#### Phase 3B Changes to the Name Authority File

Sometime before October 1, 2015, LC will perform the proposed Phase 3B changes to convert the Name Authority File to align with RDA. Because there are no changes to the 1XX field included in this Phase, LC will make all the changes at once in what they are calling a "slam." For at least one week, the LC/NAF will become "read only" while the changes are being made.

**NOTE**: OCLC plans to delete all name authority records saved in the online save file, whether or not they are locked, before this work begins. Heed the announcement and complete or move all authority records to the offline save file when the announcement is made.

Major changes to the database in Phase 3B are:

- Recode all records to RDA if the 1XX contains no non-RDA elements (i.e., those records with no 667 THIS RECORD CANNOT BE USED ...)
- Add 024 ISNI numbers where available. ISNI is the International Standard Name Identifier, developed to be database independent, on par with ISSN and ISBN.
- Evaluate 370 for conversion to NAF/LCSH form with \$2 code.
- Generate 046 coded dates from 670 and 1XX.
- Reformulate all 046 dates from yyyymmdd to yyyy-mm-dd \$2 edtf.
- Following Phase 3B "slam" all dates will be entered in the form with hyphens and \$2 edtf.
- Addition of 368 \$c and \$d, 370, 371, 372, 373, 374, and 375 fields where possible from information found in 670s and 1XX.
- Addition of qualifiers to 4XX fields consisting only of initials, initialisms, or acronyms.

Following the Phase 3B "slam," all 046 codes \$s and \$t found in corporate, conference, and geographic name records will be changed to \$q and \$r, defined as beginning and ending dates. This will allow for \$s and \$t in all types of records to be defined as activity dates.

# Do not use the new 046 format for dates, or \$q and \$r until the changes have been made to the authority file and until PCC announces that they are ready for use.

Submitted by Judy Knop, Member Programs Librarian, NACO/CONSER Funnel Coordinator American Theological Library Association

## LC GENRE/FORM TERMS FOR RELIGIOUS MATERIAL PROJECT

On June 23, 2015, Janis Young of the Policy and Standards Division of the Library of Congress announced the following:

"Since early 2007, the Library of Congress has been developing *Library of Congress Genre/Form Terms for Library and Archival Materials (LCGFT)*, whose terms describe what something is rather than what it is about, as subject headings do. In September 2015 the Policy and Standards Division (PSD) will approve approximately 40 genre/ form terms for religious materials.

The terms appear on Tentative List 1518 (<u>http://classificationweb.net/tentative-subjects/1518.html</u>), to be approved on September 8, 2015. PSD is requesting comments on the terms from the library community; please email Janis L. Young at jayo@loc.gov\_through August 31, 2015.

The religion genre/form project is a collaboration between PSD and the American Theological Library Association, which coordinated with the Association of Jewish Libraries, the Catholic Library Association, and the Council

on East Asian Libraries. PSD thanks all those who worked to develop the list of terms, which includes terms pertinent to several religious traditions.

Following standard policy, LC catalogers and members of the Subject Authority Cooperative (SACO) program will be able to propose additional genre/form terms for religious materials as well as revisions to existing terms. PSD will separately announce the date on which it will begin to accept proposals for new and revised genre/form terms for religious materials.

LC subject headings that are analogous to genre/form terms for literary works will remain valid because the subject headings should continue to be assigned to works about the materials. Catalogers should continue to assign subject headings to religious materials according to the principles and guidelines contained in the Subject Headings Manual (SHM).

The Library of Congress' Acquisitions and Bibliographic Access directorate, which catalogs most of the religious materials acquired for the Library's general collections, has not yet determined its schedule for implementing the genre/form terms for literary works. The date will be announced when it is available."

Submitted by Erica Treesh, Database Manager for Religion Complete (*ATLA RDB*<sup>®</sup>) American Theological Library Association

## PROFESSIONAL DEVELOPMENT OPPORTUNITIES

#### Mastering Excel PivotTables: How to Crunch Numbers American Management Association Like an Expert Discover how to use the Excel PivotTable to quickly analyze usage and cost data, determine duplicates, and sort data without the need for formulas. September 3, 2015 \$149 http://www.amanet.org/training/webcasts/Mastering-Excel-Pivot-Tables.aspx Caring for Collections: Preservation of Rare and Online Course via Library Juice Academy **Unusual Materials** This course covers basic principles of preventive care including environmental conditions, storage, and handling to extend the life of the materials. Developing a disaster response plan will also be addressed. September 7-October 2, 2015 \$175 http://libraryjuiceacademy.com/107-caring-collections.php Growing Through Conflict: Healthy Workplace Communication OCLC WebJunction This webinar will explore ways to use healthy communication skills to address conflict and proactively contribute to a happier workplace. September 10, 2015 Free http://www.webjunction.org/events/webjunction/growing-through-conflict.html **MCLS** Original Cataloging of Videos and DVDs using RDA

Learn about the MARC fixed and variable fields and relationships among these fields, as well as other issues relating to videos and dvds. This workshop will also cover assigning LCSH. A booklet will be provided that includes RDA rules combined with MARC coding information.

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September 23-25, 2015

https://mcls.org/training-events/training-events-list/training-event/?ref\_cID=198&bID=0&dd\_asId=1569

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