a feature. One should incorporate facilities for receiving boxes and materials--a truck loading dock. Lighting is one of the most important considerations in the planning. The adequacy or inadequacy of lighting will be a big factor in determining whether students study in the library. Variety in seating space is important.

One should allow 16 sq. ft. for an undergraduate carrel and 35 sq. ft. for a graduate carrel which provides room for a small locker. Visual distraction is also an important consideration. Shrouds on carrels aid in privacy. Lounge chairs and seating at tables should also be provided. Carrels should have electricity built into each to accommodate various kinds of media. Chairs to be used on carpet should have runners.

The technical services area should be attractively planned and decorated. A private atmosphere should be provided for the cataloguers. A staff lounge is also necessary. One should not forget to build in electrical facilities to accommodate new technology.

Signage should be included in the original budget.

Security is becoming increasingly important. There should be a single control area. The suggestion was made that exit doors be equipped with small glass bars, inasmuch as people are not likely to break the glass bar to avoid going through the proper exit. It is important that the building be designed for a detection system even though one is not presently in use.

When planning lighting, quality is probably as important or more important than intensity. It was suggested that on work surfaces 75 footcandles which do not glare will provide adequate lighting. It should also be noted that extreme contrast causes a vision problem. Forty-five footcandles of light on the lowest shelf of a stack is sufficient light.

The entrance level should be on grade--no steps. Radiant heat built into the entrance sidewalks will eliminate much tracking in of snow, salt and sand.

Acoustical planning is important. Of course the library should be carpeted and should have an acoustical ceiling. The librarian should identify for the architect the various operations of the library with respect to noise. For example the photocopy machine and group study rooms are noisy areas. Therefore, these should not be located near study areas.

Always plan with the future in mind. Take into consideration such items as floor loading, expansion and electrical requirements. New technology could easily quadruple the present need for electrical access. Assume that the library will expand and put this into the original plans.

The librarian should identify archival problems for the architect. For example, rare books should have fresh air circulation. The temperature should be about 65° and the humidity 50% for this particular collection.

Probably the most important thing to keep in mind in library planning is flexibility. Stress should be put on open spaces.

Here modular planning is important. The interior should be held up by columns and not walls. Probably 22.6 ft. is the smallest module one can effectively use. Metcalf has a great deal of material in his book concerning modular planning.

In summary, when one writes a library planning program one must define one's philosophy and objectives and describe the desired facility. One must always be able to justify needs with acceptable standards. The description of the facilities should be illustrated by sketches. This should include such items as furniture.

If the librarian, the architect and the balance of the planning committee work together as a team with mutual respect, and if they have taken advantage of available materials and advice from a knowledgeable consultant, a planning program can be written which will result in a functional library building.

## WORKSHOP ON DOCTOR OF MINISTRY PROGRAMS

John Trotti began the first session by outlining some of the problems involved in the D.Min. program based on the information provided by ATLA members (catalogs, brochures, letters and questionnaires) and by Marvin Taylor, Associate Director, Association of Theological Schools in the United States and Canada. Each D.Min. program is unique which makes it difficult to talk about standards or how individual libraries should prepare to meet the demands of the D.Min.

The workshop was conceived originally in response to questions concerning accreditation. What is considered adequate and how can the library best support those programs which are offered? As a general rule, libraries were not consulted when the D.Min. programs were being developed. The Association of Theological Schools in the United States and Canada (ATS) committees which evaluate D.Min. programs were critical of this non-involvement, but frequently, because the standards and notations for the whole program were unclear, the committee was not particularly interested in the library.

Two notations have specific relevance for libraries and a third is also related to them. Of particular importance is DM 35, "Library holdings and other instructional materials are inadequate for the D.Min." The question which is immediately raised in response is, "In what way is the library inadequate?"

John Trotti and members of the ATLA Committee on Standards of Accreditation, Earle Hilgert and James Caddy, met with Marvin Taylor to discuss the question of standards. Regarding notation DM 35, Taylor indicated that it had not yet been applied to a library and in all likelihood would not be applied since there is no definition of it. ATS feels that some standard of library adequacy should exist, but recognizes that at the present time one does not.

The second relevant notation concerns DM 38, utilization of libraries. This notation has been applied and some guidelines have been established regarding what constitutes adequate library use. It will be discussed later.

Problems of bibliographical control over the D.Min. projects have frequently been mentioned as a matter of concern. These projects, which are variously designated research papers, professional papers, theses and dissertations depending on the institution, need to be made available beyond the school where the work is done. Information involving testing, analysis, and statistics at the local, congregational level is very difficult to obtain. Many D.Min. projects concentrate on this type of study and, despite an unevenness in the quality of the papers, they are in very high demand. Students in the D.Min. program have no way to find out the kinds of projects which have been done at other schools. If they locate a project which might be important to their work, they are unable to obtain access to it since most

libraries will not loan D.Min. projects and are not making provisions for duplicating them.

One idea, suggested by Bill Zimpfer, is to establish a clearinghouse which would provide, on a regular basis, information such as authors, titles, subject descriptions and abstracts of D.Min. projects. Boston University has offered to provide this service.

Charles Willard has suggested that the Board of Microtext undertake the microfilming of D.Min. projects stipulating, however, that these be only from fully accredited programs. Another option is proposed by University Microfilms. Some schools are already submitting D.Min. projects to University Microfilms along with the dissertations from their Ph.D. and Th.D. programs without any distinction among them. The options possible with University Microfilms will be more fully discussed later.

The D.Min. has been under discussion since the 1940's led by the Chicago Federated Faculty and in the late 1960's by the University of Chicago and Claremont who both established the D.Min. as part of their curricula at the time other schools were changing from the B.D. degree to the M.Div. While general consensus prevailed by this time about the switch from B.D. to M.Div., the emergence of the D.Min. generated a great deal of controversy and debate. In 1970, ATS concluded that a professional doctorate should be accepted as a degree beyond the M.Div. or B.D. in one of two formats, in-ministry or in-sequence. In the beginning it was primarily an in-sequence program, but the possibilities of utilizing it as a means of continuing education for ministers in the field had obvious appeal. By 1972, accreditation standards were developed for the degree although those standards applying to libraries are not clearly stated. Presently, eighty-nine schools offer a D.Min. degree, fifty-nine schools supporting it unilaterally and thirty schools participating in a shared program with another institution or cluster. During the 1969-70 school year, 201 students were enrolled in a D.Min. program, but by the 1975-76 school year, the number has escalated to 4,000. For the most part, it is a Protestant degree offered by schools in the United States with few Canadian institutions involved.

The greatest change in the program since the inception has been the growing shift from an in-sequence to an in-ministry format, with some schools providing both. Thirty-six institutions have an in-ministry program exclusively and twenty-three have both types. Two schools are turning out predominately in-sequence degrees: Union Theological Seminary in Virginia and Claremont. On the average, a student is required to be in the parish for three years before most institutions will accept him/her into a D.Min. program although some require simply that the student be a minister.

Teaching methodology has had to be adapted to the new popularity of the in-ministry programs. Students who are practicing professionals have their own valuable perspectives and experiences

to contribute. However, they also suffer from various restrictions since they seldom have the freedom to be full-time students in residence on the campus for long periods of time. Instead, short, intensive terms of study have been scheduled in the summers and throughout the year to accommodate the new demand. In-ministry students may be rusty in research methodology and require reference help in getting into a subject every bit as much as the in-sequence students do. The whole shift and change in program coincided with the change in theological education towards competency based education. There are distinct implications for change in methodology and evaluation in the new program.

Certain tensions have arisen in some institutions between supporters of the D.Min. program who advocate an orientation toward professional or practical education and those supporters who have a more traditional, academically oriented view of doctoral level education. The workshop discussed at some length the February 4-11, 1976 issue of Christian Century. In this theological education issue there was a very fine symposium on the D.Min. In that symposium Robert Worley, for one, indicates that he believes that the D.Min. should focus on sociological research and analysis of congregational life and the church in the world. He emphasizes the need for supportive peer group relationships among D.Min. students as opposed to the competitive friction associated with other doctoral programs.

Others argue that not enough attention in D.Min. studies has been paid to the traditional areas of Bible, theology and church history. These critics suspect that the D.Min. is not a way to upgrading skills for ministry today but simply an easier doctorate than a Ph.D. or Th.D. They point for support for their arguments to the courses on counseling, pastoral skills, communication skills, organization and management which have not traditionally been included in theological programs. Questions are raised then as to whether the D.Min. is a practical or a theological degree, and how solid is the degree in comparison with academic doctoral work?

Extensive questions were raised in the workshop about new demands being put on the library by the D.Min. It appears that we need more resources in communications, group dynamics, statistics and so forth, as well as questions about sociological research. One question raised by the standards and discussed in the workshop was the degree to which our programs integrate history, Bible, theology with the practical (communications skills). Some attention was given to whether there was enough use of peer groups and enough contact with library and related resources in many of the D.Min. programs.

D.Min. programs, according to Marvin Taylor, can be divided into four categories (a full statement on this subject may be found in the summer 1976 issue of Theological Education. Marvin Taylor writes "Some Reflections on the Development and Current Status of the D.Min." on pages 271 following.) The first category is the traditional type of program with regular classes, residency requirements, accumulation of credit hours and a dissertation type

project at the end. Students must be either on full time leave or geographically close enough to the school to get there easily and frequently. The involvement of the student with the faculty and the interaction with their peers is an important emphasis of this type of program. The curriculum offered may vary: a negotiated learning contract program with no D.Min. courses per se (Vanderbilt) or a fully developed D.Min. curriculum with examinations comparable to those for a doctoral dissertation (Wesley). It was thought, however, that when potential students within a certain proximity to the institution have been exhausted this type of program may be forced out of existence.

A second category of the D.Min. program is somewhat traditional. The courses are offered on campus but are designed primarily for students who are off campus. Short, extremely compact sessions are periodically offered and students come just for that period. Examples cited are Southern Baptist and Princeton.

A third category is designated somewhat innovative, and moves into new methodology and approaches. Typically, materials and instructions go out to the students who may never spend any time on the campus. Credit hours are accumulated and a major project completed but the setting and the scheduling are quite different. Examples of this program are San Anselmo and McCormick.

Finally there are programs which are very innovative, mainly those stressing group involvement like the Ohio cluster group. These programs are frequently highly individualistic and may be the most objectionable from the point of view of traditionally oriented educators.

The definitions for adequate library support for the D.Min. are included in the ATS goals and objectives which state that the program must include "access to and use of sufficient theological library and other learning resources appropriate to the program." Additional requirements may be inferred from the section relating to the project, "The program shall include the design and completion of a project of significance and substance which is sensitive both to the theory and practice of ministry which normally will include written presentations and oral evaluations."

In the workshop discussions the question whether our programs involved courses that are specifically D.Min. courses or not was raised. If not, we may safely say that if our library is adequate for the M.Div. we shouldn't have any question about D.Min. adequacy. If, however, we have discretely identifiable D.Min. courses perhaps this is the area on which we as librarians should focus with regard to the D.Min. program. The demands might not be academic but perhaps slanted towards pastoral or practical emphases.

The accrediting standards are intentionally vague stating simply that libraries should be adequate both because of the plethora and the variety of programs. The institutions awarding the D.Min. are expected to take the initiative to demonstrate that what they have is adequate. The ATLA Committee on Standards of Accreditation



has been concerned with helping to interpret the accreditation standards of ATS. ATLA has both the opportunity and the responsibility to provide libraries, seminary administrations, and ATS with an interpretation of how the accreditation standards should be applied and what adequate library service is.

While it is impossible to provide a complete set of standards for all libraries or all D.Min. programs, certain broad guidelines could be suggested. If a D.Min. program includes certain features, ATLA could recommend a corresponding set of minimum library requirements which should be considered. For instance, if the courses offered in the D.Min. are part of the regular curricula for the M.Div. and the graduate religion courses and the library has been judged adequate for those programs, quite probably it will also be adequate for the D.Min. On the other hand, if the curricula of the D.Min. is different from that of the other degree programs, there exists the possibility that the library resources will have to be supplemented.

One assumption which was made at the time that many schools were developing D.Min. programs was that the library would have to concentrate acquisitions in two new areas, the equipment necessary for the production and utilization of audio-visuals and ephemeral or fugitive materials to be used as resources for the D.Min. project. In fact, the demand for these resources has varied from school to school as much as the D.Min. programs themselves vary.

In several cases, it was indicated that the D.Min. program had no significant impact on library acquisitions, however, the use of interlibrary loans had increased dramatically. One conclusion that could be drawn from this information is that libraries that must borrow large quantities of material from other institutions in order to support their own program may need to reassess their acquisitions policy to include what is being requested.

A dilemma does exist between the need for adequate resources and the spiraling cost of these materials. The inability of any library to be completely self-sustaining has been eased by interlibrary loans and university clustering. The upsurge in interlibrary loans, though, has made it necessary for many libraries to charge for this service.

In the discussions the innovative kind of program elicited most questions. With individual contracts being worked out and students working outside the confines of the campus, it is probable that none of our libraries would ever be able fully to meet the demands of the students. Perhaps the question of adequacy of the library is no longer so much a matter of holding as it may be adequacy in staff and particularly adequacy of the reference staff.

Is the reference staff knowledgeable of the local D.Min. program? Does it have machinery set up so that the reference staff in the seminary library is aware of what D.Min. students are doing? Is it possible for D.Min. students to be in contact

with the library reference staff and resources in the area? Is it possible for the reference librarian to get out and get acquainted with the people at the university library in the area and other specialized libraries and resources? The focus of considerable discussion here was on the matter not simply of the resources which are held in the material way, but the ability of the library staff to be a contact or a go-between for D.Min. students in getting the resources they need in the area.

One need of D.Min. students who have been out of school for a number of years as opposed to most other students is familiarization with basic library resources and research methodology. Some institutions offer a special course in this area. Two helpful books are available: Practical Research: Planning and Design by Paul E. Leedy (Macmillan, \$4.95 [which, while not oriented toward religious studies, would be useful for the sociological research done by many D.Min. students]) and Religious Inquiry by Samuel Southard (Abingdon, \$3.95) for research in religion.

The degree of involvement of librarians in the D.Min. program varied widely. Some were responsible for various aspects of the D.Min. project such as advice on style and format, proofreading and binding of the final product. Others taught research methodology courses.

A particular awareness that there are special D.Min. needs and that the library is interested in meeting those needs is reflected at Iliff. The library sends a letter to each D.Min. candidate indicating a willingness to serve the student's informational needs especially if he is not in residence at the school. The circulation policy was modified for D.Min. students enabling them to receive books through the mail and an attempt is made, in advance, to find out the nature of the D.Min. project. This information is applied directly to the book selection process.

In Ohio, fall and spring colloquiums are held for all D.Min. students in the state regardless of the seminary they are attending. The seminary librarians have also been present and have provided instruction in research methodology. There is a handbook describing all the seminary libraries in the state, the people to contact, and services available. In addition, the most current literature in the field is introduced.

On each day the workshop moved from a discussion of general D.Min. concerns and library adequacy to the specific problem of D.Min. projects. In an attempt to come to some resolution regarding the control of D.Min. projects and their dissemination, Mrs. Helen Greenway from University Microfilms International was invited to present their program and its possibilities for the D.Min. The following comments are a summary of the presentation by Mrs. Greenway and the question and answer period which followed.

University Microfilms has been in the business of selling and publishing dissertations for a number of years. Most elements of the basic dissertation program could be applied to D.Min. theses, or papers of a professional society. There could be a unique index abstract publication for D.Mins. UM does not attempt to make academic judgments. An advisory board would need to determine the method of handling the projects, and UM would apply their facilities, products and services to serve that end.

As part of the publishing service the UM staff paginates the material and checks for previously copyrighted material. If the amount is excessive, the original author's permission for inclusion is sought. After preparation of an original negative the original copy is returned to the school. Two direct image copies are used as production masters and the original negative is filed in a separate vault.

Author abstracts of 600 words result in a monthly abstract publication of nearly 3,000 dissertations each. In addition, 2,000 to 2,500 masters' theses are handled annually, with 250 word abstracts published in Masters Abstract Journal.

The entire data base now contains approximately 550,000 dissertation citations giving author, title, school, degree, date, number of pages, and subject category assigned by the school. Data can be searched by key word within the title, by subject, by author, by degree, by year or by various combinations of these items. Three years ago a 37 volume printed key word index was issued. It is updated by annual supplements of author and subject citations. It is estimated that 99% of all dissertations are listed in the index whereas Dissertation Abstracts International includes only dissertations published by University Microfilms. The UM data base also is used to produce American Doctoral Dissertations, primarily for American research libraries, providing listings by subject, school and author, along with annual statistical tables. It does not use key word indexing. Existing indexing formats suggest possibilities for application to D.Min. series.

For particular groups in the data base UM creates catalog card sets, not by LC standards but with subjects related to LC subject headings, and UM does a number of special subject bibliographies which might relate to D.Min. needs.

In the question and answer session Mrs. Greenway assured questioners that there was no difficulty with retrospective filming, even when bound. Filming is easier and more rapid when unbound, but additional charges have not been levied for bound material filming.

Microfiche copies and roll film are charged at the same rate since dissertations have a low sales volume so that most costs lie in preparation of the material.

Film negatives are acceptable into the UM program, but the quality must be satisfactory for meeting production standards.

When asked, "Is the Monograph Abstract program still going?" Mrs. Greenway noted that the irregular publication by that name has ceased. The title was claimed in another UM program which works in tandem with university presses to publish monographs in microfilm. That program wanted the name Monograph Abstracts for their abstract journal.

A question about bibliographic information for D.Min. projects brought the response that ATLA should be the sort of group to decide what is needed. There is obvious need for an abstract journal of current publication and an index. It is possible to prepare an author/subject and/or key word index. It could include all Ph.D's in religion or handle D.Mins. as a separate entity. The possibilities are almost limitless.

It is possible to continue to handle D.Min. projects of schools presently participating in DAI and wait to see the level of interest in and commitment to participation of other schools. Any abstract publication has front end expenses regardless of the quantity of abstracts. If the number of abstracts is not significant, it will not attract wide subscriptions.

Someone commented that with a current enrollment of 3500 persons in D.Min. programs, not more than half would graduate a year. There is a prejudice against having D.Min. projects in DAI due to a protectiveness some have for the Ph.D. program and a fear that D.Min. projects may be given an aura which they do not deserve. They could be marked as D.Min. projects to distinguish them. A separate publication would make access more available to people who cannot afford DAI.

Mrs. Greenway noted that special bibliographies are distributed at no charge because they stimulate copy sales. The economics of a subject bibliography for D.Min. projects can be minimized since it would also be treated as a distribution vehicle. Costs would be lowered if abstracts were not quite as long.

Format stipulations were questioned. Mrs. Greenway responded that many schools place notices in student handbooks regarding abstract length, double-spacing, typed on one side only of 20-pound paper. Proper collation minimizes checking before filming. Music presents some filming problems. Tape recordings, filmstrips and cassettes are retained by the school, and UM refers requestors to the institution.

Theses can be bound, if desired, in blue or black buckram. Two weeks are required for the filming, and there is a flat fee of \$3.75. Filming turn around time is two weeks between October and May but lengthens to four weeks in the peak summer months. A \$25.00 fee is charged for filming, regardless of length.

A question about filming fold-out charts arose, and Mrs. Greenway explained the method by which such special problems are handled.

Quality control was questioned, and various steps by the editorial processing department were outlined. A better copy may be requested from the school, a xerographic copy may be made because it frequently provides better copy, or it may be filmed with a note "best copy available." Missing words may be added if there is little question about the omission, otherwise the item is sent back for correction.

A final suggestion that already published D.Min. projects be abstracted and a retrospective abstract publication be prepared. In this way the full history of D.Min. projects would be available.

It has not been possible to report all of the conversations in two full days of workshops. Perhaps by way of summary we should say that some specific actions were taken after the workshops. The D.Min. workshop recommended "that ATLA develop standards of adequacy for the D.Min. degree both in terms of resources and library utilization and services."

The workshop on D.Min. recommended to the Board of Directors that it refer to the Committee on Reader Services "a review of interlibrary loan standards in the light of the D.Min., current interlibrary loan practice in loaning in-print items and changes in policy in new charges for interlibrary loan (photocopy or books)."

The workshop on D.Min. recommended to the Board of Directors that a committee be appointed to discuss and develop a program of filming and indexing D.Min. projects through University Microfilms International. The workshop recommended some committee members, but as an alternative, suggested that this might be handled through the Board of Microtext.

## WORKSHOP ON COPYRIGHT AND PHOTOCOPYING

In the Workshop on Copyright and Photocopying, Dr. F. E. McKenna, Executive Director of Special Libraries Association, reported on the copyright bill emphasizing parts relevant to library concerns, especially photoduplication. He discussed the history of the copyright concept and explained why current legislation has become so complicated. He reported, without judgment, the failure of library associations to cooperate early enough in an attempt to protect their own and their user's interests. Throughout the presentation, he dealt with key concepts which must be understood. Because of imprecise definitions some of these concepts will surely be tested in the courts.

Although a great deal has been written about the current Copyright Law Revision Bill, Dr. McKenna stated that most of the reporting has been biased and is highly controversial. The only material he had circulated for workshop members was the actual text of Sections 107, 108 and 504 of the Copyright Law revision as printed in the Senate Calendar No. 460, Report No. 94-473, for November 20, 1975, and S. 22 in the House of Representatives, Section 108 after mark-up on April 7, 1976 by the Kastenmeier Subcommittee.

The concept of author's rights was developed in Queen Anne's reign in the early 1700's during controversies between authors and bookseller-printers. In Boswell's Life of Samuel Johnson comments are made concerning the sharp-dealing practices of booksellers vs. authors. Then "booksellers" really were also publishers, and they reissued books without payment to authors. In the United States the concept of copyright and patents appears in the United States Constitution. Since the words of the Constitution have frequently been misquoted in recent copyright discussion, Dr. McKenna quoted from Article I, Section 8 of the Constitution, which enumerates powers granted to Congress as "the Congress shall have power...to promote the progress of science and useful arts by securing for limited times to authors and inventors the exclusive right to their respective writings and discoveries." A relatively large body of patent attorneys and patent agents has grown up to deal with the technical matters involved in patents where specific detail has been camouflaged to avoid revealing the exact precision to would-be competitors. This has resulted in a substantial body of patent law.

Interestingly, there has been no parallel development in copyright matters because copyrights involve the original text or the exact copy. Anyone can file a copyright registration with the Register of Copyrights together with the payment of a small fee (\$6.00) and the deposit of two copies. There are relatively few copyright attorneys today, competent or otherwise, but the complexity and ambiguity of the proposed law will result in enough legal work to last through our generation.

Now copyrights are issued for twenty-eight years and may be renewed for twenty-eight years. This will be extended to cover the lifetime of the author plus fifty years. This feature recognizes the desire of authors to will to heirs the rights of their intellectual efforts. Legal decisions will need to be made regarding corporate ownership. For instance, special legislation may be used to grant copyright in perpetuity. Dr. McKenna said this was true for the writings of Mary Baker Eddy.

Between the writing of the United States Constitution and 1901, there were four or five revisions of the U. S. Copyright Law, (Title 17 of the U. S. Code), but during the past sixty-eight years, while the greatest changes in technology have occurred, there has been no revision. Since 1960 there has been a copyright revision bill in each Congress, but none has been passed. In each case, although one would pass the House, it would not pass the Senate and vice versa.

The present Bill tries to cover too many diverse materials. It encompasses such areas as: (1) Photocopying--and library photocopying is only one small part of the bill, (2) Phonorecords or other sound recordings, (3) Audiovisual materials of all kinds, (4) Public performing rights of musical and dramatic works, (5) Cable television, (6) Public Broadcasting System, (7) Computer use of copyrighted materials, (8) Computer-related software, (9) Ornamental designs, (10) Design of type faces. If each had been the subject of a distinct bill, perhaps some portions of the present bill could have been enacted by this time. New technology in one area caused revision in the bill; new technology continues to develop in other areas thus calling for still further revision.

An intriguing review of the historical development of the new copyright legislation was given including the lobbying of interest groups, the on and off again involvement of library associations, and the congressional committee work of "mark-up" or editing. The result is a curious hodge-podge. Mutual contradictions seem to appear in Sections 107, 108, and 504.

In each of the disagreements there is not only a two-way duel, but three and four-way differences represent preferences of the Author's Guild, the American Association of Publishers (AAP), and the numerous library associations. Not all publishers belong to the AAP. For instance, university presses, magazine publishers, music publishers, and some large publishers are not members, but the AAP has been a powerful lobby. Even within the library community, different associations look for protection of their members' interests. The only hope for the diverse communities would be for all to negotiate together to get as many favorable points as possible for each. Because of the tardiness of this recognition, such cooperation may be delayed to the projected review of the law each five years.

Key terms that must be understood include "fair use," "for profit," "nonprofit," "systematic use," "private use," "aggregate

quantities," "damages," and "educational exemption." These are woven throughout the fabric of the bill and all have direct bearing on the question of photoduplication. Unfortunately, though, one explanation often seems to contradict another. Section 106 gives "exclusive rights" to the holder of the copyright. Section 107, then gives "limitations on exclusive rights: fair use" while Section 108 dealing with "Reproduction by libraries and archives" gives resultant limitations on "library reproduction."

The concept of "fair use" in Section 107 derives from the so-called "Gentlemen's Agreement" about 1937 that "a small portion... for the purpose of scholarship" is not an infringement of copyright. The concept has been accepted by the courts, but in the new copyright bill "fair use" is legislatively defined for the first time.

Libraries today would have more assurance regarding legal use of photocopying if they had cooperated earlier. Now, there may well be legal action as early as 1978. In fact, the group that may most profit from the new legislation will be attorneys for whom it will provide built-in employment security. Unfortunately, library associations have been more competent in seeking financial aid from Congress than in anticipating the kind of legislation which would protect their and users' special interests. They have been naive in the processes by which a law is written or in expressing what should be included. Publishers are naive in another way by assuming more infringements than may be occurring. Libraries do not copy journals or monographs "just for the heck of it."

In 1958, a Joint Library Committee on Photocopying, including ALA, ARL, SLA, and others, such as MLA part of the time, was established. In 1960, a Senate resolution requested the Copyright Office to prepare a series of studies on the problem of photocopying. These studies formed the basis of the first drafts of the law, but the Joint Library Committee fell apart about 1969 or 1970. ALA and ARL dominated the library scene during the mid 1960's having adopted a hard-line of non-negotiation with publishers. Since 1970 the tables have been turned. Now publishers have been taking a no-negotiating stand. In 1973 when the McClellan Subcommittee was holding hearings there was no coordination of efforts by library associations. Since then they have realized that they will either work together or hang together.

In 1975 the National Commission on Libraries and Information Science held a Conference on the Resolution of Copyright Issues. A smaller working group of the conference which met at the Library of Congress has become known as the "upstairs-downstairs" group (descriptive of the location of that working committee). They attempted to deal with the problem of a "Clearing House" or some mechanism to provide for payment of appropriate per page royalties for items photocopied. A committee agreed on the ANSI definition of serials, but then in the larger working groups, the publishers amended the action to read "subject matter to be determined later."



Publishers want only scientific, technical and medical journals to be included in a clearing-house arrangement. Librarians insist that all subject matter be included.

Publishers have said they could establish a central periodicals library but there remains the question whether or not they could deliver in a reasonable number of days. Some other proposal parallel to the medical library network could work, but there will have to be some give on the part of the copyright holder.

Some of the problems regarding the availability of literature and the fair payment of a royalty led Dr. McKenna to repeat that "literature needs birth control." The original error of publishing the same content in different forms by authors is compounded by librarians innocently making it available.

All of this leads to the very present problem of photo-duplication of copyrighted material in libraries whether by a librarian or faculty member for "educational use" or by a user of "private use." Publishers insist that if libraries copy full issues of any journals, that is an infringement. Section 108, though, gives permission for reproduction when a journal is "out of print, lost, or stolen." In addition, the list in S107 regarding "fair use" does not exhaust what the courts will define.

Libraries will be involved in practical applications of the "educational exemption" in S-107 regarding "fair use" as earlier defined by NEA and other organizations. It permits photoduplication of 250 words of poetry or two pages of text for classroom use, but may be used no more than nine times per class in one year. In order to comply with the new law each library will have to keep more accurate statistics on photocopying. Excerpts from the full text of the law should be posted in the photoduplication area so that users also will be aware of their rights and of possible infringements. "Educational use," "fair use," and "private use" are poorly defined and will need final, definitive treatment. The burden of proof regarding "damages" seems to be on the alleged infringer. If so, this law varies from almost all other laws. [Mr. McKenna has noted that changes in the law subsequent to June have ameliorated some of these criticisms.--Ed.]

Abstracting and indexing services also must be aware of all that is involved in using author abstracts. Some form of tightening down will develop, but if A & I services prepare their own abstracts, then the work will be done twice.

In conclusion, ATLA members are urged to read the new Copyright Law. "On October 19th, the President signed the Bill for the general revision of a United States Copyright Law, making it Public Law 94-533. The new statute specifies that, with particular exceptions, its provisions are to enter into force January 1, 1978." (L.C. Information Bulletin, Volume 35, No. 47, p. 716).



PART IV

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## UPDATE - ON ECUMENICAL DOCUMENTATION

by  
A. J. van der Bent

I. The Ecumenical Movement. The World Council of Churches' Central Committee, meeting at Rolle, Switzerland in 1951, stated that the word 'ecumenical' is "properly used to describe anything that relates to the whole task of the whole church to bring the Gospel to the whole world"<sup>1</sup>. That task was already taken seriously at the International Missionary Conference at Edinburgh in 1910, when Anglican and Protestant missionaries expressed their conviction that division among Christians was a powerful obstacle to the spread of Christianity. A new evangelical concern brought about the formation, in 1921, of the International Missionary Council, comprising a large number of national missionary organizations. From 1939 its association with the World Council of Churches, then in process of formation, grew more and more close until 1961, when the International Missionary Council was integrated into the World Council and became its Division of World Mission and Evangelism.

The ecumenical movement, as it developed during this century, flowed through two other streams of ecumenical endeavor as well. Bishop Charles Brent, an American Episcopalian who attended the Edinburgh Conference, launched a proposal for a conference on Faith and Order to which should be invited representatives of "all Christian communions throughout the world which confess the Lord Jesus Christ as God and Saviour". The first fully constituted World Conference on Faith and Order took place at Lausanne in 1927. Three other world conferences followed at Edinburgh (1937), Lund (1952) and Montreal (1963). All Faith and Order meetings were not only concerned with exploring ways of organic church union but also with seeking together a common mind on various matters of Christian theology.

The third channel of ecumenism in Christendom had a service aspect and was of ethical significance. This came to be known as 'Life and Work'. In 1925 the Universal Christian Conference on Life and Work was convened at Stockholm in order to study the application of Christian principles to international relations and to social, industrial and economic life. The movement went forward under the slogan 'service unites, doctrine divides'. The report of the Oxford Life and Work Conference (1937) remains to this day the most comprehensive ecumenical statement on problems of church and society covering the responsibility of Christians in many political, international, social and economic realms. The Third World Conference on Church and Society, held in Geneva, 1966, witnessed the sharpest confrontation so far of the technological expertise of the Western industrialized world with the revolutionary politics of the Third World, particularly Latin America.

Since its founding at the Amsterdam Assembly in 1948 the World Council of Churches has grown into a large organization, increased its activities and widened its international relations. The membership of the Council consists now of 286 churches from over 90 countries on six continents, including practically all confessions and denominations, except the Roman Catholic Church. The aims of the World Council are continuously carried out through its Assembly, its Central and Executive Committees, and through its staff organization in Geneva.

In 1971 the Council's headquarters in Geneva were given a new operational structure. Faith and Order, World Mission and Evangelism, and Church and Society, the three movements which led to the formation of the World Council of Churches, are now grouped together as three sub-units of Programme Unit I. In this Unit, bearing the name 'Faith and Witness', a sub-unit on Dialogue with People of Other Faiths and Ideologies is also included. The title 'Justice and Service' has been given to Programme Unit II, because it is increasingly recognized that Christian service to humanity cannot be separated from the church's struggle for justice. Unit II is divided into four sub-units, namely the Commission of the Churches on International Affairs, the Commission of the Churches' Participation in Development, the Programme to Combat Racism and the Commission of Inter-Church Aid, Refugee and World Service. Programme Unit III includes various concerns and activities in the fields of education, women, youth, laity and renewal action groups. It was therefore given the name: 'Education and Renewal'.

Although the World Council of Churches has been a servant of the ecumenical movement and has done much during more than twenty-five years to promote concerns for unity, mission, and service throughout Christendom, it should not be forgotten that the Council itself is not the ecumenical movement. There are other churches, in particular the Roman Catholic Church, not belonging to the World Council, that are part of the ecumenical movement and strive for the unity of all Christians. The Vatican Secretariat for Promoting Christian Unity, created by Pope John XXIII in 1960, has been greatly active in establishing relationships with the World Council of Churches and individual churches. The term 'Catholic ecumenism' is not used anymore. Ever since the close of the Second Vatican Council the Roman Catholic Church and the World Council of Churches have been in close cooperation, participate together in many conferences, and sponsor a number of joint programs. The question, nevertheless, of whether the Roman Catholic Church will eventually join the fellowship of the World Council of Churches is still an open one.

Besides the international organization of the World Council of Churches there are numerous national and regional ecumenical bodies, many of them associated or affiliated with the Council. Among the oldest Christian councils the National Council of the Churches of Christ in the United States of America (continuing since 1950 the work of the former Federal Council of the Churches of Christ in America), the British Council of Churches (1942), the

National Christian Council of India (1947) and the Christian Council of Asia (formerly the East Asia Christian Conference)(1959) may be mentioned. The Roman Catholic Church has become a full member of twenty national and two regional councils of churches. There are furthermore numerous local church councils which vary in composition and scope. Reference should be made also to twelve international confessional organs of which the Lutheran World Federation is the largest organization. Located in the Ecumenical Center in Geneva, it runs a Department of Studies, a Department of Church Cooperation and a Department of World Service which are subdivided into several world-wide activities. Ecumenism Around the World: A Directory of Ecumenical Institutes<sup>2</sup> lists almost 200 ecumenical institutes in all parts of the world with various aims and functions. In particular many ecumenical study and research centers have made valuable contributions to ecumenical theology and social ethics.

The 20th-century ecumenical movement is further propelled by numerous newly-emerging Christian communities and groups, all trying out spontaneous and experimental forms of worship, witness, and social action in local and regional settings. Despite the problems these groups and communes often pose to the institutional churches and their ecumenical organs, they are to be recognized as a creative challenge to traditional ecumenical attitudes. Ecumenical Christianity, finally, embraces every man and woman, hoping for the salvation of humankind, trying to advance the dignity and quality of human community, and living their faith in not less than a global environment.

II. Statistics on Ecumenical Literature. The Classified Catalogue of the Ecumenical Movement<sup>3</sup>, published by the Library of the World Council of Churches, includes approximately 19,000 books, pamphlets, and substantial periodical articles on ecumenical subjects. A first supplementary volume, including 12,000 titles, will be issued in the course of 1977. Several thousands of serial publications (minutes of meetings, annual reports, numbered series of ecumenical publications, etc.) have to be added to the total number of ecumenical titles. Although the Library of the Ecumenical Center in Geneva has the most inclusive collection of printed ecumenical materials in the world, several specific collections are still incomplete after many years of diligent search and meticulous acquisition. The Library still lacks a number of revised editions and reprints in the First Series of numbered Faith and Order papers. The bulk of small pamphlets on church union negotiations, surveys, and reunions; the publications of numerous regional, national, and local councils; of world confessional bodies, ecumenical institutes, and numerous ecumenical press services have been gathered over the years, but there are still gaps. It remains very difficult to locate and to obtain ecumenical publications from Asia and Africa. Also a collection of 300 doctoral dissertations on ecumenical subjects still needs further expansion.

As to archives, the 20th-century ecumenical movement is documented by over 13,000 boxes of mimeographed, typewritten, and hand-written records, totalling an estimate of 22 to 24 million

sheets of paper. These archives include the following collections:

1. The archives of the World Alliance for Promoting International Friendship through the Churches;
2. The Faith and Order archives since 1910;
3. The Life and Work archives since 1925;
4. The International Missionary Council archives from 1910-1961;
5. The World's Sunday School Association (World Council of Christian Education) archives from 1889-1971;
6. The archives of the World Conferences of Christian Youth, 1939-1964;
7. The archives of the World Student Christian Federation from the late 19th century until 1950;
8. The archives of the World Council of Churches 'in process of formation', 1938-1948;
9. The WCC archives since 1948: a) Correspondence of the General Secretariat; b) Complete files of the five WCC Assemblies; c) Records of the Central and Executive Committee meetings; d) Documents of WCC units, sub-units and secretariats;
10. Archives on the German Church struggle and on relations between Geneva and the Confessing Church in Germany, 1933-1945;
11. Archives of Christian Councils of Churches.

III. Bibliographical Sources. Besides the Classified Catalogue of the Ecumenical Movement, already mentioned, two major serial bibliographical publications should be pointed out. The International Ecumenical Bibliography (IOB)<sup>4</sup>, a joint Roman Catholic and Protestant enterprise, covers the period of 1962-1972 in 9 volumes, containing exhaustive listing of all ecumenical literature published during this period. The second major bibliographical source is the Bibliographical Repertory of Christian Institutions (RIC)<sup>5</sup>, published by the Centre de Recherche et de Documentation des Institutions Chrétiennes (C.E.R.D.I.C.) at the University of Strasbourg. The advantages of this bibliography are that it is prepared by computer, appears every year in March, or even earlier, containing all bibliographical information of the previous year and providing subject indexes in five languages. C.E.R.D.I.C. has also published various RIC supplements on computer printout of which several are of ecumenical significance. Plans are made to include ecumenical literature (particularly from Asia, Africa and Latin America) even more comprehensively in future volumes of RIC, to publish a RIC supplement of ecumenical publications covering the period 1973-1975 and to start the work on an ecumenical thesaurus and list of descriptors. The Publications Catalog, issued periodically by the Publication Department of the World Council of Churches, mostly contains the Council's own publications.

Additional bibliographical sources are to be found in the book review and separate bibliographical sections of major ecumenical journals such as The Ecumenical Review, the International Review of Mission, Irenikon, Istina, Journal of Ecumenical Studies, Oekumenische Rundschau, One World, Studia Liturgica, Unitas, etc. In order systematically to acquire ecumenical literature from six



continents all national weekly, monthly, and quarterly bibliographical sources and occasional special ecumenical bibliographies have to be consulted. This implies that the acquisition librarian of a major ecumenical library has 'to comb through' at least 50,000 titles, announced and published annually.

IV. Problems of Cataloging and Classification. Unfortunately not a single classification system provides sufficient class numbers or letters or both for a medium-size or comprehensive ecumenical collection. Moreover, much ecumenical literature is scattered in different classes throughout official classifications. The Classification of the Library of Union Theological Seminary artificially separates "literature written with the hope of finding some credal basis of union" (classed in JR) from publications of "interdenominational organizations and movements for practical church work" (classed in SH). The World Conference on Church, Community, and State at Oxford, 1937, for example, which is classed in SH 22, clearly involved more than an international Christian attempt at social reform. The Oxford Conference had a great impact on the movement towards church unity. There is further an unwise separation between Social Christianity in an undenominational setting (class SH) and Interdenominational Movements and Interchurch Work (class WH), in which, e.g., the National Council of the Churches of Christ in the USA is classed. There is as much justification for classifying this Council in the classes SH or JR. The history of the Church of South India is classed in MT 76 (India-Missions); the story of reunion in India, however, became of paramount importance to the international concern for visible and organic union. These examples of ambiguous and outmoded classification can be multiplied.

It was only the 16th edition of the Dewey Decimal Classification which introduced for the first time in 280.1 a class for 20th-century ecumenical literature. Before 1958 several librarians, including the first librarian of the World Council of Churches, chose wrongly the class 262.5 (General or Ecumenical Councils) for ecumenical publications. Upon my appointment as librarian of the World Council of Churches in 1963 one of my first tasks was to re-classify approximately 4,000 books and pamphlets from class 262.5 to class 280.1. The 17th edition of the Dewey Decimal Classification, however, again dropped the number 280.1 and advised classing 'ecumenicalism' in 262.001. It should be noted here that within the constituency of the World Council of Churches the term 'ecumenical movement' is greatly preferred to the words 'ecumenicalism' and 'ecumenism,' as the term 'ecumenical movement' suggests a dynamic way of life and action, while the latter two words contain too much the idea of an intellectual system, an ordered body of teaching, like Thomism or Calvinism. For what reason, I wonder, did the Decimal Classification Editorial Policy Committee move Ecclesiology from 260 to 262? Ecclesiology clearly embraces more than the Philosophy of Church Organization and cannot be lumped together with Church Government. Speaking in ecumenical terms the oikoumene cannot be limited to the study and practice of ecumenical ecclesiology. The Decimal Classification Editorial Policy Committee was probably aware of this fact, for the class number 270.82 was

introduced in the 18th edition of the Dewey Decimal Classification. But the problems were not solved; on the contrary, they have become even more complicated. If the ecumenical movement is now to be classed in 270.82, a number which is broadly devised to include literature on 20th-century church history, how can the specificity of the ecumenical movement be safeguarded and distinguished? The other question is: according to what criteria are ecumenical publications classed in 262.001 or in 270.82, considering that modern ecclesiology has become a far more dynamic and fluid discipline than classical intellectualistic, juridical and motionless ecclesiologies of the past? Further, it is of little help to add the subdivision notation 6 to 270.826 for church history in 1960-1970, since too many books on the ecumenical movement were published during this decade.

With fear and trembling twelve years ago I devised an ecumenical classification system within the Dewey Decimal System, using the available class numbers 280.1 - 280.9 and keeping the geographical and confessional subdivisions (mnemonic features) of the Dewey System. Although I knew as professional librarian that any 'home-made' classification is marked by subjective observations and inspirations and carries in itself the weaknesses of individual planning and construction, I had no other choice than to plan ahead and to bring some order to the jungle of ecumenical, pre-World Council and World Council literature. Time is too short to discuss here the advantages and disadvantages of the World Council Library's Classification. Its usefulness and applicability has been proved during the last decade of library administration and service. Several smaller ecumenical libraries and libraries of ecumenical institutes have adopted a simpler version of the Ecumenical Classification. The tables of this Classification are attached to this address.

The problem of ecumenical subject headings is perhaps even more complicated than the problem of ecumenical classification. Both in the Subject Headings Used in the Dictionary Catalogs of the Library of Congress and in the Catholic Subject Headings List the heading 'Christian Union' is used. The heading 'Church Union' should be preferred as reference is made to efforts to unite the institutional churches in a visible and organic union on local, national and international levels. 'Christian union' or 'Christian unity' suggests primarily a coming together of Christians discussing various common concerns without speaking necessarily and explicitly of structural church unity, a truly universal church council and a conciliar fellowship. 'Christian union' covers in fact much literature approaching the unity of Christians in broad humanistic ways, frequently also re-introducing the idea of the "brotherhood of man".

The Library of Congress Subject Headings List refers under 'Christian union' to 'see also' 'Disputations, Religious,' 'Syncretistic controversy' and 'Unionism.' I find it difficult to understand the meaning and application of these headings. The Catholic Subject Headings List not only suggests entering Protestant

works which express views and efforts to unite Christian denominations, under 'Christian union,' while works on Catholic theory on establishing a reunion of Christendom are to be entered under 'Catholic Church and reunion' (the idea of a specific Catholic ecumenism is no longer valid today), but also still uses the heading 'Irenics' for works concerned with the view that peace is to be sought in religious matters (a totally anachronistic concept, conceived in the 18th and 19th centuries). Both the Library of Congress List and the Catholic Subject Heading List provide for 'see also' under 'Ecumenical Movement,' mentioning among other headings 'Intercommunion' and 'Missions-Cooperative Movements'. The term 'Intercommunion' is increasingly challenged, and words like 'open communion', 'co-celebration' or simply 'communion' are preferred. The concern for 'ecumenical mission,' heading Jesus' prayer "that they may be one, in order that the world may believe (John 17: 22-23)," encompasses more than cooperation in missionary affairs. Moreover, the word 'cooperation' is still too closely connected with the word 'comity,' an early 20th century term indicating the avoidance of proselytizing members of other Christian denominations. These few examples of ambiguous and outmoded subject headings can be multiplied at great length.

The real shortcoming of all subject headings lists, including the Pettee List of Theological Subject Headings, is that they do not provide sufficient headings for the wide field of ecumenical history and ecumenical disciplines. For example there is no provision made for the vast literature on the evangelical critique of the ecumenical movement, on secular ecumenism and anti-institutional ecumenism, all subsumed under the broad heading 'ecumenical movement.' Compiling in 1968 an Index to Ecumenical Statements and World Council of Churches Official Reports<sup>6</sup>, the Council's library staff was forced to devise a great number of additional subject headings, such as: Jesus Christ, Finality; Jesus Christ, God and Saviour; Jesus Christ, Lordship; Jesus Christ, Unity given in Him. Under the heading 'Unity' the following sub-headings were added: Unity, Cooperation; Unity, experienced in the Ecumenical Movement; Unity, God's gift; Unity, God's will; Unity, non-theological factors; Unity, Uniformity and Diversity; Unity we seek. Headings such as: 'Mission and Unity' and 'Mission, Belonging to the nature of the Church' are indispensable to refer to much literature on these subjects.

I further wonder how theological libraries deal with numerous ecumenical slogans and catchword topics which came into existence during the last three decades, usually not lasting much longer than five to seven years. In the realm of Faith and Order several studies were made and debated during consecutive consultations and conferences on topics such as: Baptism, Confirmation and Eucharist; Catholicity and Apostolicity; Church, the Churches and the World Council of Churches; Concepts of Church Unity and Models of Church Union; Giving Account of the Hope That is in Us; God in Nature and History; the Unity of the Church and the Unity of Mankind. Church and Society sponsored various studies on: the Common Christian Responsibility toward Areas of Rapid Social Change; Christians and

the Prevention of War in an Atomic Age; the Future of Humanity in a World of Science-based Technology; Population Policy, Social Justice and the Quality of Life; Violence, Nonviolence and the Struggle for Social Justice. The term 'Responsible Society' is now more or less replaced by the term 'A Sustainable and Just Society.' In the realm of World Mission and Evangelism several series of studies on the Missionary Structure of the Congregation, Patterns of Ministry and Theological Education; the Role of Christians in Changing Human Institutions, Salvation Today, the Word of God and the Church's Missionary Obedience, the World of God and the Living Faiths of Men were organized.

There is finally the problem of the corporate body of the World Council of Churches as main entry. As the structure of the Council was changed in 1971, Divisions, Departments and Secretariats were replaced by Units, Sub-units and Portfolios, and the term 'Commission' was frequently replaced by 'Committee' or 'Working Committee.' I try to imagine what the catalog drawer containing all the cards of and about the World Council of Churches in American libraries looks like, and I wonder who is able to find his way through this drawer or drawers. The corporate body of Faith and Order might be entered under: World Council of Churches. Commission on Faith and Order; WCC. Department of Faith and Order; WCC. Division of Studies; WCC. Secretariat on Faith and Order; WCC. Sub-unit of Faith and Order, or simply WCC. Faith and Order. These are all name variations of the very same entity. To be added are the publications of assemblies, e.g., World Council of Churches. Fourth Assembly, Uppsala, 1968. Workbook for assembly...; the minutes and reports of Central Committees, e.g., World Council of Churches. Central Committee, Addis Ababa, Jan. 10-21, 1971, etc. On each assembly a few dozen books and a few hundred articles and on each Central Committee meeting a dozen or more articles are written. Further to be added to the dictionary catalog or to the subject catalog are numerous subject entries such as: World Council of Churches, Basis; WCC, Constitution and Rules; WCC, Membership; WCC, Structure, etc. It is clearly not sufficient to use only the heading 'World Council of Churches' for various Council matters of organization, programmes, studies and activities.

For this very reason I created a detailed ecumenical classification (280.1 - 280.9) in the Dewey Decimal System and applied this classification to the large existing and ever growing ecumenical collection, by preserving in the classified catalog of the Ecumenical Center Library the arrangement according to the decimal classes and sub-classes and not building up a systematic catalog according to ecumenical subject headings. The classified catalog to some extent serves at the same time as shelflist catalog. Additional cards can be made at will, all marked at the bottom with the chosen class numbers. An example: Dejung, Karl-Heinz. Die ökumenische Bewegung im Entwicklungskonflikt 1910-1968. Stuttgart, Ernst Klett, 1973. Main class: 280.916608. Other class numbers: 280.2, 280.215, 280.243, 280.26, 280.3, 280.4202, 280.4222, 280.435, 280.9161 (see Ecumenical Classification following this address).

V. New Visions and New Goals. The time has passed when only Faith and Order can competently deal with matters of Christian faith and church union; World Mission and Evangelism with obligations to confess Christ today; Church and Society with the international application of Christian social axioms; and Inter-Church Aid with duties of ecumenical charity and world-wide service. The old and neat distinctions between visible church union, church and world, mission and evangelism, dialogue and service, all handled in too institutionalized and too departmentalized fashions in the past, cannot be maintained any more. Even if the World Council's sub-unit on Faith and Order would try to provide for a 'theological critique of racism' in an institutional framework, the Church and Society sub-unit for a 'theology of development' or a 'strategy to combat racism' in the Council's structural context, and even if the Commission of the Churches' Participation in Development, the Program to Combat Racism, and the Commission of the Churches on International Affairs would greatly welcome such 'inter-unit' cooperation, the ecumenical cause would not be newly served.

A deeper awareness has arisen that ecumenical affairs of church union, mission, dialogue, church and society, education, laity, women and youth and all their corresponding service programs cannot be handled anymore as separate ecumenical concerns within separate departments supported by separate ecumenical constituencies. They are all interrelated and essential parts of the whole ecumenical movement and its all-encompassing vision and hope. Matters of baptism, eucharist, and ministry therefore will not be exclusively entrusted anymore to 'faith and order experts,' but will become vital concerns to those who deal with matters of dialogue, youth, and education. The ecumenical dialogue will not be allocated anymore to the 'dialogue insiders,' but will be related to matters of human rights, mission, and conciliar fellowship. Christian education will not be considered as a field for education professionals but will be directly taken into account when problems of development, racism, and multi-religious dialogue are raised. And the ecumenical vision of a new society will not depend anymore on 'church and society specialists,' but will demand active participation of those who are deeply engaged in matters of spirituality, new styles of life, dialogue, and combatting poverty.

All this will require an alert restructuring of national church organizations and national, regional, and international ecumenical institutions, a new struggle with the problem of continuity and discontinuity and an imaginative relating of central concerns to new challenges and new activities, and vice versa. The proper point of departure for up-dating and revision should not be the convenience or efficiency of numerous headquarters offices, but the recognition that a changing Church and a changing society are both moving into a changing future.

For ecumenical librarianship this implies being keenly aware of anachronistic tendencies and outmoded thought categories in all classification and subject headings schemes. The first supplement to the Index of Ecumenical Statements and World Council of Churches Official Reports, covering the years 1968-1975, will look quite different from the original Index. The dream of the C.E.R.D.I.C.

Research Institute at the University of Strasbourg to make available an Ecumenical Thesaurus and Aligned List of Ecumenical Descriptors in English, French, German, Italian and Spanish will only become a reality after several years of progressive and intensive team-work under expert direction.

All efforts to reorganize ecumenical libraries and to render ecumenical literature more accessible will not be very successful if a sense of modesty, humor, and anticipation is not commonly shared. Being privileged to serve the World Council of Churches as its librarian, I occupy a unique position surveying the flood of ecumenical documentation produced during more than half a century. It includes the records of hundreds of conferences, consultations, assemblies and the writings of at least 15,000 authors, who (one or more times) made a contribution to modern world-wide Christianity. I sometimes wonder how effectively the ecumenical movement has been served and what has been achieved. I am inclined to think of an impressive formicary, ingeniously and patiently built by thousands of busy ants, but built to what end? To introduce another image, the Greek term oikoumene is related to the word oikos signifying a house or a large building. Thousands of oikeioi (fellow occupants) have since 1910 repainted the oikos, enlarged the windows and doors, added new rooms and embellished the surrounding garden, but to what purpose and to whose glory? Recently studying again the etymology of the New Testament term oikoumene I learned that the word does not simply mean the 'inhabited earth' but the 'inhabited world' in contrast to the 'uninhabited' part of the world. In Christ's time clear distinction was made between the Graeco-Roman world, governed by divine order and blessed with cultural stability, and a surrounding barbarian world submitted to senselessness and chaos. In the long Constantinian era the concept of unity and catholicity was applied only to the occidental oikoumene; where the mission of the church had not yet penetrated and been gratefully accepted, the mystery of the unity and concord of Christianity, it was felt, could not be comprehended.

The Post-Constantinian period has barely started; one sometimes wonders whether it has begun at all, in spite of all talk about the blessings of the secularization process. I did not refer by accident to the 20th-century ecumenical movement's failure to face squarely the multi-religious and secular world (considered for almost two millenia to be the barbarian and chaotic world) and to move in the very midst and for the very sake of that still seemingly 'uninhabited' world, or better still side by side and in the name of that multi-religious and secular world. In terms of library expansion and multiplication of study and research resources this means that the great bulk of publications produced in the oikos and for edification of the occupants of the oikos is after all not the most important ecumenical literature. More theologies of encounter between various religions and books on models of coming together and understanding at greater depth the living faiths of humankind have to be written and collected. Far more documents on the nature of ideology and the functioning of ideologies

have to be made available. The infrastructure of secular societies and possibilities of rather radically changing that infrastructure need a much more refined analysis. Not a specific ecumenical vision of a new society - theologies of revolution, liberation, and development have been written from a one-sided Christian perspective - but a greater humanization of society by all its inhabitants is at stake. Perhaps my guess is right that a number of American libraries are already rather well stocked with these kinds of ecumenical materials. The more they are studied by many Christians, the more Christians will gain a sense of modesty, humor and anticipation. Then their particular ecumenical mission under the cross of Jesus Christ will become relevant, and they will know and tell others that there will be no libraries whatever in the Kingdom of God, not even a very fine and complete ecumenical library.

#### Footnotes

1. Minutes and Reports of the Fourth Meeting of the Central Committee of the World Council of Churches. Rolle (Switzerland) Aug. 4-11, 1951. Geneva, WCC, 1951. p.65.
2. Ecumenism Around the World. A Directory of Ecumenical Institutes, Centers and Organizations. Second Edition. Rome, Centro Pro Unione (Friars of the Atonement), 1974.
3. Classified Catalogue of the Ecumenical Movement. Boston, Mass., G.K. Hall, 1972. 2 vols.
4. Internationale Ökumenische Bibliographie. vols. 1-10, 1962-1972. Main, Matthias-Grünwald Verlag; München, Chr. Kaiser Verlag, 1967-1976.
5. Répertoire Bibliographique des Institutions Chrétiennes. vol. 1- (1968- ). Strasbourg, C.E.R.D.I.C., 1969- .
6. Index to Ecumenical Statements and World Council of Churches Official Reports. Compiled by A.J. van der Bent and P. Beffa, Geneva, WCC, 1968.

## WORLD COUNCIL OF CHURCHES LIBRARY CLASSIFICATION

The Library of the Ecumenical Center in Geneva has used from the very beginning the Dewey Decimal Classification. The ecumenical section of the Library is classified according to an additional, self-devised decimal classification, which runs from 280.1 - 280.9 and is maintained within the Dewey Decimal System. Also the geographical and confessional subdivisions (mnemonic features) of the Dewey System are retained in the ecumenical classification.

### Summary of the World Council of Churches' Classification

280.1	EARLIER WRITINGS ON ECUMENICAL THEMES AND EFFORTS
280.2	HISTORY OF ORGANIZATIONAL BODIES AND INSTITUTIONS OF THE ECUMENICAL MOVEMENT DURING THE 20th CENTURY
280.3	HISTORY OF THE WORLD COUNCIL OF CHURCHES
280.4	WORLD COUNCIL OF CHURCHES' SPECIFIC UNITS, SUB-UNITS AND PROGRAMMES
280.47	WORLD CONFSSIONAL BODIES
280.5	ECUMENICAL MOVEMENT BY CONTINENTS AND COUNTRIES, INCLUDING REGIONAL AND NATIONAL COUNCILS OF CHURCHES
280.6	WRITINGS FROM VARIOUS PERSPECTIVES ON BROADER QUESTIONS OF UNITY
280.7	CHURCH UNION DISCUSSIONS AND NEGOTIATIONS
280.8	WRITINGS CONCERNED WITH THE ECUMENICAL MOVEMENT IN GENERAL
280.9	WRITINGS CONCERNED WITH SPECIFIC THEMES IN ECUMENICAL THEOLOGY
280.99	BIOGRAPHIES OF 20th CENTURY ECUMENICAL PERSONALITIES

### Tables of the World Council of Churches Classification

280.1	<u>EARLIER WRITINGS ON ECUMENICAL THEMES AND EFFORTS</u>
280.1016	Ecumenical bibliographies
280.103	Ecumenical dictionaries and encyclopedias
280.104	Interconfessional documentation services
280.1084	Ecumenical audio-visual aids (portfolios, albums, charts, designs)
280.1085	Commercial catalogs of ecumenical publications
280.1086	Ecumenical Miscellanea
280.12	Works published before 1600 or later works dealing with the same period
280.13	Works published between 1600-1800 or later works dealing with the same period
280.14	Works published between 1800-1850 or later works dealing with the same period



- 280.15 Works published between 1850-1900 or later works dealing with the same period
- 280.16 Works published from 1900 until today
- 280.161 Works published between 1900-1914
- 280.162 Works published between 1915-1933
- 280.163 Works published between 1934-1939
- 280.164 Works published between 1940-1944
- 280.165 Works published between 1945-1967
- 280.166 Works published after 1968
- 280.2 HISTORY OF ORGANIZATIONAL BODIES AND INSTITUTIONS OF THE ECUMENICAL MOVEMENT DURING THE 20th CENTURY
- 280.21 Evangelical Alliance and World Evangelical Fellowship
- 280.212 World Alliance for Promoting International Friendship through the Churches
- 280.213 World Student Christian Federation
- 280.214 World Alliance of Y.M.C.A.'s and Y.W.C.A.'s
- 280.215 International Missionary Council, Edinburgh, 1910
- 280.216 Weltbund für freies Christentum und religiöser Fortschritt
- 280.217 World Conference on Faith and Order (First Conference did not take place)
- 280.218 International Fellowship of Reconciliation  
See also 280.916163
- 280.219 Other movements for peace, disarmament and reconciliation See also 280.916163
- 280.22 Christian Youth Conferences
- 280.221 1st World Conference of Christian Youth, Amsterdam, 1939
- 280.222 2nd World Conference of Christian Youth, Oslo, 1947
- 280.223 3rd World Conference of Christian Youth, Travancore, 1952
- 280.224 Ecumenical Youth Assembly in Europe, Lausanne, 1960
- 280.225 Ann Arbor, 1962
- 280.2254 Philippines, 1964
- 280.2255 Nairobi 1962/1963
- 280.2256 Broumana 1964
- 280.23 Faith and Order Movement (including Commission Meetings)
- 280.231 Lausanne, 1927
- 280.232 Edinburgh, 1937
- 280.233 Lund, 1952
- 280.2331 Christ and the Church
- 280.2332 Tradition and Traditions See also 280.91627
- 280.2333 Worship
- 280.2334 Institutionalism
- 280.234 Montreal, 1963
- 280.2341 Regional Faith and Order Conferences, Europe
- 280.2342 Regional Faith and Order Conferences, America
- 280.2343 Regional Faith and Order Conferences, Asia

- 280.24            Life and Work Movement  
 280.241          Stockholm, 1925  
 280.242          Oxford, 1937  
 280.243          World Conference on Church and Society, Geneva, 1966  
 280.2432         Regional Church and Society Conferences, America  
 280.2433         Regional Church and Society Conferences, Asia
- 280.26           International Missionary Council  
 280.261          Jerusalem, 1928  
 280.262          Tambaram (Madras), 1938  
 280.263          Whitby, 1947  
 280.264          Willingen, 1952  
 280.265          Ghana, 1957-1958
- 280.27           Integration of IMC and WCC  
 280.27011        New Delhi, 1961. First Meeting of the Commission  
 280.271          Mexico City, 1963. Second Meeting of the Commission  
 280.272          Bangkok, 1972/1973
- 280.3            HISTORY OF THE WORLD COUNCIL OF CHURCHES  
 280.301          WCC in process of formation  
 280.302          WCC Basis  
 280.303          Ecumenical Commission for Prisoners of war  
 280.304          Membership in the WCC  
 280.31            1st WCC Assembly at Amsterdam, 1948  
 280.32            2nd WCC Assembly at Evanston, 1954  
 280.33            3rd WCC Assembly at New Delhi, 1961  
 280.34            4th WCC Assembly at Uppsala, 1968  
 280.35            5th WCC Assembly at Nairobi, 1975  
 280.37            Central Committee  
 280.38            Executive Committee
- 280.4            WORLD COUNCIL OF CHURCHES' SPECIFIC UNITS, SUB-UNITS  
 AND PROGRAMMES  
 280.42            General Secretariat (including Administration,  
 Personnel Office)  
 280.4201         Relations WCC-RCC  
 280.42011        Joint Working Group WCC-RCC  
 280.4202         Committee (of the RCC and the WCC) on Society,  
 Development and Peace (SODEPAX)  
 280.4204         Relations with Member Churches and National and  
 Regional Councils  
 280.42072        Library  
 280.42073        Humanum Studies  
 280.42074        Portfolio for Biblical Studies
- 280.421          Commission on World Mission and Evangelism (CWME)  
 280.4212         Consultation on the Church and the Jewish People  
 (CCJP)  
 280.4213         Theological Education Fund (TEF)  
 280.4214         Agency for Christian Literature Development (ACLD)  
 280.4215         Christian Medical Commission (CMC)

- 280.4222 Working Group on Church and Society  
 280.4223 Commission on the Programme to Combat Racism (PCR)  
 280.4224 Secretary for Evangelism
- 280.423 Programme Unit on Education and Renewal (including  
 Education; Renewal and Congregational Life)  
 280.4231 Women  
 280.4232 Youth
- 280.424 Ecumenical Institute, Bossey
- 280.425 Programme Unit on Justice and Service [including  
 Commission on Inter-Church Aid, Refugee and World  
 Service (CICARWS), Ecumenical Church Loan Fund (ECLOF)]  
 280.4257 Refugee Sub-Commission  
 280.4258 Secretariat for Migration
- 280.426 Department of Finance and Central Services
- 280.427 Department of Communication
- 280.428 Commission of the Churches on Inter-national Affairs  
 (CCIA)
- 280.435 Commission on the Churches' Participation in  
Development (CCPD)
- 280.4612 Portfolio on Dialogue with People of Living Faiths  
and Ideologies (DFI)

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Addendum: Relative Index based on Restructured Program Units

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Personnel Office	280.42
Library	280.42072
Portfolio for Biblical Studies	280.42074
Humanum Studies	280.42073
Relations with Member Churches and National and Regional Councils	280.4204
Relations WCC-RCC	280.4201
Joint Working Group WCC-RCC	280.42011
Ecumenical Institute, Bossey	280.424
Department of Finance and Central Services	280.426
Department of Communication	280.427
PROGRAMME UNIT ON FAITH AND WITNESS	280.421
Commission on Faith and Order	280.23
Commission on World Mission and Evangelism (CWME)	280.421
Programmes	280.421
Secretary for Evangelism	280.4224
Sponsored Agencies	
Christian Medical Commission (CMC)	280.4215
Theological Education Fund (TEF)	280.4213
Agency for Christian Literature Development (ACLD)	280.4214

Working Group on Church and Society	280.4222
Portfolio on Dialogue with People of Living Faiths and Ideologies (DFI)	280.4612
Consultation on the Church and the Jewish People (CCJP)	280.4212
PROGRAMME UNIT ON JUSTICE AND SERVICE	280.425
Commission on Inter-Church Aid, Refugee and World Service (CICARWS)	280.425
Refugee Sub-Commission	280.4257
Ecumenical Church Loan Fund (ECLOF)	280.425
Secretariat for Migration	280.4258
Commission of the Churches on Inter-national Affairs (CCIA)	280.428
Commission on the Churches' Participation in Development (CCPD)	280.435
Commission on the Programme to Combat Racism (PCR)	280.4223
Committee (of the RCC and the WCC) on Society, Development and Peace (SODEPAX)	280.4202
PROGRAMME UNIT ON EDUCATION AND RENEWAL	280.423
Education	280.432
Women	280.4231
Renewal and Congregational Life	280.423
Youth	280.4232

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280.47	<u>WORLD CONFSSIONAL BODIES</u>
280.471	Orthodox Churches
280.473	Anglican Churches (includes only the Lambeth Conferences)
280.4741	Lutheran World Federation
280.47417	LWF-RCC Dialogue
280.4748	Old Catholic Churches
280.475	World Alliance of Reformed Churches
280.4758	International Congregational Council
280.47585	Integration I.C.C. and W.A.R.C., Nairobi, Kenya, 1970
280.476	Baptist World Alliance
280.4766	World Convention of the Disciples of Christ
280.477	World Methodist Council
280.4796	World Conference of Friends
280.4797	Mennonite World Conference
280.479915	Brethren Service Commission
280.47995	World Pentecostal Conferences
280.48	<u>International Organizations Represented at the Ecumenical Center in Geneva</u>
280.481	United Bible Societies
280.484	Churches Committee on Migrant Workers in Western Europe
280.49	Ecumenical Study Centers
280.5	<u>ECUMENICAL MOVEMENT BY CONTINENTS AND COUNTRIES, INCLUDING REGIONAL AND NATIONAL COUNCILS OF CHURCHES</u>

- 280.54                   Ecumenical Movement in Europe and Conference of European Churches
- |           |  |           |  |
|-----------|--|-----------|--|
| 280.541   | Scotland   | 280.544   | France   |
| 280.5415  | Ireland  | 280.545   | Italy  |
| 280.542   | England and British Council of Churches                                  | 280.546   | Spain  |
|           | See also 280.9161 and 280.9166   | 280.5469  | Portugal   |
|           |  | 280.547   | USSR   |
| 280.5429  | Wales  | 280.5471  | Finland and Ecumenical Council of Finland                  |
| 280.543   | Germany and Arbeitsgemeinschaft Christlicher Kirchen in West Deutschland | 280.548   | Scandinavia  |
|           |  | 280.5485  | Sweden and Swedish Ecumenical Council                      |
| 280.5436  | Austria and Oekumenischer Rat der Kirchen in Oesterreich                 | 280.5489  | Denmark and Ecumenical Council of Denmark                  |
|           |  | 280.5491  | Iceland  |
| 280.5437  | Czechoslovakia and Ecumenical Council of Churches in Czechoslovakia      | 280.5492  | The Netherlands and Council of Churches in The Netherlands |
|           |  | 280.5493  | Belgium  |
| 280.5438  | Poland and Polish Ecumenical Council                                     | 280.5494  | Switzerland  |
|           |  | 280.5497  | Yugoslavia   |
| 280.54391 | Hungary and Ecumenical Council of Hungarian Churches                     | 280.54977 | Bulgaria   |
|           |  | 280.5498  | Rumania  |
- 280.55                   Ecumenical Movement in Asia and East Asia Christian Conference
- |          |   |           |   |
|----------|---|-----------|---|
| 280.551  | China   | 280.554   | India and the National Christian Council of India   |
| 280.5519 | Korea   |           |   |
| 280.552  | Japan and the National Christian Council of Japan | 280.5547  | Pakistan  |
|          |   | 280.55489 | Ceylon and the National Christian Council of Ceylon |
- 280.556                   Near East Council of Churches
- |           |         |          |        |
|-----------|---------|----------|--------|
| 280.55692 | Lebanon | 280.5595 | Malaya |
| 280.5591  | Burma   |          |        |
- 280.56                   Ecumenical Movement in Africa and All Africa Conference of Churches
- |           |                       |           |  |
|-----------|-----------------------|-----------|--|
| 280.562   | Egypt                 | 280.56762 | Kenya and the National Christian Council of Kenya      |
| 280.566   | East-Africa (General) |           |  |
| 280.5666  | Liberia               |           |  |
| 280.5667  | Ghana                 | 280.5678  | Tanzania   |
| 280.5669  | Nigeria               | 280.568   | South Africa and the South African Council of Churches |
| 280.567   | Central Africa        |           |  |
| 280.56711 | Cameroons             |           |  |
| 280.5673  | Angola                | 280.5689  | Zambia   |
|           |                       | 280.56894 | Rhodesia   |
|           |                       | 280.5691  | Madagascar   |

- 280.57               Ecumenical Movement in North America  
 280.571              Canada and Canadian Council of Churches  
 280.57292            Jamaica  
 280.57295            Puerto Rico  
 280.573               The U.S.A. and the National Council of the Churches  
                        of Christ in the U.S.A. See also 280.9161 and 280.9166  
 280.5732              Federal Council of the Churches of Christ in  
                        America. See also 280.9161 and 280.9166  
 280.5735              Church World Service
- 280.58               Ecumenical Movement in Latin America  
 280.581              Brazil                                     280.585            Peru  
 280.582              Argentina                                 280.5861          Columbia
- 280.59               Pacific Council of Churches  
 280.591              Indonesia and the            280.5931          New Zealand and the  
                        Council of Churches                  National Council of  
                        in Indonesia                          Churches in New Zealand  
 280.5914             The Philippines and        280.594            Australia and the  
                        the National Council            Australian Council of  
                        of Churches in the            Churches  
                        Philippines                        280.595            New Guinea
- 280.6                WRITINGS FROM VARIOUS PERSPECTIVES ON BROADER  
                           QUESTIONS OF UNITY  
 280.65                Brotherhood of Men (Humanistic approach)  
 280.66                Critical but not anti-ecumenical literature  
 280.665               Evangelicals  
 280.67                Anti-ecumenical literature  
 280.68                Secular ecumenism  
 280.69                Radical, anti-institutional ecumenism
- 280.7                CHURCH UNION DISCUSSIONS AND NEGOTIATIONS  
 280.701               General Surveys of Church Union Negotiations
- 280.704              Church Union in Europe  
 280.7041              Scotland (Including: Scottish Church Union of 1900;  
                        Anglican-Presbyterian Conversations; Church of Scot-  
                        land-Congregational Union of Scotland conversations;  
                        Relations between the Church of England and the  
                        Church of Scotland)  
 280.70415            Ireland  
 280.7042              England (Including: Anglican-Methodist Conversations;  
                        Church of England and the Free Churches; Conversa-  
                        tions between the Congregational Union of England  
                        and Wales and the Presbyterian Church of England;  
                        Anglican-Presbyterian Conversations; Relations be-  
                        tween the Church of England and the Scandinavian  
                        Churches)  
 280.70429            Wales (Including: Anglican Methodist Union in Wales;  
                        The scheme for the United Church of Wales)  
 280.7043              Germany (Including: Altpreussische Union)  
 280.70492            The Netherlands  
 280.70493            Belgium  
 280.70494            Switzerland (Including: Eglise Réformée Evangélique du  
                        Canton de Neuchâtel; Eglise Nationale Evangélique Ré-  
                        formée du Canton de Vaud)

- 280.705                    Church Union in Asia
- 280.7051                China                    280.70547                Pakistan (Including:  
280.7052                Japan (Including:  
                          The United Church of  
                          Christ in Japan [The  
                          Kyodan])                280.70548                South India (Includ-  
                          India                    ing: Church of South  
280.7054                North India (Includ-                India; South India  
280.70541                ing: Church Union in                United Church; C.S.I.  
                          North India and Paki-                Lutheran and C.S.I.  
                          stan; Church of North                Baptist Conversations)  
                          India; United Church                280.705489                Ceylon (Including:  
                          of Northern India;                Church of Lanka)  
                          Church of North-East                280.7055                Iran  
                          India)                    280.70593                Thailand
- 280.706                    Church Union in Africa
- 280.70667                Ghana (Including:                280.70678                Tanzania  
280.70668                Ghana Church Union                280.7068                South Africa (Includ-  
                          Committee)                ing: Anglican-Presby-  
280.70669                Nigeria (Including:                280.70689                terian Conversations)  
                          Church of Nigeria)                Rhodesia and in Zam-  
280.7067                Central Africa                biala (Including: United  
280.70676                East Africa (Includ-                Church of Zambia)  
                          ing: East African  
                          Church Union Consul-  
                          tation)
- 280.707                    Church Union in North America
- 280.7071                Canada (Including: The United Church of Canada;  
                          Conversations between the Anglican Church of Canada  
                          and the United Church of Canada)
- 280.707292                Jamaica
- 280.7073                U.S.A. (Including: United Church of Christ; Lutheran  
                          Church in America; Evangelical United Brethren  
                          Church; United Methodist Church; United Presbyterian  
                          Church in the U.S.A.; Consultation on Church Union)
- 280.70914                The Philippines (Including: United Church of Christ  
                          in the Philippines)
- 280.70931                New Zealand
- 280.7094                Australia
- 280.71                    Orthodox Attitudes Towards Church Union
- 280.71.72                Orthodox-Roman Catholic dialogue
- 280.71.73                Orthodox-Anglican dialogue
- 280.71.74                Orthodox-Protestant dialogue
- 280.71.741                Orthodox-Lutheran dialogue
- 280.71.748                Orthodox-Old Catholic dialogue
- 280.716.719                Orthodox-Non-Chalcedonian Churches dialogue
- 280.72                    Roman Catholic Attitudes Towards Church Union
- 280.72.71                Roman Catholic-Orthodox dialogue
- 280.72.73                Roman Catholic-Anglican dialogue
- 280.72.74                Roman Catholic-Protestant dialogue

- 280.72.741 Roman Catholic-Lutheran dialogue  
 280.72.75 Roman Catholic-Presbyterian dialogue  
 280.72.758 Roman Catholic-Congregational dialogue  
 280.72.76 Roman Catholic-Baptist dialogue  
 280.72.77 Roman Catholic-Methodist dialogue
- 280.73 Anglican Attitudes Towards Church Union  
 280.73.71 Anglican-Orthodox dialogue  
 280.73.72 Anglican-Roman Catholic dialogue  
 280.73.74 Anglican-Protestant dialogue  
 280.73.741 Anglican-Lutheran dialogue  
 280.73.742 Church of England and Church of Scotland dialogue  
 280.73.747 Church of England and Scandinavian Churches dialogue  
 280.73.748 Anglican-Old Catholic dialogue  
 280.73.75 Anglican-Presbyterian dialogue  
 280.73.758 Anglican-Congregational dialogue  
 280.73.77 Anglican-Methodist dialogue
- 280.74 Protestant Attitudes Towards Church Union  
 280.74.71 Protestant-Orthodox dialogue  
 280.74.72 Protestant-Roman Catholic dialogue  
 280.74.73 Protestant-Anglican dialogue  
 280.74.748 Protestant-Old Catholic dialogue  
 280.74.77 Protestant-Methodist dialogue
- 280.741 Lutheran Attitudes Towards Church Union  
 280.741.71 Lutheran-Orthodox dialogue  
 280.741.72 Lutheran-Roman Catholic dialogue  
 280.741.73 Lutheran-Anglican dialogue  
 280.741.742 Lutheran-Reformed dialogue
- 280.742 Reformed Attitudes Towards Church Union  
 280.742.73 Reformed-Anglican dialogue  
 280.742.741 Reformed-Lutheran dialogue  
 280.742.747 Church of Scotland and Scandinavian Churches dialogue
- 280.746 Moravian Attitudes Towards Church Union
- 280.748 Old Catholic Attitudes Towards Church Union  
 280.748.71 Old Catholic-Orthodox dialogue  
 280.748.72 Old Catholic-Roman Catholic dialogue  
 280.748.73 Old Catholic-Anglican dialogue  
 280.748.74 Old Catholic-Protestant dialogue
- 280.75 Presbyterian Attitudes Towards Church Union  
 280.75.73 Presbyterian-Anglican dialogue  
 280.75.758 Presbyterian-Congregational dialogue  
 280.75.77 Presbyterian-Methodist dialogue  
 280.752 Presbyterian (British Commonwealth) attitudes towards church union



- 280.758            Congregational Attitudes Towards Church Union  
 280.758.72        Congregational-Roman Catholic dialogue  
 280.758.73        Congregational-Anglican dialogue  
 280.758.75        Congregational-Presbyterian dialogue  
 280.758.766      Congregational-Disciples of Christ dialogue
- 280.76            Baptist Attitudes Towards Church Union  
 280.76.72        Baptist-Roman Catholic dialogue  
 280.76.73        Baptist-Anglican dialogue  
 280.76.741        Baptist-Lutheran dialogue
- 280.766           Disciples of Christ Attitudes Towards Church Union
- 280.77            Methodist Attitudes Towards Church Union  
 280.77.73        Methodist-Anglican dialogue  
 280.77.75        Methodist-Presbyterian dialogue  
 280.77.79915     Methodist-Brethren dialogue
- 280.796           Quakers Attitudes Towards Church Union
- 280.79915        Brethren Attitudes Towards Church Union  
 280.79915.77     Brethren-Methodist dialogue
- 280.8            WRITINGS CONCERNED WITH THE ECUMENICAL MOVEMENT IN GENERAL
- 280.81            Orthodox Positions in the Ecumenical Movement  
 280.81.82        Orthodox-Roman Catholic relations  
 280.81.83        Orthodox-Anglican relations  
 280.81.84        Orthodox-Protestant relations  
 280.81.841        Orthodox-Lutheran relations  
 280.81.848        Orthodox-Old Catholic relations  
 280.81.87        Orthodox-Methodist relations  
 280.8162         Armenian positions in the ecumenical movement  
 280.8185         Melkites positions in the ecumenical movement  
 280.8186         Uniates positions in the ecumenical movement  
 280.819.816      Eastern Orthodox and Oriental Orthodox relations
- 280.82            Roman Catholic Positions in the Ecumenical Movement  
 280.82.81        Roman Catholic-Orthodox relations  
 280.82.83        Roman Catholic-Anglican relations  
 280.82.84        Roman Catholic-Protestant relations  
 280.82.841        Roman Catholic-Lutheran relations  
 280.82.848        Roman Catholic-Old Catholic relations  
 280.82.858        Roman Catholic-Congregational relations  
 280.82.87        Roman Catholic-Methodist relations  
 280.82.88        Roman Catholic-Unitarian relations
- 280.83            Anglican Positions in the Ecumenical Movement  
 280.83.81        Anglican-Orthodox relations  
 280.83.82        Anglican-Roman Catholic relations  
 280.83.84        Anglican-Protestant relations  
 280.83.841        Anglican-Lutheran relations  
 280.83.847        Church of England-Scandinavian Churches relations  
 280.83.848        Anglican-Old Catholic relations

- 280.83.85 Anglican-Presbyterian relations  
 280.83.858 Anglican-Congregational relations  
 280.83.86 Anglican-Baptist relations  
 280.83.89915 Anglican-Brethren relations
- 280.84 Protestant Positions in the Ecumenical Movement  
 280.84.81 Protestant-Orthodox relations  
 280.84.82 Protestant-Roman Catholic relations  
 280.84.83 Protestant-Anglican relations
- 280.841 Lutheran Positions in the Ecumenical Movement  
 280.841.81 Lutheran-Orthodox relations  
 280.841.82 Lutheran-Roman Catholic relations  
 280.841.83 Lutheran-Anglican relations  
 280.841.842 Lutheran-Reformed relations
- 280.842 Reformed Positions in the Ecumenical Movement  
 280.842.82 Reformed-Roman Catholic relations  
 280.842.841 Reformed-Lutheran relations
- 280.844 Waldensian Positions in the Ecumenical Movement
- 280.846 Moravian Positions in the Ecumenical Movement
- 280.847 Scandinavian Lutheran Positions in the Ecumenical Movement
- 280.848 Old Catholic Positions in the Ecumenical Movement  
 280.848.81 Old Catholic-Orthodox relations  
 280.848.82 Old Catholic-Roman Catholic relations  
 280.848.83 Old Catholic-Anglican relations  
 280.848.84 Old Catholic-Protestant relations
- 280.85 Presbyterian Positions in the Ecumenical Movement  
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 280.85.83 Presbyterian-Anglican relations  
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- 280.858 Congregational Positions in the Ecumenical Movement  
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 280.86.82 Baptist-Roman Catholic relations  
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- 280.866 Disciples of Christ Positions in the Ecumenical Movement
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280.87	<u>Methodist Positions in the Ecumenical Movement</u>		
280.87.82	Methodist-Roman Catholic relations		
280.87.83	Methodist-Anglican relations		
280.87.84	Methodist-Protestant relations		
280.896	<u>Quaker Positions in the Ecumenical Movement</u>		
280.897	<u>Mennonites Positions in the Ecumenical Movement</u>		
280.89915	<u>Brethren Positions in the Ecumenical Movement</u>		
280.8995	<u>Pentecostal Positions in the Ecumenical Movement</u>		
280.9	<u>WRITINGS CONCERNED WITH SPECIFIC THEMES IN ECUMENICAL THEOLOGY</u>		
280.912	Ecumenical theology (Biblical aspects) and Bible in the Ecumenical Movement	280.9154 280.9155 280.9159	Local Christian Councils Laity Role of Women in the Church
280.9125	Ecumenical theology(N.T.)	280.91595	Church and Youth
280.913	Ecumenical theology (Systematic)	280.916	Ecclesiology
280.9131	God, Trinity	280.916041	Oneness of the Church
280.91313	Holy Spirit		
280.913174	Revelation	280.916043	Catholicity of the Church
280.9132	Christology		
280.9132931	Mariology	280.91605	Authority
280.9133	Christian Anthro- pology	280.9161	Social Theology (in- cluding "Responsible Society", "Rapid Social Change")
280.913314	Original Sin		
280.9134	Soteriology	280.91616	Ecumenical Movement and World Affairs
280.91341	Grace		
280.91342	Faith	280.916163	Ecumenical Movement and Peace
280.91347	Justification		
280.91352	Saints	280.91617	Church and State
280.9136	Eschatology	280.916173	Religious Liberty
280.9138	Catechisms, Creeds and Symbolics	280.916182	Race Problems
280.9141	Christian Ethics	280.9162	Church Government
280.9142	Christian Spiritual- ity	280.916211 280.916212	Apostolic Succession Episcopacy
280.9143	Prayer for Christian Unity	280.916215	Diakonia, Deacons and Deaconesses
280.9145	Hymnology and Hymns	280.91625	Conciliarity (Ecu- menical Discussion)
280.9146	Church Art and Architecture	280.91627	Tradition and Tradi- tions
280.915	Ecumenism on the local level	280.916282 280.91629	Papal Encyclicals Church Law
280.9152	Sermons		
280.9153	Ministry	280.9164	Liturgy and Litu- rgical Discussions

280.9165	Sacramental Theology	280.9171	Religious orders and communities
280.91651	Baptism		
280.91652	Confirmation	280.91718	Taize
280.91653	Eucharist and Inter- communion	280.919	Christianity and Other Religions
280.91654	Holy Orders		
280.91655	Mixed marriages		
280.91656	Penance	280.91943	Christianity and Buddhism
280.9166	Missions	280.91945	Christianity and Hinduism
280.916608	Church and Development		
280.9168	Christian Education and Theological Training	280.91962	Christianity and Judaism
280.9169	Evangelism	280.91972	Christianity and Islam
280.91691	Conversion		
280.91695	Proselytism		
280.917	Church History		
280.91701	Patristics		
280.91709	Indigenous Churches		

280.99            BIOGRAPHIES OF 20th CENTURY ECUMENICAL PERSONALITIES  
                   (For Biographical Works on Persons Who Lived Until  
                   1900 see 280.12-280.15)

280.991	Orthodox	280.9942	Reformed
280.992	Roman Catholic	280.995	Presbyterian
280.993	Anglican	280.9958	Congregational
280.994	Protestant	280.9966	Disciples of Christ
280.9941	Lutheran	280.997	Methodist

## DOWNDRAFT

by  
Dr. Lester R. DeKoster

I am making the assumption without having been here that the theme of your convention "Update" and the theme of the remarks that I wish to make "Downdraft" share between them two of the correlative poles of what can be called modern man's experience. Update suggests to me the introduction of a little more order or rationality into your librarianship; Downdraft, I mean to suggest to you, is that little puff of hot air that comes down the chimney and blows just a little dust over everything that you have accomplished. Not maliciously, really, just as a way of inviting your attention to something that I think is of interest to us all.

I have just said that there are in this context two correlative poles in contemporary culture, and I have been suggesting that you have been flirting with one of them. In what I shall call a natural passion for system and order Update to me breeds the taste of rationalization, the appropriate mission of the more efficient librarian in the most efficient library. You won't mind if I say that in Update you suggest that you may have been worshipping a little in the temple of reason, the shrine of the Latin term ratium, ratio as you have pursued a rationalized good order. I say that one of the poles of the modern mind is this passionate concern with a rationalized society. But of course it has occurred to you to wonder what if Update points all the way to a brave new world uniting a force. What if the most rational and orderly of all inventions, the computer, points unmistakable to Bradbury's Fahrenheit 451? This then is one polarity of the modern mind: Reason as the goddess of science in the temple of humanity and functioning in society as rationalization.

What then is the other pole counterbalancing this polarity? The irrational, am I thinking, the crucifixion of the intellect the credo non intelligens? The other pole from which I would like Downdraft to take its orientation is also reason or ratio. When God chose to impart his wisdom, that is his ratio, to man he chose as his means oratio, that is speech, word, language, Logos, (the second person of the Trinity), Reason. God confronted Israel through the words of the law and the prophets, and when God decides in the fullness of time to come for all mankind clothed in the flesh, he permits the inspired writer to use the metaphor, and I do not think the metaphysic, but the metaphor of Word for his son. Divine revelation means ratio becoming oratio reason infleshed in word, God entering history via sermo or speech. And now we have the two polarities that I was thinking of: the polarity implied by your Update workshops; the other polarity implied by your sessions of worship together. Ratio as rationalization, science and logic; the other ratio as oratio the living word of the living God.

Now the distinction between these two is not just an intellectual observation. Instead the tension implicit between ratio in these two senses is that which has surfaced in the phenomenon of Alexander Solzhenitsyn. A truly humanized human being suffocated in a highly rationalized society risks his life to embody the insatiable hunger of man for the ratio which comes as the liberating words of God. Between these two polarities speech and word, on the one hand, science and rationalization on the other, there exists one of the fundamental tensions of the modern world. You have no doubt been thinking that the classical mind as well as the Judeo-Christian mind was well aware of the humanizing power inherent in oratio, that is, in language. Quintilianus summed up the classical tradition in the Institutes of Oratory by saying that his goal was "the good man speaking well," and Aristotle and Cicero themselves were suspicious of the rationalized society represented by the business mentality of their time.

Now I should like to contrast briefly the tension in our world between these two forms of reason. Notice first if you will the liberating character of oratio, of the living words of the living God. God comes to us in words. God said...He does so as some indication of the infinite respect that the Creator pays the creation made in his own image. A word always confronts us with the option of choice. A word does not invade and leave us powerless. Demons take possession of souls, words respect souls, and God comes to us in words which we can accept, reject or ignore because he respects the dignity of the image of himself inherent in us. Moreover, when God comes to us in a word he individualizes all those who recognize themselves as addressed.

Both before, but especially since Karl Barth and Martin Buber, the notion of address has invaded theology. Address authenticates the addressee. Address individualizes the addressee, makes, in Buber's terms, a thou of the recipient precisely because the addressor God himself comes in a word as a Thou. So ratio, the reason that love God plays its dynamic role in history by validating each one who hears and obeys is thus entitled to own himself a self. The Creator who spoke all things into being now by speech recreates what had been thought.

And now I look upon you as self-conscious custodians of the concept of the ratio of God as it is conveyed to the library repository of words. Yours is one of the vocal points in which the tensions of the modern mind come to bear. The idea of the Word of God in the words of man meets the modern rationalizing ratio precisely where you go to work, and you conduct a struggle, not against flesh and blood, not at least in these terms, but against the spirit of the age. And it is just possible that you are the men and women of the doleful countenance who are called upon to fight the impossible battle and win against the impossible foe.

The pressure for a rationalized society grows stronger all the time, and we are far from seeing the end of it. What a rationalized society is like comes to your mind at once when I men-

tion Orwell's 1984, and I need not add now to the Jeremiads that have been based upon that. I only mention the fact that a rationalized society of which the Marxist states are by far the most conspicuous examples makes man into the victim of the Moloch of his own deified reason, makes man into the victim of what Solzhenitsyn has called ideology. Joseph Stalin could no more abstain from destroying 30 million peasants in the 1930's because they stood in the way of his vision of a communized society than those peasants could escape the tentacles of his secret police because they happened not to want to go along with that vision. Reason plays no favorites; syllogisms confirm no persons; ideas do not validate those to whom they are addressed. What gives a quixotic aspect to the struggle now between the ratio which comes to expression in the word and the rationalized society of which we are all more or less victims is the fact that a rationalized society comes as an angel of progress clothed in the light of tomorrow.

Dr. Beach and Dr. Gapp and Dr. Morris also remember the days when libraries were generally thought to be and wished to be repositories of culture, when somehow our guiding star was Milton's Apostrophe to Learning and the Areopagitica and when ratio flourished indeed in oratio, and when Cicero and Quintilianus hoped that education in the liberal arts was something akin to a reality.

And then came the concept of the media center. (We used to say when I was on the staff at Western Michigan University, "If you can't lick them, you'd better join them.") So librarians became adjunct to media specialists---maybe some of you have worn that label at one time in your lives, or facilitator, or some other such cognomen. Then the computer came along and etched, as it were, the limitations of the librarian. All of a sudden it became apparent, as least to members of the faculty and to much of the rest of the world, that you and I were comparatively primitive and inefficient means of information storage and retrieval. There are much better ways than your faltering memory or going down the shelves to find a book that has been misplaced. And I think it's not hard for you to envision that, if not in your generation, then in the next, the library you serve will be essentially simply a terminal in a large national or international data bank and you or your successor will be a technician as much in the service of the terminal as you suppose the terminal is in your own service.

And the trouble is the whole process is so eminently reasonable. How can you get off the train? Who in his right mind is going to be against speed and efficiency? Who is going to declare that instant communication is undesirable or that a quick search with massive results is not exactly what he wanted all his life? So it comes upon us as the fruit of scientific exploration which we can do naught but applaud. Yet what is happening in librarianship is happening, I think, throughout the Western World at least and has in some respects been driven far ahead in the Soviet Union and the Peoples Republic of China.

Take for example the president of an American multi-national corporation, a man who is successful and earns 20 or 40 times as much as we do. That man when you meet him turns out to be not at all demonically bent on polluting the atmosphere, he is not eager at all to corrupt rivers, and streams and oceans, and he does not deliberately indulge in buying the services of corruptible politicians. He is simply doing a job, getting most efficiently produced what the rest of the world wants to buy and those things (pollution and the like) are spin-offs which he regrets as much as you do. In time progress will eliminate them, but for the time being the most efficient production of an automobile is his primary goal.

Again, consider the Soviet society established by Lenin and Trotsky or Chinese society created by Mao. All three of these geniuses were extraordinary personalities. Each was in his own way widely educated, humanely educated. Trotsky wrote literary criticism with the very best of his times, and I should suppose without having read all of them, that Trotsky's history of the Russian Revolution is the most exciting and perceptively fascinating history that could be writ. Lenin was a man with extraordinary vision and culture, and Mao's little red book is full of penetrating wisdom. Yet each of these men coldly, and ruthlessly, and logically arranged for the murder of countless human beings as he arranged for the extermination of vermin, the draining of swamps, or the building of factories. And each did so because in their rationalized world (of which Marx, also a genius, liberally educated had dreamed) where ratio is rationality, a man is only one digit among many other digits and a person is, as Hegel said, only an instance of an universal law. Therefore, in the rationalized society you and I are reduced to things, and there is nothing that stands between us and the conclusion of a syllogism which makes for our extermination. In the United States this accounts for the frightening fact that far too many of the theorists who govern American education now see their paradigm and their model not in the ratio--oratio pattern of Quintilianus and the liberal arts but in the rationalized behavioral patterns of B. F. Skinner, whose model happens to be the rats or the dogs of Pavlov. Behavior modification, whatever may be said for it, is a rationalized and dangerous substitute for what was once meant by education.

Now I conclude by giving you some illustrations. No one except Cardinal John Henry Newman foresaw as graphically in the last century what the substitution of the reason or ratio of man or the oratio of God would mean for the normative historical dynamic. No one saw it so clearly as Dostoevsky and his novels are almost a form of prophecy. I might point out an instance or two to you. In the Brothers Karamazov you may recall Ivan is the free thinker. He is the rationalist; he is the socialist; he is the pre-Marxian Marxist, who conscientiously repudiates God because human happiness is to be the better assured, as Camus points out in The Rebel, if God be dead. And Ivan is fond of that Nietzschean phrase "God is dead und alles ist erlaubt," God is dead and everything therefore is permitted. Then you may recall one night the elder, lustful,



beast-like father Feodor Karamazov is found murdered. Lying at the foot of the basement stairs is Smerdyakov the half-witted, half-brother subjected to epileptic fits. Immediately accused of the crime is Dmitri, the eldest of the three brothers, known to have argued with his father repeatedly about an inheritance he wishes dearly and about Grushenka a prostitute they both desire. Dmitri is in jail when Ivan gets back to town, and Ivan goes to call on Smerdyakov who is then in the hospital.

He says, "You know as well as I do Dmitri is not a murderer. What do you know about the killing of father?"

Smerdyakov pretends to know nothing. Ivan sees him again and then at home again.

Finally, on that third visit at home Smerdyakov says to Ivan, "Don't you know yet who killed father?"

Ivan says, "That's what I'm talking to you about."

Smerdyakov says, "You did!"

And Ivan goes into a rage. "How could I have done it?" he says. "You know I was in Moscow; you insulting so-and-so!"

Smerdyakov says, "Just keep all your frothings to yourself. Who told me that God is dead and therefore everything is permitted? It was my hand and your thought that killed our father."

Ivan dashes to the police station. He is now going to free Dmitri and have the chief of police arrest Smerdyakov. They hurry back to the empty house, and Smerdyakov is no where to be found until they open an upstairs closet door, and there having hung himself is Smerdyakov.

What Dostoevsky obviously is saying is, "If God is dead then man is defenseless against man and patricide and suicide become the order of the day."

Or again in Crime and Punishment, Raskolnikov is a student at the university as you may remember. He is living there on money which his sister Dounia has earned for him by being a household servant in a place where she is constantly in danger of attack. Raskolnikov wants to free his sister from having to do that for him, and he reasons that an old woman moneylender who lives just around the corner is of no use to anyone in the world. Why couldn't he kill her, take her money, and put it to much better use? (Syllogism doesn't work out so bad.) Just then he gets a letter. Mother writes and says Dounia has decided to marry a business man she hates. Why? In order then that there will be enough money for Raskolnikov to finish the university, and that tips the scale. Now he knows that he must commit murder. And how logical it is. The old woman has no use for the money she has leeches from the community. He goes back to his room and he has made up his mind.

This is what Dostoevsky says, "Raskolnikov entered his room like a man sentenced to death. He was now the victim of a syllogism. He thought of nothing, and indeed, he was quite incapable of thinking, but he suddenly felt with all his being that he no longer possessed any freedom of reasoning or of will and that everything was suddenly and irrevocably settled."

Yes, it was settled. Reason had concluded that the woman moneylender no longer needed to live, and he commits the murder, as you know. Then the process of his rehabilitation through the oratio of God, through Sonya, becomes the rest of the novel. What Dostoevsky is saying over and over again is that man will create a rationalized society if man's only reason is that which he makes into his own idol and not the ratio-oratio which comes from God.

So tonight there is a sense in which you and I and all of us in the Western and Eastern Worlds, too, hold in some tension two conceptions of reason. You are primarily the custodians of the one, namely the ratio as the oratio, as the word God. And you and I are besieged on every side as long as we live by the rationalization which succeeds and feeds upon its success. What then? Well you know what they did when the cotton gin was invented. They tried to smash them, and that didn't work. There's no use going back to our libraries and smashing our computers. They set fire to the spinning mills, you know, in England, and that didn't work. There's no use trying to derationalize our society. Moreover ecology attracts its own collection of kooks, and Ralph Nader is not exactly my idea of a savior on a white horse.

So you're not going to stop (and I'm not either) the form that rationalization takes in the technocratic society. What then? I can only suggest to you that you let a little Downdraft play upon your Update, and that you always remember, as I must and as all those who hold the oratio of God in reverence must, that reason becomes an idol if we set it above the oratio of God, and it is an idol which becomes a consuming fire for all those who pay obeisance to it.

So I say to you tonight dare once again when you go back to affirm and to reaffirm the priority of the ratio-oratio of God, and say that that word must take possession of the technocracy that we are building lest the technocracy take further possession of us. And then dream the impossible dream--impossible dreams are exactly the kind that have brought us to where we are--the kind of a dream in which technology advances not only in the Western World but around the world, the kind of a dream in which the computer not only does more than it does today but eventually places your technical burdens almost behind you. Indeed, dream of the kind of a world in which manual labor is done all over by the machine. Only then, in that kind of a world is a true liberation into personality achieved by the address to each and to all by the Word which authenticates as it speaks and recreates as it is obeyed. Thus I hope you will balance Update with Downdraft.

PART V

Appendices

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CERTIFICATE OF INCORPORATION OF  
AMERICAN THEOLOGICAL LIBRARY ASSOCIATION

We the undersigned, natural persons of the age of twenty-one years or more acting as incorporators of a corporation under the General Corporation Law of the State of Delaware, adopt the following Articles of Incorporation for such corporation:

I

The name of the Corporation is: American Theological Library Association.

II

The period of its duration is perpetual.

III

The address of the Corporation's registered office is 100 West 10th Street, New Castle County, Wilmington, Delaware 19801, and the name of Corporation's registered agent at such address is The Corporation Trust Company.

IV

The purpose or purposes for which the Corporation is organized are:

To bring its Members into closer working relationship with each other, to support theological and religious librarianship, to improve theological libraries, and to interpret the role of such libraries in theological education by developing and implementing standards of library service, promoting research and experimental projects, encouraging cooperative programs that make resources more available, publishing and disseminating literature and research tools and aids, cooperating with organizations having similar aims and otherwise supporting and aiding theological education.

V

For the accomplishment of its foregoing purposes, the Corporation shall have the following powers:

To have perpetual succession by its corporate name;

To sue and be sued in all courts and to participate as a party or otherwise in any judicial, administrative or arbitral or other proceeding in its corporate name;

To have a corporate seal which may be altered at pleasure and to use the same by causing it or a facsimile thereof to be impressed or affixed or in any manner reproduced;

To purchase, receive, take by grant, gift, devise, bequest or otherwise, lease or otherwise acquire, own, hold, improve, employ, use and otherwise deal in and with real or personal property or any interest therein, wherever situated; and to sell, convey,

lease, exchange, transfer or otherwise dispose of or mortgage or pledge all or any of its properties or assets or any interest therein wherever situated;

To appoint such officers and agents as the business of the Corporation requires and to pay or otherwise provide for them suitable compensation;

To adopt, amend and repeal By-Laws;

To wind-up and dissolve itself in the manner provided by law;

To conduct its business and its operations and have offices and exercise its powers within or without the State of Delaware;

To make donations for public welfare or for charitable, scientific or educational purposes, and in time of war or other national emergency in aid thereof;

To be an incorporator or manager of other corporations of any type or kind;

To participate with others in any corporation, partnership, limited partnership, joint venture or other association of any kind or in any transaction, undertaking or arrangement which the participating Corporation would have the power to conduct by itself whether or not such participation involves sharing or delegation of control with or to others;

To transact any lawful business which the Corporation's Board of Directors shall find to be in aid of governmental authority;

To make contracts, including contracts of guaranty and suretyship, incur liabilities, borrow money at such rates of interest as the corporation may determine, issue its notes, bonds and other obligations and secure any of its property, franchises and income;

To lend money for its corporate purposes, invest and reinvest its funds and take, hold and deal with real and personal property as security for payment of funds so loaned or invested;

To pay pensions and establish and carry out pension, retirement, benefit, incentive or other compensation plans, trusts, and provisions for any or all of its Directors, Officers and employees.

In addition to the foregoing enumerated powers, the Corporation, its Officers and Directors shall possess and may exercise all the powers, rights and privileges granted by the General Corporation Law of the State of Delaware, or by any other law or by this Certificate of Incorporation, together with any powers incidental thereto insofar as such powers and privileges

are necessary or convenient to the conduct, promotion or attainment of the purposes set forth in the Certificate of Incorporation.

#### VI

The Corporation is not organized for profit, and the Corporation shall not issue capital stock.

#### VII

The Corporation shall have Members. Except as herein provided the Classes of Members, the manner of election or appointment and the qualification and rights, voting and otherwise, of the Members of each class shall be set forth in the By-Laws of the Corporation. Full Members and authorized representatives of Institutional Members shall be entitled to one vote in person. No other Member shall have the right to vote. Voting in elections to elective positions of the Corporation may be made by mail ballot prepared and forwarded in accordance with the By-Laws of the Corporation, but no proxy in any other manner or on any other matter may be made except in the case of voting at a Special Meeting of Members called by the Board of Directors at which meeting voting by proxy may be used if so specified by the Board of Directors in calling such Special Meeting.

#### VIII

The Directors of the Corporation shall be elected or appointed in the manner provided for in the By-Laws of the Corporation.

#### IX

Except as herein provided, the property, affairs and business of the Corporation shall be managed by the Board of Directors.

There shall be a Board of Microtext which shall have and exercise all the powers and authority of the Board of Directors in the management of the affairs and property of the Microtext Project; but the Board of Microtext shall not have the power or authority of the Board of Directors in reference to amending the Certificate of Incorporation, adopting an agreement of merger or consolidation, recommending to the Members the sale, lease or exchange of all or substantially all the property associated with the Board of Microtext Project, recommending to the Members a dissolution of the Corporation or a revocation of a dissolution, or amending the By-Laws of the Corporation. The Board of Microtext shall be elected or appointed in the manner provided in the By-Laws of the Corporation.

There shall be a Periodical Indexing Board which shall have and may exercise all the powers and authority of the Board of Directors in the management of and the affairs and property of the Index to Religious Periodical Literature; but the Periodical Indexing Board shall not have the power or authority of the Board of Directors in reference to amending the Certificate of Incorporation, adopting an agreement of merger or consolidation, recommending

to the Members the sale, lease or exchange of all or substantially all the Corporation's property and assets or all or substantially all of the property associated with the affairs of the Index to Religious Periodical Literature, recommending to the Members a dissolution of the Corporation or a revocation of a dissolution or amending the By-Laws of the Corporation. The Periodical Indexing Board shall be elected or appointed in the manner provided in the By-Laws of the Corporation.

#### X

The Corporation is organized exclusively for charitable, educational, scientific and literary purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). The Corporation shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). Except as may be specifically authorized under the Internal Revenue Code of 1954, as amended from time to time, no substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in any political campaign on behalf of any candidate for public office. In the event of dissolution or final liquidation of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all liabilities of the Corporation, dispose of all the assets of the Corporation in such manner or manners or to such organization or organizations organized and operated exclusively for charitable, educational, literary or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) as the Board of Directors shall determine.

#### XI

This Certificate of Incorporation may be amended by a two-thirds vote of the Full Members and authorized representatives of Institutional Members voting in any general session of an annual meeting of Members, provided that notice of the proposed amendment is published in the official publication of the Corporation not less than one month before final consideration.

The name and address of each incorporator is:

Peter N. VandenBerge, Colgate-Rochester/Bexley Hall/Crozer  
Divinity School, 1100 South Goodman Street, Rochester, New York  
14620



John D. Batsel, Garrett Theological Seminary, 2121 Sheridan Road,  
Evanston, Illinois 60201

Delena Goodman, School of Theology Library, Anderson College, Ander-  
son, Indiana 46011

Warren R. Mehl, Eden Theological Seminary, 475 East Lockwood Blvd.,  
Webster Groves, Missouri 63119

## XII

The number of Directors constituting the original Board of Directors of the Corporation is eleven, and the names and addresses of the persons who are to serve as Directors until the first annual meeting of Members or until their successors are elected and shall qualify are:

[Here follow spaces for the Names and Addresses of the Directors, followed by spaces for signatures of the Incorporators and the appropriate seals, and an affidavit for certification before a Notary Public]

## AMERICAN THEOLOGICAL LIBRARY ASSOCIATION

## BY-LAWS

[Amended By-Laws as of June 24, 1976]

## ARTICLE I

Name

The Corporation shall be known as "American Theological Library Association."

## ARTICLE II

2.1 Registered Office - The Corporation shall maintain a registered office in the City of Wilmington, County of New Castle, State of Delaware.

2.2 Other Offices - The Corporation may also have such other offices at such other places, either within or without the State of Delaware, as the business of the Corporation may require.

## ARTICLE III

Relationship with Other Organizations

3.1 In General - The Corporation may (1) enroll or withdraw as an institutional member or an affiliate of another organization by vote of the Board of Directors, or (2) be represented in its relationships with another organization by an appointee of the Board of Directors who shall be a full Member of the Corporation.

3.2 Affiliation - By majority vote of the Board of Directors the Corporation may issue a charter of affiliation with any organization, whether incorporated or not, having professional objectives in concert with those of the Corporation. In determining whether to issue a charter of affiliation the Board of Directors shall consider the membership, the objectives and the programs offered by the applicant. In granting a charter of affiliation the Board of Directors may establish such terms and conditions for the applicant as are deemed appropriate. Any organization affiliated with the Corporation shall remain an independent entity with its own organization, activities and financial structure, except that the Board of Directors may, by majority vote, at any time and without notice or hearing revoke any charter of affiliation previously issued. An affiliate of the Corporation may represent itself as such but shall not represent the Corporation in any capacity.

## ARTICLE IV

Membership

4.1 Institutional Members - Libraries of institutions which hold membership in the Association of Theological Schools in the United States and Canada (ATS) and of accredited educational schools engaged predominantly at the post-college level in theolog-

ical education, and libraries of organizations maintaining collections primarily for ecclesiastical and theological research may be elected to Institutional Membership through procedures established by the Board of Directors and by compliance with the conditions prescribed in these By-Laws.

4.2 Full Members - Persons who are actively engaged in professional library or bibliographic work in theological or religious fields may be elected to Full Membership through procedures established by the Board of Directors and by compliance with the conditions prescribed in these By-Laws.

4.3 Associate Members - Persons interested in, or associated with, the work of theological librarianship may be elected to Associate Membership through procedures established by the Board of Directors and by compliance with the conditions prescribed by these By-Laws.

4.4 Contributing and Sustaining Members - Persons or institutions eligible for Membership may become Contributing or Sustaining Members upon payment of the annual sums provided in these By-Laws.

4.5 Student Members - Persons enrolled in graduate library programs carrying a half-time load or greater, and students enrolled in graduate theological programs carrying a half-time load or greater subsequent to library training at the M.L.S. level or its equivalent, may be elected to student membership through procedures established by the Board of Directors and by compliance with the conditions prescribed in these By-Laws. Any person engaged full-time in library employ shall not be eligible for student membership.

4.6 Honorary Members - Persons who have made outstanding contributions in the advance of the purposes for which this Corporation stands may be nominated by the Board of Directors and be elected Honorary Members by a two-thirds (2/3) vote of the Members present at any annual meeting of the Corporation. Honorary Membership shall be for life.

4.7 Eligibility, Suspension and Reinstatement - The Membership of any individual or institution may be suspended for cause by a two-thirds (2/3) vote of the Board of Directors. An elected member in any of the foregoing categories may continue in that status even though eligibility for election is lost unless such member is suspended in accordance with these By-Laws. A suspended member may be reinstated without proving eligibility for election.

## ARTICLE V

### Dues

5.1 Institutional Members - The annual dues for institutional members shall be determined by the following scale of library operating expenditures as reported in the official financial statement of the Institution for the preceding year:

Up to - \$ 50,000 = \$30.00	\$125,001 - \$150,000 = \$50.00
\$ 50,001 - 75,000 = 35.00	150,001 - 175,000 = 55.00
75,001 - 100,000 = 40.00	175,001 - 200,000 = 60.00
100,001 - 125,000 = 45.00	200,001 - up = 65.00

5.2 Full and Associate Members - The annual dues for Full and Associate Members shall be determined by the following scale:

<u>Salary Bracket</u>	<u>Full</u>	<u>Associate</u>
Under \$ 5,000	\$10	\$10
\$ 5,000 to \$ 9,999	20	15
\$10,000 to \$14,000	25	20
\$15,000 and up	30	25

Members with 15 years full membership in ATLA who retire from active duty will be full members of ATLA, exempt from payment of dues. Members with 5 years but fewer than 15 years full membership who retire shall pay annual dues of \$7.50 upon retirement up to an accumulated total of 15 years as full members. There will be no special provision for full members with fewer than 5 years of membership.

5.3 Contributing and Sustaining Members - The annual dues for Contributing Members shall be Two Hundred Fifty (\$250.00) Dollars and for Sustaining Members shall be Five Hundred (\$500.00) Dollars.

5.4 Student Members - The annual dues for Student Members shall be \$7.50.

5.5 Honorary Members - There shall be no dues for Honorary Members.

5.6 Suspension for Non-Payment of Dues - Members failing to pay their dues within the first six (6) months of the fiscal year will be automatically suspended. Members thus suspended may be reinstated upon payment of dues for the current year plus an additional charge of \$2.00.

## ARTICLE VI

### Meetings of Members

6.1 Annual Meetings - The annual meeting of the Members shall be held in the month of June for the election and appointment of Directors, for the consideration of annual reports and for the transaction of such other business as may come before the meeting. The Board of Directors shall determine the specific date of each annual meeting and may, if it deems it advisable, set the date of such meeting no more than sixty (60) days prior to or subsequent to the month fixed in this article.

6.2 Special Meetings - Special Meetings of the Members may be called at any time by the Board of Directors of its own accord, and if such a meeting is called, the call of meeting shall specify whether proxy voting shall be permitted. Proxy voting shall be permissible at special meetings only.

6.3 Place and Notice of Meeting - Annual and Special Meetings shall be held in such location or locations as shall be determined by the Board of Directors. Notice of Members' meetings shall be printed or in writing, shall state the place, day and

hour of the meeting (and, in the case of a Special Meeting, the purpose or purposes for which it was called) and shall be delivered to all Members not less than one hundred twenty (120) days and not more than one hundred eighty (180) days before the date of the meeting. If mailed, such notice shall be deemed to be delivered when deposited with postage prepaid in the U.S. Mails addressed to each Member as listed in the records of the Corporation. If proxy voting is to be used at any Special Meeting, the proxy shall be enclosed in the Notice of Meeting.

6.4 Quorum - Fifty (50) voting Members at a regular meeting shall constitute a Quorum of the Members of the Corporation for the transaction of all business except election to elective positions of the Corporation and amendments to the Certificate of Incorporation or these By-Laws, but any lesser number may adjourn any meeting from time to time until a Quorum shall be present. One Hundred of the voting Members shall constitute a Quorum for the election to elective positions of the Corporation and amendments to the Certificate of Incorporation or of these By-Laws, but any lesser number may adjourn any meeting from time to time until a Quorum shall be present.

6.5 Chairmanship - Membership meetings shall be presided over by the President of the Corporation or, in his absence, by the Vice President of the Corporation.

6.6 Voting - Each Full Member shall be entitled to one vote. Each Institutional Member shall be entitled to one vote cast by its authorized representative. Except as provided in the Certificate of Incorporation, voting may not be by proxy and voting may not be conducted by mail.

6.7 Representatives of Institutional Members - Each Institutional Member shall annually designate, in writing, a representative who shall represent, vote and act for the Institutional Member in all affairs of the Corporation. Institutional Members may change their representatives at will and may appoint a substitute representative by giving written notice thereof to the Corporation. Representatives of Institutional Members must be officers or employees of Institutional Members and shall automatically cease to be representatives if and when their terms of office or employment expire.

6.8 Admission to Meetings - All meetings of Members shall be open to all interested in the work of the Corporation.

## ARTICLE VII

### Board of Directors

7.1 General Powers - Except as provided in the Certificate of Incorporation and these By-Laws, the property, affairs and business of the Corporation shall be managed by the Board of Directors.

7.2 Number and Classes of Directors - The Board shall consist of eleven (11) Directors as follows:

Class A Directors - Six (6) Class A Directors shall be Full Members of the Corporation.

Class B. Directors - Five (5) Class B Directors shall be the President, the Vice-President, the Immediate Past President, the Recording Secretary and the Treasurer of the Corporation.

The Executive Secretary, Editor of the Corporation's official publication and a representative of the Association of Theological Schools in the United States and Canada (ATS) shall be ex officio members of the Board of Directors without vote.

7.3 Election and Designation of Directors - The Board of Directors will be elected and designated as follows:

1. Class A Directors - Upon expiration of the respective terms of the Class A Directors, subsequent Directors shall be elected by a plurality vote of the Members entitled to vote from among the candidates nominated in accordance with Article VIII hereof. Each Full Member shall have the right to vote for such number of nominees as shall equal the number of Class A Directors to be elected, but may not cast more than one vote for any single nominee. No Class A Director shall immediately succeed himself as a Class A Director.

2. Class B Directors - Class B Directors shall be the President, the Vice President, the Immediate Past President, the Recording Secretary and the Treasurer. The term of each Class B Director so designated shall be as provided in Article 7.6.

Class B Directors shall be elected by a plurality vote of the Members entitled to vote from among the candidates nominated in accordance with Article VIII hereof. Each Full Member and each authorized representative of an Institutional Member shall have the right to vote for such number of nominees as shall equal the number of Class B Directors to be elected, but may not cast more than one vote for any single nominee and may not cast a vote for more than one nominee for a denominated Class B Director office.

Elections to the elective positions for the Corporation shall be held at the annual meeting of the Members of the Corporation. There shall be a written ballot which may be cast at the annual meeting of Members or forwarded by mail to the Executive Secretary of the Corporation prior to the date of the election. In case of a tie vote, the successful candidate shall be chosen by lot.

The term of each Director so elected shall commence with the adjournment of the annual meeting of the Members of the Corporation at which such Director shall be elected.

7.4 Disqualification of Directors - A Director who ceases to be a Full Member of the Corporation shall be disqualified thereby from continuing to serve as a Director of the Corporation.

7.5 Vacancies - The Board of Directors shall make appointments to fill vacancies in the elective positions of Recording Secretary and Treasurer of the Corporation until it is possible for the Corporation to fill the vacancy at the next regular annual election in accordance with the By-Laws. A vacancy in the office of President shall be filled for the remainder of the term by the Vice President. The succession shall not prevent a person who succeeds to the Presidency, because of a vacancy, from serving his normal term as President the next year as provided in the By-Laws. A vacancy in the office of Vice President can be filled only by election as provided in the By-Laws. If vacancies occur in the offices of President and Vice President within the same term, the Board of Directors shall elect as President one of the Board for the remainder of the term. In such case, a President and a Vice President shall be elected at the next annual meeting of Members in accordance with the By-Laws. Vacancies on the Board of Directors

shall be filled by election at the next annual meeting of Members after the vacancy occurs.

7.6 Term of Directors - Each Class A Director shall serve for three (3) years.

7.7 Compensation of Directors - A Director shall receive no fees or other emoluments for serving as Director except for actual expenses in connection with meetings of the Board of Directors or otherwise in connection with the corporate affairs.

7.8 Chairman and Vice Chairman - The President of the Corporation shall serve as the Chairman of the Board and the Vice President shall serve as Vice Chairman thereof. The Chairman and Vice Chairman shall continue to serve in such capacity until their successors are elected and qualified.

7.9 Meetings - Regular meetings of the Board of Directors shall be held no more infrequently than once a year as the Board shall decide. Special Meetings of the Board of Directors may be called by the Chairman of the Board at his own request or at the request of three or more other Directors. Special and regular Directors' meetings shall be held at the places, dates and times designated by the Chairman of the Board. Notices of all meetings shall be mailed to each Director at least five (5) days in advance, or telegraphed or personally delivered at least three (3) days in advance. A waiver of notice in writing shall be deemed equivalent to such notice. Attendance at a meeting shall be deemed waiver of notice except where attendance is for the sole purpose of objecting to the absence of notice. No notice is necessary for an adjourned meeting other than the announcement thereof at the meeting at which the adjournment takes place. Members of the Board of Directors of the Corporation, or of any Committee designated by the Board, may participate in a meeting of such Board or Committee by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other. Participation in a meeting in this manner shall constitute presence in person at such meeting.

7.10 Quorum and Voting - At each meeting of the Board of Directors the presence of a majority of the Directors shall be necessary to constitute a Quorum for the transaction of business except as otherwise specifically provided by statute, the Certificate of Incorporation or the By-Laws. The acts of a majority of the Directors present at any meeting, whether or not they shall comprise a Quorum, may adjourn the meeting from time to time. Each Director shall be entitled to one (1) vote in person and may not exercise his voting rights by proxy.

## ARTICLE VIII

### Nominations to Elective Position of the Corporation

8.1 Nominating Committee - There shall be a Nominating Committee of three (3) full members of the Association appointed by the Board of Directors. One member shall be appointed annually for a three-year term. The senior member of the committee shall be chairman. Each new appointment shall be made at such time as to enable this committee to meet during the annual meeting preceding

the one at which elections are to be made from the nominees. This committee shall nominate candidates for the elective positions to be filled for the Association as a whole except where otherwise provided in these By-Laws.

8.2 Time and Number - The Nominating Committee shall report at least one, and when feasible, two (2), nominations for each elective position to the Recording Secretary of the Corporation not less than six (6) months prior to the annual meeting of Members at which the nominees are to be considered by the Membership. The nominations shall be published by the Recording Secretary in the official publication of the Corporation not less than four (4) months prior to the annual meeting of Members.

8.3 Nominations by Others - Nominations other than those by the Nominating Committee may be made by petition signed by not less than ten (10) full members of the Association, and shall be filed with the Recording Secretary not less than two months preceding the annual meeting and shall be published in the official publication of the Association not less than three weeks before the annual meeting. Upon declaration of the Board of Directors at the annual meeting of a vacancy in the official slate, nominations may be made from the floor without prior notification.

8.4 Consent - No nominations shall be presented to the Membership of the Corporation without the express consent of the nominee.

## ARTICLE IX

### President

9.1 Powers and Duties - The President shall be the chief executive officer of the Corporation, shall preside at all meetings of the Members and the Board of Directors, and, except as otherwise specifically provided by these By-Laws, shall be in charge of the general and active management of the business of the Corporation and shall see that all orders and resolutions of the Board of Directors are carried into effect.

9.2 Term of Office - The President of the Corporation shall serve for one (1) year or until his successor is elected and qualifies.

## ARTICLE X

### Vice President

10.1 Duties - The Vice President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President and shall perform such other duties and have such other powers as the Board of Directors may from time to time prescribe.

10.2 Term of Office - The Vice President shall serve for one (1) year or until his successor is elected and qualifies.

10.3 Election - The Vice President shall be elected at the annual meeting of Members in accordance with Articles VII and VIII hereof.

10.4 President Elect - The Vice President of the Corporation shall be the President-Elect and shall succeed to the office of President at the end of the President's term.



## ARTICLE XI

Other Officers

11.1 Recording Secretary - The Recording Secretary shall attend all meetings of the Board of Directors and all meetings of the Members and record the proceedings of the meetings of the Members and of the Board of Directors in a minute book to be kept for that purpose. He shall give, or cause to be given, notice of all meetings of the Members and of the Board of Directors and shall perform such other duties as may be prescribed by the Board of Directors or President under whose supervision he shall be. He shall have custody of the corporate seal of the Corporation and he shall have authority to affix the same to any instrument requiring it and, when so affixed, it may be attested by his signature.

11.2 Treasurer - The Treasurer shall have the custody of the corporate funds and securities, including those of the Board of Microtext and the Periodical Indexing Board and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation and shall deposit all monies and other valuable effects in the name and to the credit of the Corporation in such depositories as may be designated by the Board of Directors. He shall disburse the funds of the Corporation as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the Board of Directors at its regular meetings or when the Board of Directors so requires an account of all his transactions as Treasurer and of the financial condition of the Corporation.

11.3 Disbursements to Board of Microtext and Periodical Indexing Board - The Board of Microtext and the Periodical Indexing Board shall submit their annual budget requirements to the Treasurer sixty (60) days prior to the end of the Corporation's fiscal year. At the time such budget is submitted to the Treasurer, the Board of Microtext and the Periodical Indexing Board may designate a fiscal agent who may be an individual, if such individual is a member of the designating board, to receive and disburse funds of the designating board. Within thirty (30) days of receiving such budget, the Treasurer shall verify same and shall disburse to the fiscal agent designated by either Board, if any, the funds necessary to meet the budget for the coming fiscal year, provided that such disbursement, if required to be out of general funds of the Corporation rather than out of funds of the particular project administered by the Board in question, shall occur only if approved by the Board of Directors of the Corporation. If either Board does not designate a fiscal agent, the Treasurer shall disburse the funds of such Board in accordance with the budget of that Board. After the end of the Corporation's fiscal year, and at a time designated by the Treasurer in advance, the Board of Microtext and the Periodical Indexing Board shall furnish an annual financial statement to the Treasurer, such statement to include all income and disbursements for such fiscal year and a narrative account of the project activities undertaken during such fiscal year. Such statements shall be presented by the Treasurer at the annual meeting of the Members.

11.4 Term of Recording Secretary and Treasurer - The Recording Secretary and the Treasurer of the Corporation shall serve for three (3) years or until their successors are elected and qualify.

11.5 Election of Recording Secretary and Treasurer - The Recording Secretary and the Treasurer of the Corporation shall be elected at an annual meeting of the Members in accordance with Articles VII and VIII hereof.

11.6 Staffing - An Executive Secretary of the Corporation may be appointed by the Board of Directors. Other staff executives of the Board of Directors, the Board of Microtext, and the Periodical Indexing Board may be appointed and their remuneration, if any, determined by action of the appointing Board, from time to time. At the discretion of the Board of Directors, elected officers of the Corporation may receive remuneration for their services in such capacity.

## ARTICLE XII

### Board of Microtext

12.1 General Powers - Except as provided in the Certificate of Incorporation, and these By-Laws, the property, affairs and business of the Microtext Project shall be managed by the Board of Microtext.

12.2 Number and Classes of Board Members - The Board of Microtext shall consist of five (5) Board Members as follows:

1. Class A Board Members - Three (3) Class A Board Members shall be Full Members of the Corporation selected in accordance with this Article XII.

2. Class B. Board Members - The Class B Board Members shall be elected as provided in this Article XII.

12.3 Election and Designation of Board Members - The Board of Microtext will be elected and designated as follows:

1. Class A Board Members - Class A Board Members shall be elected by a plurality vote of the Members entitled to vote from among the candidates nominated in accordance with Article VIII hereof. In the case of a tie vote, the successful candidate shall be chosen by lot. Each Full Member and each authorized representative of an Institutional Member shall have the right to vote for such number of nominees as shall equal the number of Class A Board Members to be elected but may not cast more than one (1) vote for any single nominee.

2. Class B Board Members - Candidates for the position of Class B Board Member shall be nominated by the Board of Microtext and elected at the Annual Membership Meeting of the Corporation. In making and reporting such nominations, the Board of Microtext shall be governed by Article 8.2. Each Full Member and each authorized representative of an Institutional Member shall have the right to vote for such number of nominees as shall equal the number of Class B Board Members to be elected but may not cast more than one (1) vote for any single nominee.

The term of each Member of the Board of Microtext so elected or designated shall commence with the adjournment of the Annual Meeting of the Members of the Corporation at which such Board Member shall be elected.

12.4 Vacancies - Except as herein provided, the Board of Microtext shall make appointments to fill vacancies on the Board of Microtext. Such appointments shall become effective upon the appointment by the Board of Microtext and shall extend to the end of the term of the Board Member being replaced.

12.5 Term of Board Members - Each Board Member shall serve for three years.

12.6 Compensation of Board Members - Board Members shall receive no fees or other emoluments for serving as a Board Member, except for actual expenses in connection with the meetings of the Board of Microtext or otherwise in connection with the affairs of the Microtext Project.

12.7 Chairman - The Board of Microtext shall, by majority vote, select a Chairman of the Board of Microtext from among its membership. The Chairman shall continue to serve in such capacity for a term of one (1) year or until his successor is elected and qualifies.

12.8 Meetings - Regular meetings of the Board of Microtext shall be held no more infrequently than once a year as the Board of Microtext shall decide. Special meetings of the Board of Microtext may be called by the Chairman at his own request or at the request of two (2) or more Members of the Board of Microtext. Special and regular meetings shall be held at the places, dates and times designated by the Chairman of the Board of Microtext. Notices of all meetings shall be mailed to each Board Member at least five (5) days in advance or telegraphed or personally delivered at least three (3) days in advance. A waiver of notice in writing shall be deemed equivalent to such notice. Attendance at a meeting shall be deemed waiver of notice, except where attendance is for the sole purpose of objecting to the absence of notice. No notice is necessary for an adjourned meeting other than the announcement thereof at the meeting at which the adjournment takes place. The Members of the Board of Microtext may participate in a meeting of such Board by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other. Participation in a meeting in this manner shall constitute presence in person at such meeting.

12.9 Quorum and Voting - At each meeting of the Board of Microtext the presence of a majority of the Board shall be necessary to constitute a Quorum for the transaction of business. The acts of a majority of the Members of the Board of Microtext present at a meeting at which a Quorum is present shall be the acts of the Board of Microtext. A majority of the Board of Microtext present at any meeting, whether or not they shall comprise a Quorum, may adjourn the meeting from time to time. Each Member of the Board of Microtext shall be entitled to one (1) vote in person and may not exercise his voting rights by proxy.

### ARTICLE XIII

#### Periodical Indexing Board

13.1 General Powers - Except as provided in the Certificate of Incorporation and these By-Laws, the property, affairs and busi-

ness of the Index to Religious Periodical Literature shall be managed by the Periodical Indexing Board.

13.2 Number and Classes of Board Members - The Periodical Indexing Board shall consist of five (5) Board Members as follows:

1. Class A Board Members - Three (3) Class A Board Members shall be Full Members of the Corporation selected in accordance with this Article XIII.

2. Class B Board Members - Two (2) Class B Board Members shall be elected as provided in this Article XIII.

13.3 Election and Designation of Board Members - The Periodical Indexing Board will be elected and designated as follows:

1. Class A Board Members - Class A Board Members shall be elected by a plurality vote of the Members entitled to vote from among the candidates nominated in accordance with Article VIII hereof. In the case of a tie vote, the successful candidate shall be chosen by lot. Each Full Member and each authorized representative of an Institutional Member shall have the right to vote for such number of nominees as shall equal the number of Class A Board Members to be elected but may not cast more than one (1) vote for any single nominee.

2. Class B Board Members - Candidates for the position of Class B Board Member shall be nominated by the Periodical Indexing Board and elected at the Annual Membership Meeting of the Corporation. In making and reporting such nomination, the Periodical Indexing Board shall be governed by Article 8.2. Each Full Member and each authorized representative of an Institutional Member shall have the right to vote for such number of nominees as shall equal the number of Class B Board Members to be elected but may not cast more than one (1) vote for any single nominee.

The Term of each Member of the Periodical Indexing Board so elected or designated shall commence with the adjournment of the annual meeting of the Members of the Corporation at which such Board Member shall be elected.

13.4 Vacancies - Except as herein provided, the Periodical Indexing Board shall make appointments to fill vacancies on the Periodical Indexing Board. Such appointments shall become effective upon the appointment by the Periodical Indexing Board and shall extend to the end of the term of the Board Member being replaced.

13.5 Term of Board Members - Each Board Member shall serve for three (3) years.

13.6 Compensation of Board Members - Board Members shall receive no fees or other emoluments for service as Board Members except for actual expenses in connection with the meetings of the Periodical Indexing Board or otherwise in connection with the affairs of the Index to Religious Periodical Literature.

13.7 Chairman - The Periodical Indexing Board shall, by majority vote, select a Chairman of the Periodical Indexing Board from among its membership. The Chairman shall continue to serve in such capacity for a term of one (1) year or until his successor is elected and qualifies.

13.8 Meetings - Regular meetings of the Periodical Indexing Board shall be held no more infrequently than once a year as the Periodical Indexing Board shall decide. Special meetings of the Periodical Indexing Board may be called by the Chairman at his own request or at the request of three (3) or more members of the

Periodical Indexing Board. Special and regular meetings shall be held at the places, dates and times designated by the Chairman of the Periodical Indexing Board. Notices of all meetings shall be mailed to each Board Member at least five (5) days in advance or telegraphed or personally delivered at least three (3) days in advance. A waiver of notice in writing shall be deemed equivalent to such notice. Attendance at a meeting shall be deemed waiver of notice, except where attendance is for the sole purpose of objecting to the absence of notice. No notice is necessary for an adjourned meeting other than the announcement thereof at the meeting at which the adjournment takes place. The Members of the Periodical Indexing Board may participate in a meeting of such Board by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other. Participation in a meeting in this manner shall constitute presence in person at such meeting.

13.9 Quorum and Voting - At each meeting of the Periodical Indexing Board the presence of a majority of the Board shall be necessary to constitute a Quorum for the transaction of business. The acts of a majority of the Members of the Periodical Indexing Board present at a meeting at which a Quorum is present shall be the acts of the Periodical Indexing Board. A majority of the Periodical Indexing Board present at any meeting, whether or not they shall comprise a Quorum, may adjourn the meeting from time to time. Each Member of the Periodical Indexing Board shall be entitled to one (1) vote in person and may not exercise his voting rights by proxy.

#### ARTICLE XIV

##### Contracts, Loans, Checks, and Bank Accounts

14.1 Contracts - To the extent the Board of Directors may specifically authorize, the President may, on behalf of the Corporation, prepare proposals for contracts with any person, firm, or other entity, sign contracts between the Corporation and any such person, firm or other entity, execute bonds and undertakings required for the faithful performance of such contracts and deliver vouchers and receipts in connection therewith.

14.2 Loans - To the extent the Board of Directors may specifically authorize, the President and Vice President, acting together, may effect loans and advances at any time for the Corporation from any bank, trust company, or any other institution or from any person, firm or other entity and for such loans and advances may make, execute and deliver promissory notes or other evidences of indebtedness of the Corporation. No such officer or officers shall, however, for the purposes of giving security for any such loan or advance, mortgage, pledge, hypothecate, or transfer any property whatsoever owned or held by the Corporation except when specifically authorized by resolution of the Board of Directors.

14.3 Checks, Drafts, Etc. - All checks, drafts, orders for the payment of money, bills of lading, warehouse receipts, obligations, bills of exchange, and insurance certificates shall be signed or endorsed by such officer or officers, agent or agents, of the Corporation as shall be determined by resolution of the

Board of Directors from time to time and in such manner as shall be determined by resolution of the Board of Directors from time to time.

14.4 Deposits and Accounts - All funds of the Corporation not otherwise employed shall be deposited from time to time in general or in special accounts in such banks, trust companies or other depositories as the Board of Directors may select or as may be selected by any officer or officers, agent or agents of the Corporation to whom such power shall be delegated by the Board of Directors. For the purpose of deposit and for the purpose of collection for the account of the Corporation, checks, drafts and other orders for the payment of money which are payable to the order of the Corporation may be endorsed, signed and delivered by any officer or agent of the Corporation.

14.5 Board of Microtext and Periodical Indexing Board - Except as provided in the Certificate of Incorporation or in these By-Laws, all references in this Article XIV to the Board of Directors (with the exception of paragraph 14.2) shall be deemed to refer to the Board of Microtext and to the Periodical Indexing Board, and all references to the President or to the President and Vice President shall be deemed to refer to the respective Chairmen of the Board of Microtext and the Periodical Indexing Board, provided that the authority so vested in the Board of Microtext and the Periodical Indexing Board and in such Chairmen by paragraphs 14.3 and 14.4 shall apply only to those funds which the Treasurer of the Corporation is required to advance to each such Board's designated fiscal agent within thirty (30) days of the submission of its annual budget.

## ARTICLE XV

### Committees

15.1 Authorization - Committees of the Corporation shall be authorized by action of the Members of the Corporation or of the Board of Directors, except as otherwise provided in the Certificate of Incorporation and the By-Laws.

15.2 Appointment of Committee Members - Committee Members shall be appointed by the Board of Directors unless otherwise provided in the action authorizing the Committee or in the Certificate of Incorporation and the By-Laws.

15.3 Joint Committees - American Theological Library Association Members of Joint Committees of the American Theological Library Association and other associations may be appointed by the President of the Corporation with the approval of the Board of Directors and they shall be Full Members of the Corporation.

15.4 Eligibility - Full and Associate Members of the Corporation shall be eligible to serve as Members on all Committees, except as otherwise provided in the Certificate of Incorporation and the By-Laws.

15.5 Term - Except as herein provided, Committee Members shall serve a three (3) year term or until their successors have been appointed and qualified. In the first year, one (1) Member shall be appointed for three (3) years, one (1) Member for two (2)

years, and one (1) Member for one (1) year. Thereafter one (1) new Member shall be appointed each year by the Board of Directors.

15.6 Minutes - Each Committee shall file minutes of its meetings for the preceding fiscal year with the Recording Secretary no later than thirty (30) days prior to the Annual Membership Meeting.

15.7 Reports - Each Committee shall present a report of its activities at the Annual Meeting of the Corporation.

## ARTICLE XVI

### Rules of Order

The rules contained in the latest available edition of Robert's Rules of Order shall govern the Corporation in all cases to which they are applicable and in which they are not inconsistent with the Certificate of Incorporation and these By-Laws.

## ARTICLE XVII

### Seal

The Corporation shall have a corporate seal which shall be in form adopted by the Board of Directors.

## ARTICLE XVIII

### Years

19.1 Membership Year - The Membership Year of the Corporation shall be the same as the fiscal year.

19.2 Fiscal Year - The Fiscal Year of the Corporation shall be May 1 to April 30.

## ARTICLE XIX

### Annual Audit

The accounts of the Corporation shall be audited annually in accordance with generally accepted auditing standards by independent certified public accountants. Copies of the report of such audits shall be furnished to any Member who requests such copy in writing.

## ARTICLE XX

### Amendments

These By-Laws may be altered, amended, or repealed and new By-Laws may be adopted by the affirmative vote of a majority of the Full Members and representatives of Institutional Members of the association voting at any general session of any annual meeting of the Corporation.

## ARTICLE XXI

The necessary grammatical changes required by the use of the neuter, masculine, feminine, singular or plural in these By-Laws shall, in all instances, be assumed to apply in the sense required by the factual context presented as though such changes were fully expressed in each instance.





PAST OFFICERS OF THE AMERICAN THEOLOGICAL LIBRARY ASSOCIATION  
(1947-1977)

<u>Term</u>	<u>President</u>	<u>Vice Pres. Elect</u>	<u>Executive Secretary*</u>	<u>Treasurer</u>
1947-48	L.R. Elliott	Charles P. Johnson	Robert F. Beach	Ernest M. White
1948-49	L.R. Elliott	Lucy W. Markley	Robert F. Beach	J. Stillson Judah
1949-50	Jannette Newhall	Kenneth S. Gapp	Robert F. Beach	E.F. George
1950-51	Jannette Newhall	O.Gerald Lawson	Evah Ostrander	E.F. George
1951-52	Raymond P. Morris	Margaret Hort	Evah Kincheloe	Calvin Schmitt
1952-53	Raymond P. Morris	Henry M. Brimm	Esther George	Calvin Schmitt
1953-54	Henry M. Brimm	Robert F. Beach	Esther George	Calvin Schmitt
1954-55	Robert F. Beach	Evah Kincheloe	Alice Dagan	Ernest M. White
1955-56	Robert F. Beach	Helen Uhrich	Alice Dagan	Ernest M. White
1956-57	Helen B. Uhrich	Calvin Schmitt	Alice Dagan	Harold B. Prince
1957-58	Calvin Schmitt	Decherd Turner	Alice Dagan	Harold B. Prince
1958-59	Decherd Turner	Pamela Quiers	Frederick Chenery	Harold B. Prince
1959-60	Pamela Quiers	Kenneth Gapp	Frederick Chenery	Harold B. Prince
1960-61	Kenneth Gapp	Conolly Gamble	Frederick Chenery	Harold B. Prince
1961-62	Conolly Gamble	Donn M. Farris	Frederick Chenery	Harold B. Prince
1962-63	Donn M. Farris	Jay S. Judah	Frederick Chenery	Harold B. Prince
1963-64	Jay S. Judah	Charles Johnson	Frederick Chenery	Harold B. Prince
1964-65	Charles Johnson	George H. Bricker	Frederick Chenery	Peter VandenBerge
1965-66	George H. Bricker	Roscoe M. Pierson	Thomas E. Camp	Peter VandenBerge
1966-67	Roscoe Pierson	Arthur E. Jones	Thomas E. Camp	Peter VandenBerge
1967-68	Arthur E. Jones	Maria Grossmann	Susan A. Schultz	David Guston
1968-69	Maria Grossmann	Harold B. Prince	Susan A. Schultz	David Guston
1969-70	Harold B. Prince	Henry Scherer	Susan A. Schultz	David Guston
1970-71	Henry Scherer	Genevieve Kelly	Susan A. Schultz	David Guston
1971-72	Genevieve Kelly	Peter VandenBerge	David J. Wartluft	Warren Mehl
1972-73	Peter VandenBerge	John D. Batsel	David J. Wartluft	Warren Mehl
1973-74	John D. Batsel	Oscar C. Burdick	David J. Wartluft	Warren Mehl
1974-75	Oscar C. Burdick	Roland E. Kircher	David J. Wartluft	Robert A. Olsen, Jr.
1975-76	Roland E. Kircher [June-Sept. 75]	Erich R.W. Schultz	David J. Wartluft	Robert A. Olsen, Jr.
1976-77	Erich R.W. Schultz [assumed office Sept. 75]	John B. Trotti	David J. Wartluft	Robert A. Olsen, Jr.

\* This officer was called Secretary until 1956-57 when the title was changed to Executive Secretary.

ATLA PAST OFFICERS: MEMBERS-AT-LARGE  
(1947-1977)

- 1947-48 Kenneth S. Gapp, E.F. George, O. Gerald Lawson, Lucy W. Markley, Evah Ostrander
- 1948-49 E.F. George, O. Gerald Lawson, Evah Ostrander, Dorothea Conrad, Leo T. Crismon
- 1949-50 O. Gerald Lawson, Evah Ostrander, Dorothea Conrad, Jay Stillson Judah
- 1950-51 Dorothea Conrad, Leo T. Crismon, Jay Stillson Judah, Margaret Van Raden, Decherd Turner
- 1951-52 Jay Stillson Judah, Margaret Van Raden, Decherd Turner, Herbert Wernecke, William Hand
- 1952-53 Margaret Van Raden, Decherd Turner, Herbert Wernecke, William Hand, Elizabeth Royer
- 1953-54 Herbert Wernecke, William Hand, Elizabeth Royer, Donn Michael Farris, Elinor Johnson
- 1954-55 Elizabeth Royer, Donn Michael Farris, Elinor Johnson, Connolly Gamble, Arnold D. Ehlert
- 1955-56 Donn Michael Farris, Elinor Johnson, Connolly Gamble, Arnold D. Ehlert, Pamela Quiers
- 1956-57 Connolly Gamble, Francis Bouquet, Pamela Quiers, Margaret J. Hort, Roscoe Pierson
- 1957-58 Pamela Quiers, Margaret J. Hort, Roscoe Pierson, John B. McTaggart, Niels H. Sonne
- 1958-59 Margaret J. Hort, Roscoe Pierson, John B. McTaggart, Niels H. Sonne
- 1959-60 John B. McTaggart, Niels Sonne, Betty Jane Highfield, Charles P. Johnson
- 1960-61 Betty Jane Highfield, Charles P. Johnson, Elizabeth Balz, James Tanis
- 1961-62 Elizabeth Balz, James Tanis, Jay Stillson Judah, Edgar M. Krentz
- 1962-63 Edgar M. Krentz, Elizabeth Royer, John H. Goodwin, Peter N. VandenBerge
- 1963-64 John H. Goodwin, Peter N. VandenBerge, Elizabeth Royer, George H. Bricker
- 1964-65 Elizabeth Royer, vacancy, Roland Kircher, Roscoe Pierson
- 1965-66 Roland Kircher, James Michael, Ruth C. Eisenhart, Dikran Y. Hadidian
- 1966-67 Ruth C. Eisenhart, Dikran Y. Hadidian, Warren R. Mehl, Henry Scherer
- 1967-68 Warren R. Mehl, Henry Scherer, Leo T. Crismon, Genevieve Kelly
- 1968-69 Leo T. Crismon, Genevieve Kelly, Isabelle Stouffer, John Batsel
- 1969-70 Isabelle Stouffer, John Batsel, Marlin L. Heckman, Keith C. Wills
- 1970-71 Marlin L. Heckman, Keith C. Wills, Oscar Burdick, Erich R.W. Schultz
- 1971-72 Oscar Burdick, Erich R.W. Schultz, Dorothy Gilliam, David Green
- 1972-73 Dorothy Gilliam, David Green, Ronald Diener, John B. Trotti, Wilson Flemister, Lucille Hager

- 1973-74 Ronald Diener, John B. Trotti, Wilson Flemister, Lucille Hager, Simeon Daly, Elmer O'Brien  
 1974-75 Wilson Flemister, Lucille Hager, Simeon Daly, Elmer O'Brien, Susan Schultz, John Sayre  
 1975-76 Simeon Daly, Elmer O'Brien, John Sayre, Susan Schultz, G. Paul Hamm, Channing R. Jeschke  
 1976-77 John Sayre, Susan Schultz, G. Paul Hamm, Channing Jeschke, Donald Dayton, Doralyn Hickey

ANNUAL CONFERENCES, 1947-1976

<u>Year</u>	<u>Place</u>	<u>School</u>
1947	Louisville, Kentucky	Louisville Presbyterian Sem.
1948	Dayton, Ohio	Bonebrake Theological Seminary
1949	Chicago, Illinois	Chicago Theological Seminary
1950	Columbus, Ohio	Evangelical Lutheran Seminary, Capital University
1951	Rochester, New York	Colgate-Rochester Divinity Sch.
1952	Louisville, Kentucky	Southern Baptist Theological Sem.
1953	Evanston, Illinois	Garrett Biblical Institute
1954	Chicago, Illinois	Chicago Theological Seminary
1955	New York, New York	Union Theological Seminary
1956	Berkeley, California	Pacific School of Religion
1957	Fort Worth, Texas	Southwestern Baptist Theological Seminary
1958	Boston, Massachusetts	Boston University School of Theology
1959	Toronto, Ontario	Knox College
1960	St. Paul, Minnesota	Bethel College and Seminary
1961	Washington, D.C.	Wesley Theological Seminary
1962	Hartford, Connecticut	Hartford Seminary Foundation
1963	Mill Valley, California	Golden Gate Baptist Theological Sem.
1964	Kansas City, Missouri	St. Paul School of Theology
1965	New York City, New York	General Theological Seminary
1966	Louisville, Kentucky	Southern Baptist Theological Sem.
1967	Chicago, Illinois	McCormick Theological Seminary
1968	St. Louis, Missouri	Concordia Seminary
1969	Pittsburgh, Pennsylvania	Pittsburgh Theological Seminary
1970	New Orleans, Louisiana	New Orleans Baptist Theological Sem.
1971	Pasadena, California	Pasadena College
1972	Waterloo, Ontario	Waterloo Lutheran University
1973	Bethlehem, Pennsylvania	Moravian Theological Seminary
1974	Denver, Colorado	Illiff School of Theology
1975	S. Hamilton, Massachusetts	Gordon-Conwell Theological Sem.
1976	Grand Rapids, Michigan	Calvin Theological Seminary



## AMERICAN THEOLOGICAL LIBRARY ASSOCIATION

Members as of December 7, 1976  
 (\* Indicates attendance at 1976 Conference)

## HONORARY MEMBERS

- \*Allenson, Alec R., 635 E. Ogden Ave., Naperville, IL 60540  
 Brinkley, Cosby, Dept. of Photo-Duplication, University of Chicago,  
 1116 E. 59th St., Chicago, IL 60637  
 Farris, Mrs. Donn Michael, 921 N. Buchanan Blvd., Durham, NC 27701  
 Morris, Mrs. Raymond P., 159 Westwood Rd., New Haven, CT 06515

## STUDENT MEMBERS

- Barclay, Richard, P.O. Box 10894, Knoxville, TN 37919  
 Boyle, Nancy C., 42C Trent Ct., Ridge, NY 11961  
 \*Bryant, Allison D., 2070 S. Chipman, Bldg. 6B, Apt. 14, Owosso, MI  
 48867  
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- Washington Theological Coalition, 9001 New Hampshire Avenue,  
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