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BULLETIN

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Theology Cataloging Bulletin, a quarterly newsletter of the Technical Services Section of the American Theological Library Association, is published during the months of November, February, May, and August. It contains listings of new and changed subject headings and classification numbers in appropriate subject areas as well as other information of interest to religion/theology catalogers.

The subject headings in section one of each issue are selected by Joanna Hause (Southeastern College, Lakeland, Florida) from the Library of Congress' *Subject Headings Weekly Lists*. Section two contains Library of Congress Subject Headings/DDC Numbers of Current Interest, prepared by Paul Osmanski (Marist College Library, Washington, DC), and Library of Congress Classification Additions and Changes, prepared by Eric Friede (Yale University Divinity School, New Haven, Connecticut). The general information in this publication (section three) is edited by Lynn Berg (New Brunswick Theological Seminary, New Brunswick, New Jersey). Submissions for the newsletter should be sent to Lynn Berg at the following address:

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Theology Cataloging Bulletin is also available on the ATLA web site at www.atla.com/member/publications/tcb.html.

SECTION ONE: NEW AND CHANGED SUBJECT HEADINGS

COMPILED BY JOANNA HAUSE

The subject headings in this list were selected from the Library of Congress Subject Headings Weekly Lists, available on the Library of Congress web site at: <http://lcweb.loc.gov/catdir/cpso/cpso.html#subjects>.

This list consists of headings selected from the Library's list numbers 15–28 of 2004.

The following conventions are used, as in previous lists:

Headings are in a single alphabetical sequence, preceded by MARC tags. The record number (Library of Congress control number) follows the heading. The absence of the instruction [May Subd Geog] means that the heading is **not** to be further divided by place.

The following print constants appear:

UF = Used For

BT = Broader Term

RT = Related Term

SA = See Also

* Asterisks mark lines (or paragraphs) that are CHANGES.

Selected changes to free-floating subdivisions are at the end of the list.

Please send suggestions or comments to me at:

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- 150 Apocryphal books (Old Testament)—Concordances [sp2004005615]
053 BS1700
- 150 Apocryphal books (Old Testament)—Concordances, English, [French, etc.]
[sp2004005616]
053 BS1700
- 150 Architecture, Buddhist [May Subd Geog] [sp 85006708]
* 550 BT Religious architecture
- 150 Architecture, Hindu [May Subd Geog] [sp 85006800]
* 550 BT Religious architecture
- 150 Architecture, Islamic [May Subd Geog] [sp 85006804]
* 550 BT Religious architecture
- 150 Architecture, Jaina [May Subd Geog] [sp 85006813]
* 550 BT Religious architecture
- 150 Architecture, Jewish [May Subd Geog] [sp 85006817]
* 550 BT Religious architecture
- 150 Architecture, Sikh [May Subd Geog] [sp 86006843]
* 550 BT Religious architecture
- 150 Architecture and religion [sp 85006893]
* 550 RT Church architecture CANCEL
- 150 Attitude (Psychology)—Religious aspects—Baptists, [Catholic Church, etc.]
[sp2004005474]
- 130 Bible. O.T. Isaiah—Quotations in the Book of Mormon [sp2004005471]
430 UF Book of Mormon—Quotations from Isaiah
530 RT Book of Mormon—Relation to the Bible
- 130 Book of Mormon—Relation to the Bible [sp2004005470]
430 UF Bible—Relation to the Book of Mormon
530 RT Bible. O.T. Isaiah—Quotations in the Book of Mormon
- 150 Buddhism—Relations—Baptists, [Catholic Church, etc.] [sp2004005292]
- 110 Catholic Church—Byzantine rite, Melchite [May Subd Geog] [sp85021061]
* 450 UF Melkite Byzantine rite (Catholic Church)

- 150 Christian literature, Lithuanian [May Subd Geog] [sp2004003162]
 450 UF Lithuanian Christian literature
 550 BT Lithuanian literature
- 150 Christian sociology—Protestant churches [sp2004005612]
- 150 Church architecture [May Subd Geog] [sp 85025567]
 * 450 UF Religious architecture CANCEL
 * 550 BT Architecture CANCEL
 * 550 BT Religious architecture
 * 550 RT Architecture and religion CANCEL
- 150 Church plate, Gothic [May Subd Geog] [sp2004000578]
 450 UF Gothic church plate
- 150 Church music—Catholic Church [sp 85025653]
 * 450 UF Catholic Church music CANCEL
 * 410 UF Catholic Church—Music CANCEL
- 150 Church work with married people—Baptists, [Catholic Church, etc.]
 [sp2004005610]
- 150 Colonies—Religious aspects [sp2004003049]
- 150 Communitarianism—Religious aspects—Buddhism, [Christianity, etc.]
 [sp2004005617]
- 150 Creeds [sp 85033885]
 * 053 BL427 (General)
 * 053 BT990-BT1003 (Christianity)
 * 053 BT990-BT1003 (General) CANCEL
 * 053 BX (By denomination) CANCEL
 * 450 UF Christianity—Creeds
- 150 Creeds, Jewish [sp 85033889]
 * 450 UF Judaism—Creeds
- 150 Dialogue in the Koran [sp2004001836]
 053 BP134.D53
- 150 Dreams—Religious aspects—Baptists, [Catholic Church, etc.]
 [sp2004005621]

- * 150 Ethics, Jewish CANCEL
 - 150 Jewish ethics [May Subd Geog] [sp 85045109]
 - 450 UF Ethics, Jewish [EARLIER FORM OF HEADING]
 - 450 UF Jews—Ethics
 - 360 SA subdivision Conduct of life under groups of Jews, e.g. Jewish youth—Conduct of life

- * 150 Ethics, Jewish, in literature CANCEL
 - 150 Jewish ethics in literature [Not Subd Geog] [sp 94004072]
 - 450 UF Ethics, Jewish, in literature [EARLIER FORM OF HEADING]

- * 150 Gods, Hawaiian CANCEL
 - 150 Hawaiian gods [May Subd Geog] [sp 87001110]
 - 450 UF Gods, Hawaiian [EARLIER FORM OF HEADING]

- 150 Hawaiian goddesses [May Subd Geog] [sp2003005339]
 - 550 BT Goddesses

- * 150 Hymns—Orchestrations CANCEL [sp 85063606]
 - * 682 This authority record has been deleted because the heading is replaced by the heading Hymns—Instrumental settings, a heading for which a subject authority record is not made because it uses a free-floating subdivision.

- 150 Intellectual freedom—Religious aspects [sp2004001864]

- 150 Intellectual freedom—Religious aspects—Buddhism, [Christianity, etc.] [sp2004001865]

- 150 Intimacy (Psychology)—Religious aspects—Baptists, [Catholic Church, etc.] [sp2004005609]

- 150 Islamic education—Koranic teaching [Not Subd Geog] [sp 90004765]
 - * 681 Example under Koran—Theology; and under reference from Koranic teaching

- 150 Jesuit painting [May Subd Geog] [sp2004000593]
 - 550 BT Jesuit art
 - 550 BT Painting

- 100 Jesus Christ—Devotional literature [sp 85070011]
 - * 400 UF Jesus Christ—Prayer-books and devotions

- 150 Jewish high priests [May Subd Geog] [sp2004001948]
 450 UF Head priests, Jewish
 450 UF High priests, Jewish
 450 UF Jewish head priests
 550 BT Priests, Jewish
- 150 Jewish way of life [sp 85070358]
 * 550 BT Ethics, Jewish CANCEL
 * 550 BT Jewish ethics
- 150 Jewish women philosophers [May Subd Geog] [sp2004002047]
 550 BT Jewish philosophers
 550 BT Women philosophers
- 150 Jewish youth—Conduct of life [sp 85149358]
 * 681 Example under Ethics, Jewish CANCEL
 * 681 Example under Jewish ethics
- 150 Jews, Portuguese [May Subd Geog] [sp2004007894]
 450 UF Portuguese Jews
 550 RT Sephardim
- 150 Jews, Spanish [May Subd Geog] [sp2004007884]
 450 UF Spanish Jews
 550 RT Sephardim
- 130 Koran—Theology [sp 85072988]
 * 360 SA subdivision Koranic teaching under subjects, e.g. Religious life—
 Islam—Koranic teaching CANCEL
 * 360 SA subdivision Koranic teaching under Islamic topics, e.g. Islamic
 education—Koranic teaching; War—Religious aspects—Islam—
 Koranic teaching
- 150 Koranic teaching [sp2004001860]
 260 USE subdivision Koranic teaching under Islamic topics, e.g. Islamic
 education—Koranic teaching; War—Religious aspects—Islam—
 Koranic teaching
- 150 Longevity—Religious aspects [sp2004002202]
- 150 Longevity—Religious aspects—Buddhism, [Christianity, etc.] [sp2004002203]
- 150 Moravians (Czech Republic) [May Subd Geog] [sp2004000887]
 550 BT Ethnology—Czech Republic

- 150 Omens—Religious aspects—Baptists, [Catholic Church, etc.] [sp2004005473]
- 150 Pele (Hawaiian deity) [Not Subd Geog] [sp 87007989]
 * 550 BT Gods, Hawaiian CANCEL
 * 550 BT Hawaiian goddesses
- 150 Protestant men [May Subd Geog] [sp2004005618]
 550 BT Christian men
- 150 Psalms (Music)—65th Psalm [sp2004002312]
 450 UF Te decet hymnus (Music)
- 150 Reconstruction (1939-1951)—Religious aspects—Buddhism, [Christianity, etc.] [sp2004001946]
- 150 Redemption—Baptists, [Catholic Church, etc.] [sp2004005611]
- 150 Religious architecture [May Subd Geog] [sp2004000703]
 053 NA4590-NA6114
 550 BT Architecture
- 150 Religious life—Islam—Koranic teaching [Not Subd Geog] [sp85112675]
 * 681 Example under Koran—Theology CANCEL
- 150 Religious poetry, Serbian [May Subd Geog] [sp2004005909]
 053 PG1414.5.R44 (Collections)
 450 UF Serbian religious poetry
 550 BT Serbian poetry
- 150 Religious poetry, Slovak [May Subd Geog] [sp2004005215]
 450 UF Slovak religious poetry
 550 BT Slovak poetry
- 150 Respect—Religious aspects [sp2004005606]
- 150 Respect—Religious aspects—Buddhism, [Christianity, etc.] [sp2004005605]
- * 150 Sacred Heart, Devotion to [May Subd Geog] ADD GEOG [sp85116278]
 * 550 BT Five Sacred Wounds CANCEL
- 150 Sephardim [May Subd Geog] [sp 85120106]
 * 450 UF Jews, Portuguese CANCEL
 * 450 UF Jews, Spanish CANCEL

- * 450 UF Sephardi Jews
 - * 550 RT Jews, Portuguese
 - * 550 RT Jews, Spanish
- 150 Sermons, Latvian [May Subd Geog] [sp2004003210]
 450 UF Latvian sermons
- 150 Sin (Judaism) [sp 85122780]
 * 550 BT Ethics, Jewish CANCEL
 * 550 BT Jewish ethics
- 150 Theonomy [sp 87007930]
 * 550 BT Ethics, Jewish CANCEL
 * 550 BT Jewish ethics
- 150 Time management—Religious aspects—Baptists, [Catholic Church, etc.]
 [sp2004005614]
- 150 War—Religious aspects—Islam—Koranic teaching [Not Subd Geog] [sp
 85145133]
 * 681 Example under Koran—Theology; and under reference from
 Koranic teaching
- 150 Wills, Ethical [sp 85146812]
 * 550 BT Ethics, Jewish CANCEL
 * 550 BT Jewish ethics
- 150 Yama (Hindu deity) [Not Subd Geog] [sp2004005620]
 053 BL1225.Y3-BL1225.Y34
 550 BT Gods, Hindu
- 150 Zoroastrian eschatology [sp2004001846]
 550 BT Zoroastrianism—Doctrines
- 150 Zoroastrianism—Doctrines [sp2004006053]

SUBDIVISIONS TO BE ADDED TO LISTS OF FREE-FLOATING SUBDIVISIONS

- H 1095, General
 \$x Koranic teaching
 Use under Islamic topics.

**SECTION TWO, PART 1: LIBRARY OF CONGRESS SUBJECT HEADINGS/
DDC NUMBERS OF CURRENT INTEREST**

COMPILED BY PAUL OSMANSKI

This list of LC subject headings is selected from Weekly Lists 2003 nos. 33–48 and accompanied by candidate DDC numbers from Edition 22. The purpose of the list is to provide the classifier assistance for topics of recent interest not mentioned explicitly in Edition 22.

The DDC numbers include all headings newly mapped to the 200 Religion Schedule, as well as others considered to be of interest to theological libraries. The list is not exhaustive, and the schedules and tables should be consulted before applying a number from this list.

SUBJECT HEADING	CALL NUMBER
Brand name products—Religious aspects	201.73
Chapels—Decoration	726.5
Christian youth	305.23508827
Clergy—Nazi persecution	940.531808827
Easter in art	704.9482 704.94853 704.9493942667
Feast of the Holy Name	263.97
Historiography in rabbinical literature	296.1
Holy Sepulcher, Devotion to	232.964
Huambisa mythology	299.88372
Inghamites	289.9
Leadership in rabbinical literature	296.1
Muslim women in literature	T3C—3528297082, 808.803528297082, 809.933528297082
Narrative preaching	206.1 251
Pioneer Day (Mormon history)	394.263

Prodigal son (Parable) in literature	T3C—382268 808.80382268 809.93382268
Religious literature—Publishing	070.57
Rescue work—Religious aspects	201.7633481
Revenge in the Bible	220.83036
Sidelocks	296.7 391.5
Spirituality in music	781.7
Tamid	296.492
Thanksgiving Day in art	704.9493942649
Tort liability of religious corporations	346.031
Tutelo mythology	299.7852
Water in rabbinical literature	296.1

SECTION TWO, PART 2: LC CLASSIFICATION
ADDITIONS AND CHANGES, B-BX
COMPILED BY ERIC FRIEDE

The entries in this list were selected from the Library of Congress, Cataloging Policy and Support Office's Library of Congress Classification Weekly List, 16 (April 21, 2004) to 29 (July 21, 2004).

“Weekly lists of additions and changes to the Library of Congress Classification are posted on the Cataloging Policy and Support Office web site as they are approved. This information was formerly made available in a quarterly publication entitled *LC Classification: Additions and Changes*. That publication ceased with List 284 (October–December 2001).”—“About the Weekly Lists” (<http://lcweb.loc.gov/catdir/cps/wlcabt.html>). The complete weekly lists are available at: <http://lcweb.loc.gov/catdir/cps/cps.html#class>.

The class letter identifies the schedule and edition to which changes and additions are made. “Existing lines provided as anchor points are shown in italics, with ellipses. An asterisk at the end of a line indicates a change in an existing number, caption, etc.”—From the heading preceding each list. Changes are also highlighted in gray.

This list also includes some changes and additions outside the B-BX classes relating to religious topics or library science.

Please contact me with comments, suggestions, or corrections at:

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CLASS B-BJ (2000 ED.)

B

- B759.J43-.J434 Jedaiah ben Abraham Bedersi TABLE B-BJ5
- B3279.H497-
.H4974 Heinrichs, Johannes, 1942- TABLE B-BJ5
- B4238.G67-.G674 Griaznov, B.S. (Boris Semenovich) TABLE B-BJ5
B4691.S66-.S664 Stachniuk, Jan TABLE B-BJ5

BF

- BF724.3.M64 Mood
- BF1475* *Haunted ...*
BF1478 Haunted universities and colleges
- BF1623.P75 Protection magic
BF1623.T56 Theurgy
- BF1779.W43 Weather

BH

- BH301.C92 Culture

BJ

- BJ324.A88 Autonomy

CLASS B: BL-BQ (2001 ED.)**BL**

- BL65.C75 Crying
- BL65.I55* *International ...*
International security see BL65.S375
- BL65.S375 Security, International
- BL625.9.P45 People with disabilities
- BL935.W67 Wolves
- BL1225.U44- Ullaya TABLE BL7
.U444
- BL1278.15-.1592 Mata Amritanandamayi Mission TABLE BL5
- BL2450.H38 Hedjhotep

BM

- BM488.L48 Levi document TABLE BM3

BP

- BP75.56 Clothing
BP75.6 *Illiteracy*
- BP77.75* *Death*
BP77.76 Estate
- BP134.D53 Dialogue
BP134.F43 Fear of God
BP134.I45 Intellectual freedom
- BP137.5.A54 Ali ibn Abi Talib, Caliph
- BP189.65.C56 Clothing
- BP190.5.B56 Blood
- BP596.A36* *Adolescence*
Architecture and anthroposophy see NA2543.A6

BQ

- BQ680.M65 Monks as soldiers (Sohei)

CLASS B: BR-BX (2000 ED.)**BR**

- BR115.G59 Globalization
- BR1720.A664 Armentarius, Saint

BS

- BS335.W34 Warray TABLE BS5
- BS580.M3 Manasseh, King of Judah
- BS680.W26 Water
BS1238.H66 Homosexuality

BT

- BT83.58 *Minjung ...*
 BT83.583 Mujerista theology
- BT367.R36 Raising of Lazarus
- BT1392.P35-P352 Paraphrase of Shem TABLE BS8

BX

	<i>By region or country</i>
	Russian Empire. Former Soviet Union*
	(Change caption.)
	Including Russian Federation
	General works, see BX485-BX493*
BX494.A-Z	<i>Local ...</i>
	<i>Including ...</i>
	<i>e. g.</i>
	Baltic Provinces*
	(Change caption.)

- BX7748.D73 Dreams

CLASS DS-DX (1998 ED.)**DS**

- DS110.G557 Gilat Site

CLASS KBR, KBU (2000 ED.)**KBU**

- KBU4400 General TABLE KB4
 States
 KBU4402 *Andaman*

CLASS N (1996 ED.)**N**

- N8189.3.A54 Angels

NA

- NA2543.A6 Anthroposophy
- NA4829.O76 Orthodox Eastern

CLASS Z (2001 ED.)

Z

- Z232.B5815 Bianchino, dal Leone, ca. 1475-1544
- Z232.G87 Great Britain. Her/His Majesty's Stationery Office

- Z286.A77 *Art publishing*
Associations, see Z286.T7

- Z286.C63 *College publications*
College textbooks, see Z286.T48

- ...
Z286.T48 *Textbooks*
Including college textbooks

- Z286.T7 Trade, professional, or other associations*

- Z464.J6-.J686 Jordan TABLE Z9

(Revision of Z533-Z544)	
	Australia
Z533	General works Including topics and forms not otherwise provided for
Z533.2	Bibliography
Z533.3	History Arrange histories of individual firms by name of firm, A-Z Including histories of individual firms, and including collective and individual biography For catalogs, see Z4013
Z533.4	Special lines of business (not A-Z)
Z533.5	Directories
Z533.6	Handbooks, manuals, etc.
Z533.7	Periodicals. Societies. Congresses
Z533.8	Collections
Z536-Z536.86	New South Wales TABLE Z8
(Z537-Z537.86)	New Zealand, see Z543.9+

Z538-Z538.86	Northern Territory TABLE Z8
Z539-Z539.86	Queensland TABLE Z8
Z540-Z540.86	South Australia TABLE Z8
Z541-Z541.86	Tasmania TABLE Z8
Z542-Z542.86	Victoria TABLE Z8
Z543-Z543.86	Western Australia TABLE Z8
	New Zealand
Z543.9	General works Including topics and forms not otherwise provided for
Z543.92	Bibliography
Z543.93	History Arrange histories of individual firms by name of firm, A-Z Including histories of individual firms, and including collective and individual biography For catalogs, see Z4013
Z543.94	Special lines of business (not A-Z)
Z543.95	Directories
Z543.96	Handbooks, manuals, etc.
Z543.97	Periodicals. Societies. Congresses
Z543.98	Collections Local
Z543.983.A-Z	By region or state, A-Z
Z543.986.A-Z	By city, A-Z
	Pacific Ocean islands. Oceania
Z543.99	General works
Z544.A-Z	Individual Pacific islands, A-Z
Z544.S2	Samoan Islands TABLE Z9

- Z692.G7 Graphic novels
- Z693.3.C63 Collection level cataloging
- Z694.15.H34 Han'guk mongnok kyuch'ik (Korea)
- Z1039.B67 Boys
- Z6675.A57 Anthroposophical therapy
- Z7835.A5 *Anthroposophy*
 Cf. Z6675.A57, Anthroposophical therapy

SECTION THREE: NEWS AND VIEWS OF THE MEMBERS OF THE ATLA TECHNICAL SERVICES SECTION

EDITED BY LYNN BERG

EDITOR'S CORNER

Deadlines for submission to *TCB* are:

November issue: October 15

February issue: January 15

May issue: April 15

August issue: July 15

You can send your submission(s) to me by regular mail, fax, or e-mail. See the masthead for my contact information. Unsigned contributions are supplied by the editor.

As always, everyone is encouraged to send in news; articles; reviews; bibliographies; cataloging cartoons and anecdotes; how-to and how-not-to advice; reports of workshops you've given or attended; summaries of papers you've given or heard read; questions; answers; local cataloging department news; opinions on cataloging policies and practices; evaluations of software, hardware, cataloging tools & products, web sites, etc.

CATME TIPS

Many of us use the OCLC Cataloging Micro Enhancer, but possibly no one uses it to its fullest potential. We each have our favorite shortcuts and neat tricks we have found. This is a list, in no particular order, of some CatME functions that I have found to be particularly useful. This is written more as a tutorial than as an article. So, to make best use of it, open a CatME session and follow along with my examples. I have bolded all the steps that you should type, so it is easy to move from step to step for those who don't need the explanatory text.

AUTHORITY FILE SEARCHING

Scanning for a Specific Subheading in an Authority File Root Index

The clearest way to demonstrate this is to use a concrete example. I will use "Bible" as my example. Search for "Bible" as a subject in the authority file. There are at least three ways to do this. My favorite is:

Logon to OCLC > Search > OCLC online > enter [su Bible in the search box > <Alt>s
(or click **Scan**).

Note: The other ways I know to execute the same search are: 1) Type af: su Bible in the search box; 2) Type **su Bible** in the search box and choose the **Authority File** as your default database.

Each of these methods produces the same result, a list of headings with “Bible” highlighted. You can double click on “Bible” and arrow up and down through the subheadings, but a more effective way is to use the **Authority expanded scan**, which is a choice on the **Search** menu. This choice is active (not greyed out) only when you are logged on to OCLC and when the active window contains an Authority File Root Phrase Index list (such as “Bible”).

Using the Authority Expanded Scan

With “Bible” highlighted, click on **Search** and choose **Authority Expanded Scan**. In the search box, specify a subheading to search within the “Bible” root heading. For example, type **criticism<Enter>**. This search results in a list of all the Bible subheadings that begin with the word “criticism.” You can enter whole phrases, such as “criticism, textual,” to be as specific as you wish. Note that this search opened another window. Close it and you will return to the “Bible” root heading, allowing you to search for multiple subheadings under the root heading without needing to repeat your original “Bible” search.

TEXT STRINGS

The Use of Text Strings

This function allows you to assign a string of text to a particular key. It is useful for frequently repeated strings of text, such as “|x Criticism, interpretation, etc.” Rather than typing this text string, assign it to a shortcut, such as “<Alt>c.” To use it, just place your cursor where you wish to insert this text string, and type the shortcut which inserts the text into your record.

Creating a Text String

For my example, I will assign the text string, “|x Criticism, interpretation, etc.” to the shortcut, <Alt>c. On the **Tools** menu, choose **Text String**. The **Text String** dialog box opens.

In the **Text Description** box, type a label for the string you wish to create. In my example, type **cie** (the shorthand that I use for criticism, interpretation, etc.). The label can be up to 256 characters.

In the **Text** box, type **|x Criticism, interpretation, etc.** A text string can be up to 256 characters and include diacritics, standard letters, numbers, and punctuation.

Click **Add**. The new text string and its description appear in the **Existing Text Strings** list at the bottom of the dialog box. To use this text string, you must assign it to a shortcut key.

Assigning a Text String to a Shortcut Key

In the **Text String** dialog box click **Edit Shortcuts**. This opens the **Customize** dialog box. The **Keyboard** tab is on top (in the upper left-hand corner). Under **Category** click the radio button for **Text**. In the **Text** box to the right, you will see your list of saved text

strings. These are listed alphabetically under their descriptive labels (in my example, “cie”).

Highlight the text string **cie**. Click once in the **Press New Shortcut Key** box (to the left, under the **Text** radio button). Press the key(s) you want to use for your shortcut. In my example, press <Alt> and hold it while you type **c**. In the **Press New Shortcut Key** box, you should now see **Alt+C**. Click **Assign**. The shortcut now appears at the right in the **Current Shortcut Keys** box.

Close the **Customize** dialog box.

Using the Text String Function

Open up a record from your local CatME bib file. Add a line to the record, **630 00 Bible. |p N.T. |p Matthew**. Place your cursor after the word “Matthew” and type your shortcut, <Alt>c. The text string, |x **Criticism, interpretation, etc.** is inserted.

Note: You probably need to add a space after “Matthew” to get the spacing right. You can begin a text string with a space; many of my text strings do.

Here are some examples of text strings that I use:

Text String	630 00 Bible. p N.T. p	Shortcut Key	<Alt>n
Text String	504 Includes bibliographical references.	Shortcut Key	<Alt>b
Text String	x Religious aspects x Christianity.	Shortcut Key	<Alt>r

SHORTCUT KEYS

Shortcuts for Diacritics

Most of the diacritics from the ALA Character chart (on the Edit Menu) also have shortcut keys. If you type a certain diacritic a lot, it is more efficient to learn the shortcut for that character than to use the chart. To find these shortcuts, under the **Tools** menu, choose **Customize**. This is the same dialog box that was used above to assign text strings to shortcuts. Click the radio button for **Characters** under **Category**. In the box at the right are listed all the special characters, and in the **Current Shortcut Keys** box is the shortcut for each character. For example, to insert an acute accent, position your cursor at the point where you want the accent inserted, and type <Alt><Ctrl>b. Rare book librarians might especially be interested in the end of the list where shortcuts for superscript numbers are listed; this is a great help in enumerating signatures.

Reassigning Shortcut Keys

Sometimes it is helpful to change a CatME shortcut. For example, we use III's Millennium Cataloging program in our library. The MilCat shortcut <Ctrl>d deletes a line, while in CatME, this same shortcut adds a subfield delimiter. I have changed the CatME shortcut for adding a subfield delimiter to <Shift>| to match the MilCat shortcut (and also to stop accidentally deleting lines in MilCat).

I will use this as my example. If you are following along in CatME, I will show you how to change back to the original CatME default.

Return to the **Customize** dialog box (under the **Tools** menu). Click the radio button for **Characters** under **Category**. In the box at the right are listed all the special characters. Arrow down to **s**. Highlight the entry for **subfield delimiter**. Under **Current Shortcut Keys** you will see, **Ctrl+D**. To change this shortcut, type <Shift>| (pipe character) in the **Press New Shortcut Key** box at the bottom left. Then click **Assign**. Now you will notice that there are two shortcuts in the **Current Shortcut Keys** box. You can have more than one shortcut key, each of which performs the same function. Highlight whichever one you wish to delete and click **Remove**.

TOOLBAR EDITOR

This is also under the **Tools** menu. Click on **Toolbar Editor**. The choices on the left are all the possible icons that can be added to the CatME toolbar. At the right are all the ones currently on your toolbar. Highlight any choice on the left and click **Add** to add it to your toolbar. Highlight any choice on the right and click **Remove** to remove it from your toolbar. The icons will be added or removed in the right- or left-hand list above the position of your cursor in each list.

You can also rearrange the icons on your toolbar. Highlight any choice in the right-hand box. Click either **Move Up** or **Move Down** until the icon is in the desired location.

RIGHT CLICK ON RECORD

When you have a record open, right click anywhere on the record. You get a menu with the usual "Cut" "Copy" "Paste", but you also have two other choices: 1) **Copy Control Number**; and 2) **MARC Field Help**, which takes you to the BibFormats entry for whichever field your cursor is in. Both of these commands can be executed in other ways, but right clicking is usually faster.

SUBMITTED BY DENISE PAKALA
J. OLIVER BUSWELL JR. LIBRARY
COVENANT THEOLOGICAL SEMINARY

POSITION AVAILABLE

Job Description

Ernest Miller White Library

Louisville Presbyterian Theological Seminary

Job Title: Assistant Director for Technical Services

Department: Library and Information Technology Services

Function: Directs technical services for the library

Organizational

Relationship: Reports to the Director of Library and Information Technology Services

Responsibilities:

- 1) Administrative
 - a. Consults with the Director in long range planning for the library.
 - b. Sets and implements cataloging policies, workflow patterns and procedures for the library as well as develops procedural manuals for areas of responsibility.
 - c. Oversees the maintenance of the collection's online catalog.
 - d. Oversees the preparation of materials for their placement into the collection.
 - e. Administers periodic shelf-reading and inventory of the collection as well as the inventory, repair and preservation of the collection's holdings.
 - f. Reconciles and authorizes the payment of invoices related to technical services.
 - g. Oversees the maintenance of the library's automation system in conjunction with the systems librarian at Southern Baptist Theological Seminary.
- 2) Cataloging
 - a. Provides original cataloging in all MARC formats and Library of Congress classification of material.
 - b. Oversees operation and maintenance of new library automation system in modules related to cataloging.
- 3) Supervision
 - a. Supervises permanent staff in technical services.
 - b. Supervises student staff in technical services.
- 4) Public Services
 - a. Provides reference assistance to patrons when professional librarian assistance required and the Director and Reference Librarian are not available.
- 5) May also be asked by the Director to periodically perform tasks that may not be specified above, but are necessary for the effective functioning of the library.

Job Requirments:

- Master's degree in Library Science from an ALA-accredited school.
- Three years experience in cataloging in an academic library; five years preferred.
- Experience in cataloging in all formats and with Library of Congress classification and subject headings.
- Demonstrated collegial management and supervisory skills.
- Master's in religious studies or related subject preferred.
- Experience with library automated system and knowledge of ancient and modern languages preferred.

Review of applications will begin on September 6, 2004, and continue until the position is filled.

For further information please contact: Barbara Terry, Acting Director of Library and IT Services, Ernest Miller White Library, Louisville Presbyterian Seminary, 1044 Alta Vista Rd., Louisville, KY 40205-1798, or e-mail bterry@lpts.edu.

SUBMITTED BY BARBARA TERRY
LOUISVILLE PRESBYTERIAN THEOLOGICAL SEMINARY

SELECTED ARTICLES FROM CURRENT LIBRARY JOURNALS

Anderson, Leif. "After MARC—What Then?" *Library Hi Tech* 22: no. 1 (2004): 40–51.

Beall, Jeffrey, and Karen Kafadar. "The Effectiveness of Copy Cataloging at Eliminating Typographical Errors in Shared Bibliographic Records." *Library Resources & Technical Services* 48: no. 2 (April 2004): 92–101.

Benedetti, Susannah, Annie Wu, and Sherman Hayes. "Art in a Medium-Sized University Library: Acquisition, Cataloging, and Access Issues: Challenges and Opportunities." *Library Resources & Technical Services* 48: no. 2 (April 2004): 144–154.

"Buyers Guide 2004." Special issue, *Computers in Libraries* 24: no. 7 (July/August 2004). [Includes product and service directory, company listings, and consultants listing.]

Hider, Philip. "Bibliographic Control in Singapore: an Overview." *International Cataloguing and Bibliographic Control* 33: no. 1 (January/March 2004): 15–16.

Ho, Jeannette. "Cataloging Practices and Access Methods for Videos at ARL and Public Libraries in the United States." *Library Resources & Technical Services* 48: no. 2 (April 2004): 107–121.

Jacob, Elin K. "Classification and Categorization: A Difference That Makes a Difference." *Library Trends* 52: no. 3 (Winter 2004): 515–540.

Mills, Jack. "Faceted Classification and Logical Division in Information Retrieval." *Library Trends* 52: no. 3 (Winter 2004): 541–570.

Olson, Hope A. "The Ubiquitous Hierarchy: An Army to Overcome the Threat of a Mob." *Library Trends* 52: no. 3 (Winter 2004): 604–616.

Abstract: This article explores the connections between Melvil Dewey and Hegelianism and Charles Cutter and the Scottish Common Sense philosophers. It traces the practice of hierarchy from these philosophical influences to Dewey and Cutter and their legacy to today's *Dewey Decimal Classification* and *Library of Congress Subject Headings*. The ubiquity of hierarchy is linked to Dewey's and Cutter's metaphor of organizing the mob of information into an orderly army using the tool of logic.

Riva, Pat. "Mapping MARC 21 Linking Entry Fields to FRBR and Tillett's Taxonomy of Bibliographic Relationships." *Library Resources & Technical Services* 48: no. 2 (April 2004): 130–143.

"Serials in the Park: Proceedings of the North American Serials Interest Group, Inc. Parts I & II." Special issues, *The Serials Librarian* 46: nos. 1/2 and 3/4.

Winke, R. Conrad. "The Contracting World of Cutter's Expansive Classification." *Library Resources & Technical Services* 48: no. 2 (April 2004): 122–129.

IN OTHER WORDS

appendix: het aanhangsel (Dutch), l'appendice (m.; French), der Anhang (German), l'appendice (f.; Italian), el apéndice (Spanish)

resurrection: de opstanding (Dutch), la résurrection (French), die Auferstehung (German), la risurrezione (Italian), la resurrección (Spanish)